Board of Directors
Regular Meeting Agenda

Wednesday, September 30, 2026 1:30 p.m.

MTA Board of Directors
Tess Albin-Smith, Chair
Dan Doyle
Susan Sher
John Haschak
Matthew Alaniz
Saprina Rodriguez

Meeting Locations (In-Person Attendance Only)

Ukiah
Ukiah Valley Conference Center
200 South School Street

Fort Bragg
Diana Stuart Fort Bragg Division
190 East Spruce
Conference Room

Point Arena City Hall
451 School St.
Point Arena, Ca 95468

Public Participation

This meeting is being conducted in accordance with the California Ralph M. Brown Act. Members of the public may attend the meeting in person at any of the posted meeting locations listed above. All votes will be taken by roll call vote. Public comments will be accepted in person during the Public Comment period and during each agenda item. Comments are limited to three (3) minutes per person so that everyone has an opportunity to speak. Members of the public may also submit written comments prior to the meeting, by emailing sara@mendocinotransit.org, to be read aloud into the public record. Please submit by 10:00 a.m. on the meeting date to ensure comments are received timely and include the agenda item number(s) addressed. For agenda materials, please visit the MTA website at: https://mendocinotransit.org/board-meetings

AGENDA ITEMS

A. CALL TO ORDER

B. PUBLIC COMMENT

MTA Board of Directors welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the MTA Board of Directors on the same subject matter, the Chair may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the Mendocino Transit Authority which are not on the posted agenda. Public criticism of the MTA Board will not be prohibited. No action shall be taken.

C. CONSENT CALENDAR

1. Approval of Minutes of July 29, 2026, Regular Board Meeting
   Action: Approve July 29, 2026 Meeting Minutes

2. Acceptance of Preliminary Unaudited Financial Statements July 2025-June 2026
   Action: Approve Preliminary Unaudited Financial Statements

3. Acceptance of Service Performance Reports August 2026
   Action: Approve Service Performance Report

D. ACTION & DISCUSSION

1. Unmet Needs
   Action: Solicit Public Input

2. Discussion and Possible Adoption of Resolution 2026-09, Approving the FY 2026-27 State of Good Repair Project List.
   Action: Adopt Resolution 2026-08 to Authorize the Execution of Authorized Agent Forms

3. Discussion and Possible Adoption of Resolution 2026-10, Approving Executive Director to apply for Carbon Reduction Program (CRP) Funds for the purchase of two Ford E-Transit vehicles.
   Action: Adopt Resolution 2026-08 to Authorize the Execution of Authorized Agent Forms

4. Discussion and Possible Action to Elect a Vice Chair of the MTA Board of Directors to Fill the Vacancy.
   Action: Elect a Vice Chair of the MTA Board of Directors to Fill the Vacancy.

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management
2. Matters from MCOG
3. Matters from Caltrans
4. Matters from Directors

F. ADJOURN

Anticipated adjournment is 3:30 p.m.

Americans with Disabilities Act (ADA) Compliance

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Meeting Date: **September 30, 2026**
Agenda Item: **C.1**

Board of Directors
Regular Meeting Minutes

Wednesday, July 29, 2026, 1:30 p.m.
Ukiah Valley Conference Center, Ukiah, with teleconference from Fort Bragg and Point Arena.

MTA Directors in Attendance
Saprina Rodriguez- Chair
Susan Sher
Dan Doyle (remote)
John Haschak
Matthew Alaniz

MTA Directors Absent
Tess Albin-Smith

Staff in Attendance
Jacob King, Executive Director
Luis Martinez, Operations Manager
Mark Harvey, CFO
Dawn White, Mobility Manager / Acting Clerk of the Board
Bret Byrd, Maintenance Manager
David Villaseñor, Fort Bragg Operations Supervisor (from Fort Bragg)

Staff Absent

Others in Attendance
Saskia Burnett, Transit Planner, Caltrans District 1 (remote)

Public Participation
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AGENDA ITEMS

A. CALL TO ORDER– Rodriguez- Chair, called the meeting to order at 1:32 pm. Roll call was taken and a quorum was present.

Director Haschak arrived during roll call

B. PUBLIC COMMENT-

No members of the public were present in Ukiah or Fort Bragg, and no public comment was received.

C. CONSENT CALENDAR

1. Approval of Minutes of June 24, 2026, Regular Board Meeting
   Action: Approve June 24, 2026, Meeting Minutes
2. Acceptance of Preliminary Unaudited Financial Statements July 2025-May 2026
   Action: Approve Preliminary Unaudited Financial Statements
3. Acceptance of Service Performance Reports July 2025-June 2026
   Action: Approve Service Performance Report

The June 24, 2026, minutes were corrected to list Director Albin-Smith only under Directors Absent, not also under Staff Absent.

Upon Motion by Director **Alaniz** seconded by Director **Sher,** the Board Approved Consent Calendar C1 to C3, with the correction to the June 24, 2026, minutes, by roll call vote: **AYES**: Doyle, Sher, Haschak, Alaniz, and Chair Rodriguez. NOES**: 0**, ABSTAIN: **0**, ABSENT: Albin-Smith.

D. ACTION & DISCUSSION

1. Unmet Needs
   Action: Solicit Public Input

Directors were invited to add to the Unmet Needs list; no new needs were added.

Director Haschak reported that a resident with children requested bus service at the prior evening's Brooktrails CSD meeting and that the CSD board appeared supportive; Director Alaniz is also following up. Staff is evaluating on-demand service on select days using the Covelo/Laytonville vehicle. Given Brooktrails' 62.5 miles of road, pickups would be at the two collector sites identified in the Rural Mobility Study, Brooktrails Township and the Sherwood market, with more flexible drop-offs.

The City of Willits now allows MTA to stop anywhere on Main Street between Highway 20 and Commercial Street, replacing the fixed stops at the former Sweetwater station and the Post Office, so the previously discussed Post Office stop relocation is no longer needed. No action was taken.

2. Discussion and Possible Approval of Resolutions 2026-05, 2026-06, and 2026-07 Authorizing FTA Section 5311, 5311(f), and 5339 Funding
   Action: Adopt Resolutions and Authorize Execution of Authorized Agent Forms

Executive Director King presented resolutions authorizing the Executive Director to apply for and administer FTA funds and execute the required Authorized Agent forms. Section 5311 (rural operating) provides about $775,000 this year under the Infrastructure Investment and Jobs Act (IIJA), which expires in September; future-year funding may change. Section 5311(f) (intercity) provides about $300,000 per year for the Route 65 CC Rider to Santa Rosa, which now also carries some local trips following the recent service changes. Section 5339 (Bus and Bus Facilities) funds will provide one-for-one replacement of gasoline shuttles with engine and transmission problems (700-series fixed-route shuttles and smaller Dial-A-Ride vehicles); zero-emission vehicles are not eligible.

He reported that the FTA 5339 Low-No solicitation opened that day and MTA will apply for more zero-emission buses, which cost much less to maintain and about half as much to fuel. Asked about federal funding uncertainty, including a New York Times report shared by Director Sher that appropriated transit funds are being withheld, he explained that 5311 and 5311(f) are formula funds, though timing is uncertain. Without competitive 5339 awards, costs will keep rising; parts and repairs are running about double budget because of the aging fleet.

<u>**Upon Motion**</u> by Director **Haschak** seconded by Director **Sher,** the Board Approved Resolutions 2026-05 (misnumbered as 2025-05 in the agenda and agenda summary report), 2026-06, and 2026-07 and authorized execution of the Authorized Agent forms by roll call vote: **AYES**: Doyle, Sher, Haschak, Alaniz, and Chair Rodriguez. NOES**: 0**, ABSTAIN: **0**, ABSENT: Albin-Smith.

3. Discussion and Possible Approval of Resolution 2026-08 Accepting Carbon Reduction Program Funds
   <u>Action:</u> Adopt Resolution 2026-08

Executive Director King explained that MCOG approved Carbon Reduction Program (CRP) funding for MTA last year and Caltrans now requires an MTA Board resolution. The Hydrogen Feasibility Study, about $250,000, will evaluate MTA’s needs, potential partners, safe locations and facility type, shared storage, and which routes best suit battery-electric versus hydrogen vehicles; a consultant will be hired through an RFP once funding is approved. MCOG staff also offered MTA the remaining current-year CRP balance of about $221,000 (after the City of Fort Bragg’s EV charger request), which MTA expects to use to replace two of its ten Dial-A-Ride vehicles with electric vehicles this year.

In response to Director Haschak, he confirmed the study will consider partnerships with private fleets such as Waste Management, UPS, FedEx and Mendocino Redwood Company, whose fuel purchases could help the facility pay for itself.

<u>**Upon Motion**</u> by Director **Sher** seconded by Director **Alaniz,** the Board Approved Resolution 2026-08, “Resolution of the MTA Board of Directors Accepting Carbon Reduction Program Funds and Authorizing Execution of Related Agreements with the California Department of Transportation,” by roll call vote: **AYES**: Doyle, Sher, Haschak, Alaniz, and Chair Rodriguez. NOES**: 0**, ABSTAIN: **0**, ABSENT: Albin-Smith.

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

Jacob King, Executive Director, reported that the Ukiah yard has been broken into five times this year (no buildings entered), including the theft of about $2,000 in tools from a service truck. All incidents were reported to the Sheriff’s Office, which has installed cameras. Security systems at the Ukiah and Fort Bragg facilities will be upgraded with State of Good Repair (SGR) funds, pending MCOG approval on August 24. A TSA audit found lapses in drivers’ pre-trip inspections; only about half of the test backpacks placed on buses were found, and staff is addressing this through retraining and progressive discipline as needed. He will attend the CalACT Board of Directors and CTAA meetings in Monterey next week to advocate for federal transit funding, and Directors may be asked to contact their legislators in the coming months.

Mark Harvey, CFO, congratulated Executive Director King on his sixth anniversary as Executive Director. He reported that he is closing the FY 2025-26 books ahead of the two annual audits and adjusting the FY 2026-27 budget as needed. The requested cash flow report is on pages 12–13 of the packet. There were no large unbudgeted expenses, and funds are set aside before major purchases such as buses.

Luis Martinez, Operations Manager, reported that the July service changes are in place, with new schedules posted at every shelter and publicized in the newspaper, on the website and on social media. In response to Director Sher's concern about inaccurate online trip planning, he noted that the website's Maps & Schedules page and PDF schedules are the most current source, and he will have the vendor refresh the GTFS feed used by apps such as Google Maps.

Bret Byrd, Maintenance Manager, reported that the annual parts inventory is complete and the parts room was reorganized. In response to Director questions, he explained that safety equipment is checked monthly, fire extinguishers are serviced annually, and sealed on-bus first aid kits are checked at every preventive maintenance inspection.

Dawn White, Mobility Manager / Acting Clerk, reported that the 50th Anniversary barbecue was well attended, and Jim Tarbell received a letter of appreciation. Recent work includes marketing for the schedule changes and the Section 5311 and 5311(f) applications. Pumpkinfest is the next major marketing event.

David Villaseñor, Fort Bragg Operations Supervisor, introduced himself and reported that he has been reorganizing coast routes with Mr. Martinez and posting service-change notices at shelters. The Board welcomed him.

2. Matters From MCOG

Director Haschak, who serves on the MCOG Board, reported that MCOG last met June 1 and will next meet August 24, when MTA's SGR security request is expected to be considered. No MCOG staff were present.

3. Matters from Caltrans

Saskia Burnett, Transit Planner, Caltrans District 1, reported that Section 5311 and 5311(f) applications are due August 3 in BlackCat. FTA released the Section 5339 call for applications that day; applications are due September 17, and drafts may be sent to Michael Lang, Caltrans 5339 Program Manager, for review by about September 7. TIRCP awards are expected around September 17. Upcoming events include the North State Transit Symposium in Redding, September 29 – October 1 (details on the RABA website), and the online Transit Research to Practice Symposium, October 20–22. District Transit Plan outreach meetings will be held 1:00–2:00 p.m. for community and partners on July 30 and for District 1 tribal governments on August 7.

Director Rodriguez asked about the status of the Sustainable Transportation Planning grant-funded feasibility study for Main Street in Willits; Ms. Burnett will forward her emailed question to the Caltrans planner managing the grant.

4. Matters from Directors

Director Alaniz and Director Rodriguez, Nothing to report.

Director Haschak, Praised the July 12 50th Anniversary celebration in Caspar and enjoyed seeing longtime employees and retirees, including Candy Lodge and Bob Butler. Reported that although an MCOG survey found about two-thirds support for a one-percent sales tax for road maintenance in the unincorporated county, the Board of Supervisors vote fell short of the four-fifths needed to place it on the November ballot.

Director Sher, Reported that in Ukiah, EV charger clusters are being installed north of the library, with a second site planned near Anton Stadium. The City awarded Mead & Hunt the design and engineering contract for the East Perkins Street Multimodal Transportation Plan (Caltrans grant of about $286,000), which includes the MTA transit center. The City's $5.7 million CPUC Last Mile broadband grant with Vero Fiber will extend fiber to about 375 unserved locations and 3,000 homes and businesses, with phase one expected by year-end.

Director Doyle, Noted that Jim Tarbell (20 years on the Board) and Candy Lodge (45 years as a driver) were honored at the celebration and encouraged more team-building events; Directors suggested asking employees about events such as a summer picnic, and staff will consider it. Relayed the Point Arena Mayor's concern that shuttle charges for the Fourth of July and Labor Day Fish Fest rose from $1,500 to $2,500. Executive Director King explained that rates had not changed in about 15 years and that two buses are now needed after one was overloaded last year; the Fourth of July shuttle carried 1,125 passengers.

F. ADJOURN

The meeting adjourned at 2:37 p.m.

<u>Americans with Disabilities Act (ADA) Compliance</u>

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Meeting Date: September 30th, 2026

Agenda Item: # C.2

AGENDA SUMMARY REPORT

SUBJECT:

Preliminary Unaudited Financial Statements July 2025 – June 2026

SUMMARY:

Preliminary Unaudited Financial Reports for the Months of July 2025 through June 2026 from MTA's QuickBooks accounting system including the Statement of Net Position and Statement of Revenues and Expenses.

Revenue of $6,906,984 is 86.4% of budgeted revenue of $7,990,771 for the year, with 100% of year elapsed.

Expenses of $7,690,616 are 95.0% of budgeted expenses of $8,099,188 for the year, with 100% of year elapsed.

STAFF RECOMMENDATION:

Accept Preliminary Unaudited Financial Statements for July 2025 through June 2026.

ATTACHMENTS:

Statement of Net Position as of June 30th, 2026.
Statement of Revenues and Expenses July 2025 – June 2026.

Mendocino Transit Authority
Statement of Net Position
As of June 30th, 2026

ASSETS	
Current Assets	
Checking/Savings	
101.900 · Cash	
101.100 · Cash-Operating	
Operating Cash	473,020
Senior Operating	489,173
Payroll & Benefits Operating	546,087
Total 101.100 · Cash-Operating Total	1,508,280
101.200 · Cash-Capital	
101.202 · Capital Wkg-MUNIS #4100	762,060
101.123 - Capital LCTOP-MUNIS #2110	308,430
101.203 · Cap CALOES -MUNIS #4140	2,612
101.204 · Capital PTMISEA-MUNIS #4230	3,315
Total 101.200 · Cash-Capital	1,076,418
Total 101.900 · Cash	2,584,698
Total 102.000 · Accounts Receivable	94,966
Other Current Assets	
Total 102.300 · Grants Receivable	1,322,274
Total 102.100 · Accounts Receivable Other	45,000
Total 103.990 - Inventory	102,732
104.199 · Prepaid Expenses Total	
104.101 · Prepaid Expenses	66,685
104.102 · Prepaid Insurance	22,851
104.104 · Prepaid Expenses - Other	67,359
104.105 · Prepaid Employee Benefits	2,866
Total 104.199 · Prepaid Expenses Total	159,761
Total 104.200 · Undeposited Funds	12,325
Total Other Current Assets	1,642,092
Total Current Assets	4,321,757
Fixed Assets	
Total 111.900 · Fixed Assets	22,518,061
Total 111.910 · Accumulated Depreciation	-16,892,630
Total 115.900 · Construction in Progress	5,232,478
Total 121.900 · Intangible Total	15,000
Total 121.910 · Accum Amortization Total	-30,936
Total 122.900 · Right to Use - Willits Lease Net	50,462
Total Fixed Assets	10,892,435
Other Assets	
Total 131.900 · Deferred Outflows of Resource	1,310,308
Total Other Assets	1,310,308
TOTAL ASSETS	**16,524,500**

Mendocino Transit Authority
Statement of Net Position
As of June 30th, 2026

LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Total Accounts Payable	174,509
Credit Cards	
201.300 · Umpqua Credit Card	10,391
Total Credit Cards	10,391
Other Current Liabilities	
202.100 - Deferred Grant Revenue	
202.500 · Def. Rev. MCOG	594,627
202.520 · Def. Rev. - LCTOP Capital	1,114,613
202.100 · Deferred Grant Revenue - Other	60,413
Total 202.100 · Deferred Grant Revenue	1,769,653
203.160 · CalPERS Loan Repayments	5,041
204.100 · MCOG FY22/23 LTF Repayment	500,005
205.700 · Uncashed Checks	9,422
205.900 · Accruals Total	
205.200 · Accrued Payroll	166,837
205.500 · Accrued Vacation	224,236
205.600 · Accrued Sick Leave	130,646
Total 205.900 · Accruals Total	521,720
206.900 · Lease Liabilities	
206.000 · Lease Liability - Willits Lease	35,959
Total 206.900 · Lease Liabilities	35,959
Total Other Current Liabilities	2,841,799
Total Current Liabilities	3,026,699
Long Term Liabilities	
231.900 · Prov-Restricted Funds	
231.100 · Provision for Liability	18,415
231.200 · Provision for Vehicle Damage	3,001
231.300 · Provision for Unemployment	212,105
231.400 · Provision for Cafeteria Plan	15,479
Total 231.900 · Prov-Restricted Funds	249,001
235.300 · Deferred Inflows of Resource	43,664
235.910 · Pension Liabilities	3,186,926
Total Long Term Liabilities	3,479,591
Total Liabilities	6,506,290
Equity	
Total 399.900 · Equity	9,029,341
Net Income	988,868
Total Equity	10,018,209
TOTAL LIABILITIES & EQUITY	**16,524,500**

Preliminary
Unaudited

Mendocino Transit Authority
Statement of Revenues, Expenses
July 2025 - June 2026

	TOTAL		
	Actual	Budget	% of Budget
Ordinary Income/Expense			
Income			
411.000 · OPERATING REVENUE.			
401.110 Fixed Route Farebox Revenue	248,731	300,000	82.9%
401.111 Dial-A-Ride Farebox Revenue	94,696	90,000	105.2%
402.100 Redwood Coast Regional Center	62,458	140,000	44.6%
409.200 · Sonoma County Contract	180,000	180,000	100.0%
Total 411.000 · OPERATING REVENUE.	585,884	710,000	82.5%
420.000 · REVENUES FROM OTHER SOURCES			
406.100 · Advertising Contract	112,116	125,000	89.7%
407.100 · Maintenance Revenue	37,477	30,500	122.9%
407.400 · Investment(Interest) Income	52,188	7,500	695.8%
407.500 · Other - Fuel Rebates, Etc.	1,500	14,000	10.7%
409.100 · Local Transportation Fund (LTF)	2,904,744	2,904,749	100.0%
409.109 · LTF - Senior Centers - income	575,000	600,000	95.8%
510.100 · LTF - Senior Centers - expense	-551,731	-600,000	92.0%
407.115 - Senior Center Administration	25,000	26,500	94.3%
409.110 · State Transit Assistance (STA)	937,791	1,100,081	85.2%
422.000 · 5310 Operating Assistance	290,004	150,000	193.3%
413.101 · 5311 Operating Assistance	738,115	753,956	97.9%
409.120 · State - SB125 Operating	725,004	850,000	85.3%
409.101 · MCOG FY22/23 LTF Repayment	0	725,000	0.0%
409.103 · Local Operating 4090	0	293,485	0.0%
413.110 · 5311(f) Operating Assistance	473,892	300,000	158.0%
Total 420.000 · REVENUES FROM OTHER SOURCES	6,321,100	7,280,771	86.8%
Total Income	6,906,984	7,990,771	86.4%
Expense			
Total 501.100 · WAGES	4,185,958	3,987,026	105.0%
Total 510.000 · BENEFITS	1,621,714	2,104,912	77.0%
520.000 · SERVICE/USER FEES			
521.000 · Vehicle Technical Services	2,646	2,500	105.8%
521.250 · Towing	2,700	500	540.0%
521.500 · Property Maintenance Services	75	3,000	2.5%
521.700 · Contract IT Services	23,163	38,000	61.0%
503.202 · Legal Counsel	5,418	27,500	19.7%
508.100 · Purch. Trans (Willits DAR)	0	500	0.0%
523.000 · Marketing	9,134	7,500	121.8%
509.300 · Advertising, Legal Notices	70,930	47,000	150.9%
524.000 · Software Maintenance Fees	69,723	55,000	126.8%
524.200 · Drug & Alcohol Services	6,628	7,500	88.4%
525.000 · Facility Security System	7,852	3,000	261.7%
525.500 · Accident / Incident Payables	12,777	10,000	127.8%
503.200 · Professional & Technical Svcs	119,947	289,000	41.5%
Total 520.000 · SERVICE/USER FEES	330,994	491,000	67.4%
530.000 · MATERIALS & SUPPLIES			
504.110 · Fuel	509,092	600,000	84.8%
504.120 · Tires	35,599	45,000	79.1%
504.115 · Lubrication	33,153	19,500	170.0%
532.500 · Tools	6,022	3,800	158.5%
504.100 · Vehicle Maint & Repair Parts	212,113	105,000	202.0%
504.200 · Expensed Parts	2,709	1,250	216.7%
504.610 · Shop Supplies	4,506	10,000	45.1%
504.620 · Facilities,Maint & Repair Parts	32,586	45,000	72.4%

Mendocino Transit Authority
Statement of Revenues, Expenses
July 2025 - June 2026

	TOTAL		
	Actual	Budget	% of Budget
504.400 · Office Supplies	16,870	20,000	84.3%
509.200 · Printing (Schedules,brochures)	7,130	5,000	142.6%
537.000 · Safety & Emergency Supplies	6,412	10,000	64.1%
537.500 · Other Materials & Supplies	16,877	25,000	67.5%
Total 530.000 · MATERIALS & SUPPLIES	883,069	889,550	99.3%
540.000 · UTILITIES.			
541.000 · MTA Base -Water, Sewer & Waste	11,540	14,500	79.6%
541.250 · FB-Water,Sewer, Waste & Propane	3,971	6,800	58.4%
541.500 · Willits-Water, Sewer & Waste	2,259	3,500	64.6%
542.000 · PG&E-Ukiah, Fort Bragg,Willitts	41,031	35,000	117.2%
543.000 · TPX- Ukiah Phones / Internet	59,585	50,000	119.2%
543.250 · Comcast-Fort Bragg Phones/Inter	3,393	1,800	188.5%
544.000 · Verizon-Admin / OPS Cellular	45,420	35,500	127.9%
Total 540.000 · UTILITIES.	167,199	147,100	113.7%
Total 560.000 · VEHICLE,CASUALTY & LIABILITY	421,329	400,000	105.3%
570.000 · TAXES			
571.000 · Taxes-State Bd of Equalization	0	600	0.0%
572.000 · Vehicle Licensing & Reg Fees	4,075	1,000	407.5%
Total 570.000 · TAXES	4,075	1,600	254.7%
580.000 · MISCELLANEOUS			
504.510 · Dues & Subscriptions	9,175	20,000	45.9%
502.700 · Travel	31,785	24,000	132.4%
582.250 · Board Expenses	1,660	2,500	66.4%
583.000 · Safety Program	911	3,000	30.4%
509.800 · Training	11,097	7,000	158.5%
584.500 · CDL & DOT Physical Expenses	6,493	7,000	92.8%
509.100 - Other Miscellaneous	7,983	2,500	319.3%
Total 580.000 · MISCELLANEOUS	69,104	66,000	104.7%
590.000 · LEASES & RENTALS			
591.000 · Leases & Rentals	7,175	12,000	59.8%
Total 590.000 · LEASES & RENTALS	7,175	12,000	59.8%
Total Expense	7,690,616	8,099,188	95.0%
Net Ordinary Income Before Depreciation	-783,632	-108,417	
Depreciation Expense	-1,282,557		
Net Ordinary Income After Depreciation	-2,066,189		
Other Income/Expense			
Other Income			
405.000 · CAPITAL REVENUE			
409.101 · MCOG - SGR/Caltrans SB125	18,500		
409.114 · State SB125 - TIRCP-ZETCP Cap	2,988,941		
407.301 · Interest Income-Capital	26,141		
Total 405.000 · CAPITAL REVENUE	3,033,581		
417.100 · Insurance Reimbursements	21,476		
Total Other Income	3,055,057		
Net Income	**988,868**		

Mendocino Transit Authority
Statement of Cash Flows
July 2025 through June 2026

	Jul '25 - Jun 26
OPERATING ACTIVITIES	
Net Income	988868
Adjustments to reconcile Net Income	
to net cash provided by operations:	
102.104 · AR - MCOG Senior	-17334
102.600 · AR - MCOG SB125	-60417
102.900 · Accounts Receivable - Services	18477
102.110 · AR - Fed 5310 Operating	-92748
102.112 · AR - Fed 5311(f) Operating	4961
104.101 · Prepaid Expenses	-51681
104.102 · Prepaid Insurance	40763
104.104 · Prepaid EXpense - Other	-67359
104.105 · Prepaid Employee Benefits	-2866
104.200 · Undeposited Funds	-12325
201.100 · Accounts Payable	52173
201.300 · Umpqua Credit Card	-2401
202.100 · Deferred Grant Revenue	60413
202.520 · Def. Rev. - LCTOP Capital	248273
203.160 · CalPERS Loan Repayments	5041
204.100 · MCOG FY22/23 LTF Repayment	-280668
201.101 · Accrued Expenses	-110943
203.150 · Garnishments Payable	-394
205.200 · Accrued Payroll	21230
205.500 · Accrued Vacation	1378
205.600 · Accrued Sick Leave	9214
Net cash provided by Operating Activities	751655
INVESTING ACTIVITIES	
111.200 · Staff Vehicles	-42240
111.300 · Garage Equipment	-48170
111.500 · Buildings & Improvements	-32500
111.600 · Office Equipment	-41421
111.110 · Accum Depr-Revenue Vehicles	698208
111.210 · Accum Depr-Staff Vehicles	43296
111.310 · Accum Depr-Garage Equipment	16167
111.410 · Accum Depr-Bus Shelters	15480
111.510 · Accum Depr-Buildings & Improvem	318144
111.610 · Accum Depr-Office Equipment	23022
111.710 · Accum Depr-Vehicle Equipment	168240
115.510 · CIP - Electric Infrstr. UKIAH	-312492
115.310 · CIP - Electric Infrstr. WILLITS	-18976
115.410 · CIP - Electric Infrstr.FT BRAGG	-4861
115.500 · CIP - Electric Buses - UKIAH	-3857564
Net cash provided by Investing Activities	-3075666

Mendocino Transit Authority
Statement of Cash Flows
July 2025 through June 2026

	Jul '25 - Jun 26
FINANCING ACTIVITIES	
231.300 · Provision for Unemployment	37329
231.400 · Provision for Cafeteria Plan	570
231.101 · Net Pension Liability	-327163
Net cash provided by Financing Activities	-289264
Net cash increase for period	-2613275
Cash at beginning of period	5197973
Cash at end of period	**2584698**

FY 26-27 RIDERSHIP PERFORMANCE BY ROUTE

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2026-27 YTD	2025-2026 YTD	# Change	% Change
01 - Willits Local	735	577	0	0	0	0	0	0	0	0	0	0	1312	1412	(100)	-7%
03 - Ukiah - DAR	1318	1287	0	0	0	0	0	0	0	0	0	0	2605	2967	(362)	-12%
04 - Fort Bragg - DAR	570	727	0	0	0	0	0	0	0	0	0	0	1297	1298	(1)	0%
05 - BraggAbout	553	355	0	0	0	0	0	0	0	0	0	0	908	1245	(337)	-27%
08 - Ukiah Evening	1086	906	0	0	0	0	0	0	0	0	0	0	1992	2740	(748)	-27%
09 - Ukiah Local	5463	5706	0	0	0	0	0	0	0	0	0	0	11169	10527	642	6%
20 - Willits - Ukiah	844	845	0	0	0	0	0	0	0	0	0	0	1689	1867	(178)	-10%
60 - Coaster	721	621	0	0	0	0	0	0	0	0	0	0	1342	1449	(107)	-7%
65 - CC Rider	2084	2224	0	0	0	0	0	0	0	0	0	0	4308	3224	1,084	34%
74 - Saturday Gualala-Ukiah	41	43	0	0	0	0	0	0	0	0	0	0	84	75	9	12%
75 - M-F Gualala to Ukiah	439	497	0	0	0	0	0	0	0	0	0	0	936	760	176	23%
95 - Pt. Arena to Santa Rosa	388	405	0	0	0	0	0	0	0	0	0	0	793	799	(6)	-1%
97 - Redwood Coast Regional	165	165	0	0	0	0	0	0	0	0	0	0	330	435	(105)	-24%
Special Events	1835	0	0	0	0	0	0	0	0	0	0	0	1835	2268	(433)	-19%
Monthly Totals	***16242***	***14358***	***0***	***0***	***0***	***0***	***0***	***0***	***0***	***0***	***0***	***0***	***30600***	*31066*	(466)	-2%

FY 25-26 AVERAGE DAILY RIDERS BY ROUTE-Weekday

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
01 - Willits Local	31.96	26.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05 - BraggAbout	24.04	16.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 - Jitney	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 - Ukiah Local	220.57	231.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20 - Willits - Ukiah	36.70	38.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60 - Coaster	31.35	28.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65 - Fort Bragg to Santa Rosa	75.48	83.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
75 - M-F Gualala to Ukiah	19.09	22.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95 - Pt. Arena to Santa Rosa	12.87	11.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monthly Totals	***452.04***	***458.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***

FY 25-26 AVERAGE DAILY RIDERS BY ROUTE-Saturdays

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
09 - Ukiah Local	97.50	122.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65 - Fort Bragg to Santa Rosa	71.00	63.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74 - Saturday Gualala-Ukiah	10.25	8.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95 - Pt. Arena to Santa Rosa	11.00	11.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monthly Totals	***189.75***	***206.20***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***

FY 25-26 AVERAGE DAILY RIDERS BY ROUTE-Sundays

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
95 - Pt. Arena to Santa Rosa	12.00	21.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monthly Totals	***12.00***	***21.75***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***	***0.00***

Meeting Date: September 30, 2026
Agenda Item: D.1

2026-2027 UNMET NEEDS REQUESTS

Date	City	Requestor	Service Requested
7/17/2026	Comptche	Community Member	Comptche to Ukiah using Orr Springs Rd. also Fort Bragg. regular basis every other week ??? let's start the discussion

2025-2026 UNMET NEEDS REQUESTS

Date	City	Requestor	Service Requested
4/17/2026	Willits	Community Member	Route 65 (CC Rider) schedule to depart Willits by 4:30am & depart Santa Rosa after 8:15pm
6/03/2026	Ukiah	Community Member	Depart SMART NB connection later in the evening 7:00 pm or later Bi-Weekly possibility
6/23/2026	Fort Bragg	Community Member	More Frequent, reliable service Fort Bragg and neighboring communities.
6/24/2026	Ukiah	Community Member	Depart SMART SB connection earlier in the mornings.
6/24/2026	Brooktrails	Brooktrails Township	Service in Brooktrails

Meeting Date: **September 30, 2026**
Agenda Item: **D.2**

AGENDA SUMMARY REPORT

SUBJECT:

Discussion and Possible Adoption of Resolution No. 2026-09 Approving the FY 2026-27 State of Good Repair Project List for FY 2026-27 State of Good Repair Funds.

SUMMARY:

The State of Good Repair (SGR) program is a transit capital funding program created by the Road Repair and Accountability Act of 2017, also known as Senate Bill (SB) 1. This funding source is derived from a fee on vehicle registrations. SGR is a capital program and cannot be used for operations or project development as a stand-alone project. Eligible uses of SGR funds include:

- Transit capital projects to maintain, repair or modernize a transit operator's existing transit fleet or facilities,
- Design, acquisition, and construction of new vehicles or facilities that improve existing transit services, and
- Services that complement local efforts for repair and improvement of local transportation infrastructure.

MTA submitted its FY 2026/27 SGR Project List through CalSMART ahead of the September 1, 2026 deadline, and MCOG approved the related fund allocations. Funds are allocated quarterly; up to four years of funding can be accrued for a project, and four years are allowed for expenditure once it starts. The project list includes:

- Ukiah Transit Center – FY 2026/27 SGR apportionment; may later be redirected as local match for vehicle replacement if MTA's pending federal grant is awarded.
- Safety and Security Repair and Replace – new project updating security systems at the Ukiah and Fort Bragg yards, funded by transferring unexpended FY 2021/22 SGR funds from the Ukiah Transit Center project so they are spent before they lapse.

Approval of this resolution confirms the Board's support of the FY 2026/27 SGR Project List as submitted and authorizes staff to continue working with MCOG and Caltrans to program the funds.

STAFF RECOMMENDATION:

Action: Adopt Resolution No. 2026-09 Approving the FY 2026-27 State of Good Repair Project List.

ATTACHMENTS:

Resolution No. 2026-09

MENDOCINO TRANSIT AUTHORITY RESOLUTION #2026-09
APPROVING THE PROJECT LIST FOR FY 2026-27
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, SGR funds are allocated by the Mendocino Council of Governments (MCOG); and

WHEREAS, MTA's FY 2026-27 SGR Project List includes the Ukiah Transit Center project and the new Safety and Security Repair and Replace project and

WHEREAS, in order to qualify for these funds, the MTA is required to submit a proposed project list to the MCOG on an annual basis; and

WHEREAS, MCOG approved the allocation of FY 2026/27 SGR funds to the Ukiah Transit Center project and the transfer of FY 2021/22 SGR funds to the Safety and Security Repair and Replace project;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Mendocino Transit Authority hereby approves the SB1 State of Good Repair Project List for FY 2026-27; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mendocino Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director of MTA is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair Funds and to execute the related grant applications, forms and agreements.

Adoption of this Resolution was moved by Director________________, seconded by Director ______________, and carried on this 30th day of September 2026 by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Attest:

____
Tess Albin-Smith, Chair

Meeting Date: **September 30, 2026**
Agenda Item: **D.3**

AGENDA SUMMARY REPORT

SUBJECT:

Discussion and Possible Adoption of Resolution No. 2026-10 Approving of Carbon Reduction Program (CRP) Funds for the Purchase of Two Battery-Electric Vehicles and Authorization to Execute Related Agreements

SUMMARY:

The Carbon Reduction Program (CRP) provides Federal funding through the Federal Highway Administration (FHWA) for projects that reduce transportation emissions. CRP funds are awarded locally by the Mendocino Council of Governments (MCOG) in its capacity as the Regional Transportation Planning Agency (RTPA).

In August 2026, MCOG moved to program the remaining Carbon Reduction Program apportionment for the Mendocino County region before the end of the federal fiscal year. The MCOG Technical Advisory Committee (TAC) unanimously recommended awarding $221,000 in CRP funds to MTA for the purchase of two battery-electric vehicles (E-Transits) to help replace MTA's aging Dial-A-Ride fleet.

The MCOG Board of Directors approved the TAC's recommendation at its meeting. Caltrans has also approved the project: the Project Alignment Confirmation for the 2026 ZEB Purchase (PAC-2026-0727, purchase of two battery-electric buses) was confirmed by the Caltrans Director's Office of Sustainability on July 20, 2026 and approved for CRP funding by the Caltrans Division of Local Assistance on July 30, 2026, in the amount of $221,000 ($44,665 under FPC Y607 and $176,335 under FPC Y608).

Before these CRP funds can be claimed, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements must be executed with Caltrans. Staff recommends that the Board adopt the attached resolution accepting the CRP award and delegating authority to the Executive Director to execute these agreements, and any amendments thereto, with Caltrans.

STAFF RECOMMENDATION:

Adopt Resolution No. 2026-10 accepting Carbon Reduction Program funds for the purchase of two battery-electric vehicles and authorizing the Executive Director to execute related agreements with the California Department of Transportation.

ATTACHMENTS

Resolution No. 2026-10

MENDOCINO TRANSIT AUTHORITY

RESOLUTION # 2026-10

RESOLUTION OF THE MENDOCINO TRANSIT AUTHORITY BOARD OF DIRECTORS ACCEPTING CARBON REDUCTION PROGRAM FUNDS AND AUTHORIZING EXECUTION OF RELATED AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, Mendocino Transit Authority (MTA) is eligible to receive Federal and/or State funding for certain transportation projects, through the California Department of Transportation (Caltrans); and

WHEREAS, the Carbon Reduction Program (CRP) provides Federal funding through the Federal Highway Administration (FHWA), awarded locally by the Mendocino Council of Governments (MCOG) in its capacity as the Regional Transportation Planning Agency (RTPA); and

WHEREAS, in August 2026 MCOG moved to program the remaining Carbon Reduction Program apportionment for the Mendocino County region, and the MCOG Technical Advisory Committee (TAC) unanimously recommended awarding $221,000 in CRP funds to MTA for the purchase of two battery-electric vehicles to help replace MTA's aging Dial-A-Ride fleet; and

WHEREAS, the Caltrans Director's Office of Sustainability confirmed on July 20, 2026 that the project, 2026 ZEB Purchase (PAC-2026-0727), aligns with the California Carbon Reduction Strategy, and the Caltrans Division of Local Assistance approved the project for CRP funding on July 30, 2026 in the amount of $221,000; and

WHEREAS, the MCOG Board of Directors approved the TAC's recommendation, awarding $221,000 in CRP funds to MTA for the purchase of two battery-electric vehicles; and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with Caltrans before such CRP funds can be claimed; and

WHEREAS, MTA wishes to delegate authorization to execute these agreements, and any amendments thereto, to the Executive Director;

NOW THEREFORE, BE IT RESOLVED that the Mendocino Transit Authority Board of Directors hereby accepts the Carbon Reduction Program funds awarded for the purchase of two battery-electric vehicles and authorizes the Executive Director to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments thereto, with the California Department of Transportation as necessary to claim and administer said funds.

ADOPTED THIS 30th DAY OF SEPTEMBER, 2026

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___________ 2026

____

Tess Albin-Smith, Chairperson of the Board.

Meeting Date: September 30, 2026
Agenda Item: D.4

AGENDA SUMMARY REPORT

SUBJECT:

Discussion and Possible Action to Elect a Vice Chair of the MTA Board of Directors to Fill the Vacancy Created by the Retirement of Director Jim Tarbell.

SUMMARY:

Director Tarbell, who served as Vice Chair of the MTA Board of Directors, retired from the Board in July 2026, leaving the Vice Chair position vacant. Under Article II, Section 2 of the MTA Bylaws, the Vice Chair performs the duties of the Chair in the absence of the Chair. Staff recommends the Board elect a new Vice Chair at this meeting using the following process:

- The Chair opens the floor to nominations from Directors; a Director may nominate themselves or another Director.
- Nominees may accept or decline. When no further nominations are offered, the Chair closes nominations.
- The Board votes by motion. Election requires a Majority Vote under Article V: at least four (4) affirmative votes, a majority of sitting Board members, present or not.

Under Article II, Section 2, the Vice Chair serves a two-year term beginning July 1 of odd-numbered years. The Bylaws do not address a mid-term vacancy, so the newly elected Vice Chair would serve the remainder of the current term, through June 30, 2027. The next regular election of officers would take place for the term beginning July 1, 2027.

The election is an action item and is listed on the posted agenda as required by the Brown Act. No resolution is required; the election is made by motion (voice vote, unless a member calls for a roll call per Article V) and recorded in the minutes.

Electing a Vice Chair ensures continuity of Board leadership and that Board business can proceed if the Chair is absent.

STAFF RECOMMENDATION:

Action: Accept nominations and elect, by motion, a Vice Chair of the MTA Board of Directors to serve the remainder of the current term ending June 30, 2027

ATTACHMENTS:

None