



**Board of Directors
Regular Meeting Agenda**

Wednesday, January 29, 2025

1:30 p.m.

MTA Board of Directors

Jim Tarbell, Vice Chair
George West
Tess Albin-Smith
Dan Doyle
Susan Sher

Fort Bragg

Diana Stuart Fort Bragg Division
190 East Spruce
Conference Room

Teleconference with:

Ukiah

Ukiah Valley Conference Center
200 South School Street

Point Arena City Hall

451 School St.
Point Arena, Ca 95468

Teleconference

**Zoom videoconference link provided to Board members and by request.
Please submit an access request to sara@mendocinotransit.org or call MTA
Administration at (707) 462-1422.**

Topic: MTA Regular Board Meeting

Time: January 29, 2025 01:30 PM Pacific Time (US and Canada)

Please press mute on your phone or computer until public comments are open. The Chair will call for public comments during the Public Comment section of the agenda as well as during each agenda item discussion. Members of the public may also submit questions via email to sara@mendocinotransit.org and these comments will be read aloud during the public comment section of the meeting and be made part of the official record of the meeting. Comments must be submitted prior to the close of the comment period.

Please visit <https://mendocinotransit.org/board-meetings/> to view available agenda background documents.

January 29, 2025, MTA Board of Directors Meeting Agenda

AGENDA ITEMS

A. CALL TO ORDER

B. PUBLIC COMMENT

MTA Board of Directors welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the MTA Board of Directors on the same subject matter, the Chair may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the Mendocino Transit Authority which are not on the posted agenda. Public criticism of the MTA Board will not be prohibited. No action shall be taken.

C. CONSENT CALENDAR

1. Approval of Minutes of September 25, 2024 Regular Board Meeting
Action: Approve September 25, 2024 Meeting Minutes
2. Approval of Minutes of October 30, 2024 Regular Board Meeting
Action: Approve October 30, 2024 Meeting Minutes
3. Acceptance of Preliminary Unaudited Financial Statements
Action: Approve Preliminary Unaudited Financial Statements
4. Acceptance of Service Performance Report
Action: Approve Service Performance Report

D. ACTION & DISCUSSION

1. Election of Interim Chair to Serve from January 29, 2025 to June 30, 2025
Action: Elect an Interim Chair to the Board.
2. Unmet Needs
Action: Solicit Public Input
3. Special Events Calendar
Action: Approve Special Events Calendar

4. 24/25 Revised Operating Budget
Action: Approve Revised Operating Budget

5. 24/25 Revised Capital Budget
Action: Approve Revised Capital Budget

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

2. Matters from MCOG

3. Matters from Directors

F. CLOSED SESSION

Closed session pursuant to Government Code 54957: Public Employee Performance Evaluation – Executive Director

G. ANOUNCEMENT OUT OF CLOSED SESSION

H. ADJOURN

Anticipated adjournment is 3:30 p.m.

Americans with Disabilities Act (ADA) Compliance

Mendocino Transit Authority complies with the AMERICANS WITH DISABILITIES ACT (ADA). Upon request, MTA will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats under Government Code Section 54953.2 and Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Anyone requiring reasonable accommodation to participate in the meeting should contact Sara Marquez at Mendocino Transit Authority by calling (707) 234-6456 or by email at sara@mendocinotransit.org at least 72 hours before the meeting.



**Board of Directors
Regular Meeting Minutes**

Wednesday, September 25, 2024,

1:30 p.m.

MTA Directors in Attendance

Saprina Rodriguez, Chair
Jim Tarbell, Vice Chair
Dan Gjerde
Dan Doyle
George West

MTA Directors Absent

Tess Albin-Smith
Susan Sher

Staff in Attendance

Jacob King, Executive Director
Mark Harvey, CFO
Luis Martinez, Operations Manager
Dawn White, Mobility Manager
Sara Marquez, Assistant Clerk of the Board

Staff Absent

Bob Butler, Retired Annuitant
Bret Byrd, Maintenance Manager

Under Governor Newsom's Executive Orders N-29-20 revised on June 11, 2021, and Executive Order N-08-21 revised on June 11, 2021. Under AB 361, members of the MTA Board of Directors will participate in this meeting via teleconference or videoconference.

AGENDA ITEMS

A. CALL TO ORDER– Chair Rodriguez called the meeting to order at 1:32 pm

B. PUBLIC COMMENT- None

C. CONSENT CALENDAR

1. Approval of Minutes of September 25, 2024 Regular Board Meeting
2. Acceptance of Preliminary Unaudited Financial Statements July 2023 – June 2024
3. Acceptance of Service Performance Report
4. Acceptance of GASB 68 Report

Upon Motion by Director **West** seconded by Director **Tarbell**, the Board accepted the Consent Calendar C1 & C4 by roll call vote: **AYES:** Tarbell, Doyle, Gjerde, West and Chair Rodriguez **NOES:0 ABSTAIN:0 ABSENT:** Albin-Smith and Sher.

D. ACTION & DISCUSSION

1. Unmet Needs- Willits Service in the Brook trails and Valley and additional stop across from the hospital.
2. APC Automatic Passenger Counter pilot project discussion.

Lauren Gilbert from Rebel Group provided an update on the Automatic Passenger Counter (APC) Pilot, which supports transit agencies in implementing new technology. Contracted by Caltrans and the CallTP project, Rebel has been providing technical assistance to Caltrans for five years. APCs are now a state priority, and the pilot project will start on local routes, potentially funded by surplus capital. APCs offer a more accurate way of counting passengers compared to MTA's current pen-and-paper method. The MTA is considering a pilot with CallTP and Swiftly, which would track passengers at trip, run, and stop levels, with oversight agencies gaining access to real-time data. Local Transportation Funds (LTF) may be a possible funding source, and the board has directed staff to continue discussions.

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

CFO Mark Harvey reported that he will begin working with the auditor to start the audit process, noting that the auditor has the staff to complete it early. Harvey plans to coordinate with the auditor next week and provide the necessary documents. He also mentioned that he will prepare the 2024-2025 financial statement and collaborate with Executive Director King on any needed budget revisions for the operating and capital budgets.

Dawn White, Mobility Manager, reported that she is preparing the fall ad campaign and organizing events such as the PumpkinFest on October 19-20, along with the Holiday Trolley activities. Chair Rodriguez reminded her that it's also time to start planning the MTA staff Christmas dinner.

Luis Martinez, Operations Manager, announced that the Annual All Staff Training will take place on Veterans Day November 11th. The training will include sessions with the insurance company and TSA, which will review the August assessment. Additionally, the required annual VTT training for all drivers will be conducted. Martinez noted that this is a key operational event for November.

Executive Director Jacob King reported that he has been attempting to contact Adventist Health per the board's direction but has yet to receive a response. He will continue to reach out.

King also announced that MTA recently received two Greyhound buses, which turned out to be smaller than expected. The buses will be repaired and put into service soon.

Additionally, King is working with MCOG on revising the 2024-2025 LTF claim and had meetings earlier this month with MCOG, Kathy Chambers, and Kate Stornetta to discuss the LTF surplus. Further discussions are ongoing regarding the legal aspects of the funds.

King also highlighted ongoing talks with Caltrans, the North State Super Region, and other transit agencies, including Lake County, about improving the 101 and Route 20 corridors. These efforts aim to enhance transit connections, though final decisions and cost estimates are still being developed.

Furthermore, King reported on a low-income housing project south of Willits, led by RCHDC. As part of the grant program, RCHDC is considering giving MTA a bus. Similar efforts in 2015 resulted in a bus stop in Ukiah. Discussions continue with the City of Willits about integrating transit services to support future low-income residents.

King mentioned progress on a new bus stop in Redwood Valley, A Caltrans project, designed similarly to the Cloverdale Depot, which will soon serve the residents of Redwood Valley. The Caltrans project is moving forward with MTA's involvement.

Lastly, on behalf of Maintenance Manager Bret Byrd, King reported that two coaches are currently out of service due to significant mechanical issues, including leaks and engine problems. The team is conducting diagnostics, but the outlook is concerning. King emphasized the need for zero-emission buses to arrive soon to address these issues.

2. Matters From MCOG. No report.

3. Matters from Directors

Saprina Rodriguez, Chair followed up on a question from last month's meeting regarding why MTA buses can't stop when passengers pull the cord in Willits. After discussing the issue with the Willits City Attorney and conducting research, she confirmed that there are no legal limitations preventing buses from stopping anywhere that is safe and legal within the City of Willits. The official word from the City of Willits is that buses can stop as needed, and there is no risk of anyone receiving a ticket.

F. ADJOURN

The meeting adjourned at 2:30 p.m.

Americans with Disabilities Act (ADA) Compliance

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DRAFT



**Board of Directors
Regular Meeting Minutes**

Wednesday, October 30, 2024,

1:30 p.m.

MTA Directors in Attendance

Saprina Rodriguez, Chair
Jim Tarbell, Vice Chair
Tess Albin-Smith
Susan Sher
Dan Doyle
Dan Gjerde
George West

MTA Directors Absent

Staff in Attendance

Jacob King, Executive Director
Mark Harvey, CFO
Luis Martinez, Operations Manager
Dawn White, Mobility Manager
Bret Byrd, Maintenance Manager
Sara Marquez, Assistant Clerk of the Board

Staff Absent

None

Under Governor Newsom's Executive Orders N-29-20 revised on June 11, 2021, and Executive Order N-08-21 revised on June 11, 2021. Under AB 361, members of the MTA Board of Directors will participate in this meeting via teleconference or videoconference.

AGENDA ITEMS

- A. CALL TO ORDER**– Chair Rodriguez called the meeting to order at 1:30 pm

- B. PUBLIC COMMENT**- A public member wanted to give input on transit hub locations.

- C. CONSENT CALENDAR**

1. Approval of Minutes of August 28, 2024 Regular Board Meeting
2. Acceptance of Preliminary Unaudited Financial Statements July 2024 to August 2024
3. Acceptance of Service Performance Report

Upon Motion by Director **Gjerde** seconded by Director **Albin-Smith**, the Board accepted the Consent Calendar C2 & C3 by roll call vote: **AYES:** Tarbell, Doyle, Gjerde, Albin-Smith, Sher and director West **NOES:0 ABSTAIN:0 ABSENT:**

Director Albin-Smith pulled out item C1. For questions regarding minutes regarding the Botanical Gardens request for a bus stop at the holiday lights, nothing was discussed at the previous meeting, but Executive Director King will address this, and he mentioned that MTA doesn't have the drivers to be able to do that.

Upon Motion by Director **Albin-Smith** seconded by Director **Gjerde**, the Board accepted the Consent Calendar C1 by roll call vote: **AYES:** Tarbell, Albin-Smith, Doyle, Gjerde, and director West **NOES:0 ABSTAIN:** Sher **ABSENT:**

Chair Rodriguez joined the meeting at 1:50 pm

D. ACTION & DISCUSSION

1. Unmet Needs- None
2. Acceptance of the Drug & Alcohol Policy update

Executive Director King explained that in 2023, changes were made to 49 CFR Part 40 to update drug and alcohol policies. The updates address zero tolerance and second chances for agencies. As a second-chance agency, compliance was mandatory, and the necessary adjustments were made.

Upon Motion by Director **West** seconded by Director **Sher**, the Board accepted the Drug & Alcohol Policy update by roll call vote: **AYES:** Tarbell, Albin-Smith, Doyle, Sher, Gjerde, West and Chair Rodriguez **NOES:0 ABSTAIN: 0 ABSENT:0**

3. Rural Communities Housing Development Corporation Presentation

Beth Matsumura, Director of Multifamily Development, along with Angie Figueroa and Yessica Figueroa, presented updates on their current properties with RCHDC and MTA's involvement in the projects.

DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

CFO Mark Harvey stressed the importance of updating MTA's outdated financial policies and procedures manual to modernize the framework and align it with current purchasing and HR practices.

Executive Director King added that he and Harvey attended the executive committee meeting earlier this month, where they discussed the 2022-23 audit and the issue of receiving excess LTF funds due to an overestimation of TDA funding by the county auditor.

Bret Byrd, Maintenance Manager reported that some positive developments are underway, with the long-awaited Fort Bragg and Ukiah switch gears finally arriving on site tomorrow.

Luis Martinez, Operations Manager, highlighted the upcoming All Staff Training scheduled for November 11th.

Executive Director Jacob King shared several updates:

Free fixed-route and dial-a-ride services to polling locations are being offered on election day.

Fleet Challenges due to aging vehicles require constant repairs, including engine and transmission issues. A budget amendment in January will address some of these expenses. Efforts to secure zero-emission buses are underway, with collaboration with CARB to develop long-term solutions.

Staffing shortages persist in Fort Bragg despite two recent hires. Ukiah employees are covering gaps, resulting in overtime and travel costs, which will be addressed in the budget amendment.

Hydrogen infrastructure is being considered to improve grant eligibility, particularly for TIRCP grants. Hydrogen fuel cell technology is gaining attention in the industry as a complementary technology to battery electric and could enhance funding opportunities. Collaboration with MCOG and others is underway to explore funding.

Efforts are being made to add a Hospital Drive bus stop to a 60-foot section across the street from the existing bus stop. While city collaboration has been positive, challenges remain scheduling a meeting with the hospital.

2. Matters From MCOG.

James Sookne shared that the upcoming MCOG board meeting will feature a tour of Covelo, with an MTA driver providing transportation. The meeting will prioritize the tour, with funding discussions postponed until December.

3. Matters from Directors

Director Tarbell – Inquired about Chair Rodriguez's position regarding elections.

Saprina Rodriguez, Chair responded to Director Tarbell, explaining that her term on the MTA board ends at the end of the calendar year, as she also serves on the city council. If she does not win her election in January, the MTA board will need to elect a new chair. This will be discussed further in January.

Director Gjerde announced that this would be his last meeting on the MTA board. He expresses his appreciation for the leadership of Executive Director King and the MTA team, noting that the organization has never been as innovative as it is now. He also shares that he will be stepping down from the Board of Supervisors later this month.

All directors and MTA staff thanked Director Gjerde for serving on the MTA Board of Directors.

F. ADJOURN

The meeting adjourned at 3:11 p.m.

Americans with Disabilities Act (ADA) Compliance

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Meeting Date: January 29th, 2025

Agenda Item: C.3

AGENDA SUMMARY REPORT

SUBJECT:

Preliminary Unaudited Financial Statements July 2024 – November 2024

SUMMARY:

Preliminary Unaudited Financial Reports for the Months of July 2024 through November 2024 from MTA's QuickBooks accounting system including the Statement of Net Position and Statement of Revenues and Expenses.

Revenue of \$2,630,839 is 34.7% of budgeted revenue of \$7,582,366 for the year, with 41.7% of year elapsed.

Expenses of \$3,147,063 are 41.5% of budgeted expenses of \$7,582,366 for the year, with 41.7% of year elapsed.

STAFF RECOMMENDATION:

Accept Unaudited Financial Statements for July 2024 through November 2024.

ATTACHMENTS:

Statement of Net Position as of November 30th, 2024.
Statement of Revenues and Expenses July 2024 – November 2024.

Mendocino Transit Authority
Statement of Net Position
As of November 30th, 2024

ASSETS

Current Assets

Checking/Savings

101.900 · Cash

101.100 · Cash-Operating

Operating Cash 1,312,312

Senior Operating 472,393

Payroll & Benefits Operating 445,326

Total 101.100 · Cash-Operating Total 2,230,031

101.200 · Cash-Capital

101.202 · Capital Wkg-MUNIS #4100 1,068,196

101.123 - Capital LCTOP-MUNIS #2110 625,184

101.203 · Cap CALOES -MUNIS #4140 2,473

101.204 · Capital PTMISEA-MUNIS #4230 3,139

Total 101.200 · Cash-Capital 1,698,992

Total 101.900 · Cash 3,929,023

Total 102.000 · Accounts Receivable 632,822

Other Current Assets

Total 102.300 · Grants Receivable 1,945,037

Total 102.100 · Accounts Receivable Other 30,000

Total 103.990 - Inventory 68,254

104.199 · Prepaid Expenses Total

104.101 · Prepaid Expenses 41,512

104.102 · Prepaid Insurance 57,782

104.103 · Prepaid Workers Comp 42,739

Total 104.199 · Prepaid Expenses Total 142,033

Total 104.200 · Undeposited Funds 16,692

Total Other Current Assets 2,202,017

Total Current Assets 6,763,862

Fixed Assets

Total 111.900 · Fixed Assets 21,823,310

Total 111.910 · Accumulated Depreciation -15,143,311

Total 115.900 · Construction in Progress 1,026,651

Total 121.900 · Intangible Total 15,000

Total 121.910 · Accum Amortization Total -15,000

Total 122.900 · Right to Use - Willits Lease Net 39,838

Total Fixed Assets 7,746,489

Other Assets

Total 131.900 · Deferred Outflows of Resource 1,742,997

Total Other Assets 1,742,997

TOTAL ASSETS 16,253,347

Mendocino Transit Authority
Statement of Net Position
As of November 30th, 2024

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Total Accounts Payable 246,329

Credit Cards

201.300 · Umpqua Credit Card 14,202

Total Credit Cards 14,202

Other Current Liabilities

202.100 - Deferred Grant Revenue 1,207,450

204.100 · MCOG FY22/23 LTF Repayment 1,589,877

205.700 · Uncashed Checks 9,422

205.900 · Accruals Total

205.200 · Accrued Payroll 71,670

205.500 · Accrued Vacation 196,253

205.600 · Accrued Sick Leave 118,977

Total 205.900 · Accruals Total 386,900

206.900 · Lease Liabilities

206.000 · Lease Liability - Willits Lease 40,896.00

Total 206.900 · Lease Liabilities 40,896.00

Total Other Current Liabilities 1,644,668

Total Current Liabilities 3,495,077

Long Term Liabilities

231.900 · Prov-Restricted Funds

231.100 · Provision for Liability 18,415

231.200 · Provision for Vehicle Damage 3,835

231.300 · Provision for Unemployment 168,161

231.400 · Provision for Cafeteria Plan 23,500

Total 231.900 · Prov-Restricted Funds 213,911

235.300 · Deferred Inflows of Resource 129,567

235.910 · Pension Liabilities 3,423,112

Total Long Term Liabilities 3,766,590

Total Liabilities 7,261,667

Equity

Total 399.900 · Equity 9,991,724

Net Income -1,000,044

Total Equity 8,991,680

TOTAL LIABILITIES & EQUITY 16,253,347

Mendocino Transit Authority
Statement of Revenues, Expenses
July 2024 - November 2024

Ordinary Income/Expense	TOTAL		
	Actual	Budget	% of Budget
Income			
411.000 - OPERATING REVENUE.			
401.110 Fixed Route Farebox Revenue	154,629	275,000	56.2%
401.111 Dial-A-Ride Farebox Revenue	34,862	85,000	41.0%
402.100 Redwood Coast Regional Center	31,096	65,000	47.8%
409.200 - Sonoma County Contract	75,000	180,000	41.7%
Total 411.000 - OPERATING REVENUE.	295,587	605,000	48.9%
420.000 - REVENUES FROM OTHER SOURCES			
406.100 - Advertising Contract	30,565	125,000	24.5%
407.100 - Maintenance Revenue	7,949	30,500	26.1%
407.400 - Investment(Interest) Income	15	7,500	0.2%
407.500 - Other - Fuel Rebates, Etc.	0	14,000	0.0%
409.100 - Local Transportation Fund (LTF)	1,295,127	2,721,637	47.6%
409.109 - LTF - Senior Centers - income	237,234	518,407	45.8%
510.100 - LTF - Senior Centers - expense	-240,804	-518,407	46.5%
407.115 - Senior Center Administration	11,042	26,500	41.7%
409.110 - State Transit Assistance (STA)	499,075	1,197,778	41.7%
422.000 - 5310 Operating Assistance	62,500	150,000	41.7%
413.101 - 5311 Operating Assistance	307,550	738,115	41.7%
409.101 - Sb 125	0	1,000,000	0.0%
409.103 - Local Operating 4090	0	293,485	0.0%
413.110 - 5311(f) Operating Assistance	125,000	300,000	41.7%
413.113 - 5311 CARES Assistance	0	251,056	0.0%
413.113 - 5311(f) CARES Assistance	0	121,795	0.0%
Total 420.000 - REVENUES FROM OTHER SOURCES	2,335,252	6,977,366	33.5%
Total Income	2,630,839	7,582,366	34.7%
Expense			
Total 501.100 - WAGES	1,689,249	3,638,348	46.4%
Total 510.000 - BENEFITS	736,711	1,934,093	38.1%
520.000 - SERVICE/USER FEES			
521.000 - Vehicle Technical Services	446	10,000	4.5%
521.250 - Towing	0	3,000	0.0%
521.500 - Property Maintenance Services	98	3,500	2.8%
521.700 - Contract IT Services	10,000	40,000	25.0%
503.202 - Legal Counsel	44,255	30,000	147.5%
508.100 - Purch. Trans (Willits DAR)	0	2,400	0.0%
523.000 - Marketing	4,631	12,000	38.6%
509.300 - Advertising, Legal Notices	9,035	48,000	18.8%
524.000 - Software Maintenance Fees	14,790	60,000	24.7%
524.200 - Drug & Alcohol Services	2,695	8,000	33.7%
525.000 - Facility Security System	1,309	2,500	52.4%
525.500 - Accident / Incident Payables	0	25,000	0.0%
503.200 - Professional & Technical Svcs	64,046	275,000	23.3%
Total 520.000 - SERVICE/USER FEES	151,305	519,400	29.1%
530.000 - MATERIALS & SUPPLIES			
504.110 - Fuel	202,126	550,000	36.8%
504.120 - Tires	17,440	45,000	38.8%
504.115 - Lubrication	5,110	20,000	25.6%
532.500 - Tools	1,390	4,000	34.7%
504.100 - Vehicle Maint & Repair Parts	55,894	80,000	69.9%
504.200 - Expensed Parts	241	3,125	7.7%
504.610 - Shop Supplies	2,295	20,000	11.5%

Mendocino Transit Authority
Statement of Revenues, Expenses
July 2024 - November 2024

	TOTAL		
	Actual	Budget	% of Budget
504.620 · Facilities,Maint & Repair Parts	11,705	45,000	26.0%
504.400 · Office Supplies	10,564	35,000	30.2%
509.200 · Printing (Schedules,brochures)	3,867	20,000	19.3%
537.000 · Safety & Emergency Supplies	7,758	5,000	155.2%
537.500 · Other Materials & Supplies	2,220	25,000	8.9%
Total 530.000 · MATERIALS & SUPPLIES	320,610	852,125	37.6%
540.000 · UTILITIES.			
541.000 · MTA Base -Water, Sewer & Waste	4,319	15,000	28.8%
541.250 · FB-Water,Sewer, Waste & Propane	1,565	7,000	22.4%
541.500 · Willits-Water, Sewer & Waste	1,553	2,000	77.7%
542.000 · PG&E-Ukiah, Fort Bragg,Willits	10,303	35,000	29.4%
543.000 · TPX- Ukiah Phones / Internet	20,887	50,000	41.8%
543.250 · Comcast-Fort Bragg Phones/Inter	1,388	1,750	79.3%
544.000 · Verizon-Admin / OPS Cellular	14,690	35,000	42.0%
Total 540.000 · UTILITIES.	54,705	145,750	37.5%
Total 560.000 · VEHICLE,CASUALTY & LIABILITY	166,590	385,000	43.3%
570.000 · TAXES			
571.000 · Taxes-State Bd of Equalization	178	650	27.4%
572.000 · Vehicle Licensing & Reg Fees	0	2,000	0.0%
Total 570.000 · TAXES	178	2,650	6.7%
580.000 · MISCELLANEOUS			
504.510 · Dues & Subscriptions	7,245	16,000	45.3%
502.700 · Travel	10,107	25,000	40.4%
582.250 · Board Expenses	792	7,000	11.3%
583.000 · Safety Program	796	3,000	26.5%
509.800 · Training	2,415	20,000	12.1%
584.500 · CDL & DOT Physical Expenses	3,423	7,000	48.9%
509.100 · Other Miscellaneous	1,411	15,000	9.4%
Total 580.000 · MISCELLANEOUS	26,189	93,000	28.2%
590.000 · LEASES & RENTALS			
591.000 · Leases & Rentals	1,525	12,000	12.7%
Total 590.000 · LEASES & RENTALS	1,525	12,000	12.7%
Total Expense	3,147,063	7,582,366	41.5%
Net Ordinary Income Before Depreciation	-516,224	0	
Depreciation Expense	-483,820	1,120,000	
Net Ordinary Income After Depreciation	-1,000,044	-1,120,000	

Meeting Date: January 29, 2025

Agenda Item: C.4

The Ridership Reports are being pulled this month, due to a clerical error.



Meeting Date: January 29, 2025

Agenda Item: D.1

AGENDA SUMMARY REPORT

SUBJECT:

Election of Chairperson to Serve for the Interim Period January 29, 2025 to June 30, 2025.

SUMMARY:

As per the MTA Board of Director bylaws - and with the departure of Saprina Rodriguez- the long-standing MTA Board of Director Chairperson - an election of Interim Chairperson is necessitated. The Chairperson shall be elected by a majority vote for the Interim Period January 29, 2025 to June 30, 2025.

STAFF RECOMMENDATION:

Election of Chairperson, proceed with nomination and election of Chairperson to be effective for the Interim period of January 29, 2025 through June 30, 2025.

ATTACHMENTS

None



Meeting Date: January 29, 2025
Agenda Item: D.2

2024-2025 UNMET NEEDS REQUESTS

Date	City	Requestor	Service Requested
June 2024	Ukiah	Board Member	At least one electric bus to operate in Ukiah
July 2024	Potter Valley	Public	Potter Valley to College
August 2024	Redwood Valley/Ukiah	Public	Bus stop-Consolidated Tribal Health
September 2024	Willits	Board Member	Service in Brooktrails
September 2024	Willits	Board Member	Service through the Valley
September 2024	Willits	Board Member	Bus Stop across from Hospital



2023-2024 UNMET NEEDS REQUESTS

Date	City	Requestor	Service Requested
7/26/2023	Golden Rule	Ukiah Senior Center	Scheduled pick-ups for residents
8/1/2023	Westport	Jim Tarbell	Service in Westport, CA
8/14/2023	Ukiah	Facebook	Evening Service
12/27/2023	Fort Bragg	Facebook	Saturday Service
1/22/2024	Sea Ranch	Passenger	Between Sea Ranch/Fort Bragg early morning and evening
1/31/2024	Willits	Passenger	Willits Local 1 adjustment to San Francisco Street
5/29/2024	Fort Bragg	Public Member	More Transit in Fort Bragg to alleviate parking issues



2025-26 SPECIAL EVENTS SCHEDULE

1. *Mendocino Whale Festival-March*
2. *Point Arena - Almost Fringe Festival – April*
3. *Celebrate the Coast-BLM-May*
4. *Willits Frontier Days - July*
5. *Pt. Arena Independence Day Celebration -July*
6. *Fort Bragg Salmon BBQ - July*
7. *Winesong – Fort Bragg - September*
8. *Mendocino Area Parks Association - Fort Bragg - September*
9. *Ukiah Christmas Trolley - November-December*



Meeting Date: January 29, 2025

Agenda Item: D.4

AGENDA SUMMARY REPORT

SUBJECT:

MTA 2024-2025 Revised Operating Budget

SUMMARY:

Please find attached the Draft Amended Operating Budget for FY 2024/2025. This budget reflects updated projections based on actual revenues and expenses for the first half of the fiscal year, along with estimates for the remaining six months.

- Labor Costs: These have increased primarily due to higher overtime expenses, which stem from ongoing staffing shortages.
- Benefit Costs: These are directly linked to wage increases.
- Vehicle Parts Costs: The increase in vehicle parts expenses is attributed to both the aging of our fleet and ongoing supply chain challenges.

Approve MTA FY 2024-2025 Revised Operating Budget.

ATTACHMENTS

MTA 2024-2025 Revised Operating Budget

MENDOCINO TRANSIT AUTHORITY 2024/25 BUDGET W/ LINE ITEM BREAKDOWN	REVISED OPERATING BUDGET
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ACCOUNT	TITLE	FY 2022-2023 APPROVED BUDGET	FY 2023-2024 APPROVED BUDGET	FY 2024-2025 Approved BUDGET	FY 2024-2025 Revised BUDGET	ADDITIONAL INFORMATION
OPERATING						
50010	LABOR					
501.101	Operators Wages-Fixed Route-Ukiah	566,754	688,816	709,480	744,188	
501.101	Operators Wages - Fixed Route - Fort Bragg	294,350	357,745	368,477	386,503	
501.101	Operators Wages - South Coast	241,172	293,114	301,907	316,676	
501.101	Operators Wages - DAR - Inland	127,172	154,560	159,197	166,985	
501.101	Operators Wages - DAR - Fort Bragg	105,734	128,506	132,361	138,836	
501.104	Operations-Supervisors/Dispatch	553,367	575,501	592,766	721,314	
501.103	Maintenance & Facilities Salaries & Wages	510,946	531,384	547,326	703,649	
501.105	Administrative Salaries	375,302	390,314	402,023	369,189	
501.105	Administrative Staff	390,506	406,126	418,310	317,059	
501.109	Longevity / Bonuses	6,000	6,240	6,500	6,500	
	TOTAL SALARIES	3,171,303	3,532,306	3,638,348	3,870,899	

51000	BENEFITS					
511.000	FICA/Medicare	55,498	61,815	63,671	67,741	1.75% of Gross Wages
502.410	Pension Plan (CalPERS)	253,704	282,584	291,068	309,672	Est. 8.0% of Gross Wages
502.450	CalPERS Unfunded Liability	415,000	221,777	268,154	268,154	Per CalPERS Annual Valuation Reports
502.210	Medical Plan	540,000	755,000	755,000	755,000	Blue Shield & Cash In Lieu
502.220	Dental Plan- FSA - COBRA Admin	60,000	28,000	28,000	28,000	Adjusted for new employees
502.230	Vision Plan	3,000	5,000	5,000	5,000	Adjusted for new employees
513.250	Life Insurance	7,500	11,000	11,000	11,000	Adjusted for new employees
502.420	457 MTA Match	90,000	115,000	115,000	115,000	MTA Matches 5.5 % of Employee Contribution
502.300	Worker's Compensation Insurance	164,339	171,000	171,000	171,000	SDRMA 2024-2025 Invoice
514.500	Unemployment Insurance	56,000	56,000	56,000	56,000	Estimate - MTA is self insured
502.600	Uniforms & Work Clothing Allowances	16,000	20,000	20,000	20,000	New employee Maint. Add 1000 -38.46 X26
516.500	Air Med Services (REACH)	3,250	3,500	3,500	3,500	Annual Invoice
516.600	Employee Relations	3,500	4,000	4,000	4,000	Employee Relations - All Staff
	Incentive Pay		142,700	142,700	142,700	Contracted through June 30th, 2026
	TOTAL BENEFITS	1,667,791	1,877,377	1,934,093	1,956,767	

**MENDOCINO TRANSIT AUTHORITY
2024/25 BUDGET W/ LINE ITEM
BREAKDOWN**

REVISED OPERATING BUDGET

ACCOUNT	TITLE	FY 2022-2023 APPROVED BUDGET	FY 2023-2024 APPROVED BUDGET	FY 2024-2025 Approved BUDGET	FY 2024-2025 Revised BUDGET	ADDITIONAL INFORMATION
52000	SERVICE/USER FEES					
521.000	Vehicle Technical Services	12,500	10,000	10,000	10,000	Outsourcing
521.250	Towing	1,200	2,400	3,000	3,000	
521.500	Property Maintenance Services	3,500	3,500	3,500	3,500	
521.700	Contract IT Services	40,000	32,000	40,000	40,000	Engage IT
503.202	Legal Counsel	30,000	30,000	30,000	60,000	MTA Legal
508.100	Purchased Transportation	2,400	2,400	2,400	2,400	Willits ADA
523.000	Marketing	12,000	12,000	12,000	12,000	Contracted
509.300	Advertising, Legal Notices	40,000	48,000	48,000	48,000	Radio & Newspaper Advertising
524.000	Computer & Software Maintenance Fees	60,000	45,000	60,000	60,000	RouteMatch and Cad/AVL-Check on Turley & Fuelmaster
524.200	Drug and Alcohol Services	8,000	8,500	8,000	8,000	
525.000	Facility Security System	2,500	2,500	2,500	2,500	Deep Valley Security
525.500	Accident / Incident Payables	25,000	25,000	25,000	25,000	
503.200	Professional & Technical Services	250,000	250,000	275,000	275,000	MUNIS,PayChex, GASB68, Accounting, TrackIT, . Indeed, AON
	TOTAL SERVICES / USER FEES	487,100	471,300	519,400	549,400	

53000	MATERIALS & SUPPLIES CONSUMED					
504.110	Fuel	650,000	500,000	550,000	550,000	Consulted with Fuel Vendors to arrive at budgeted amount
504.120	Tires	45,000	52,000	45,000	45,000	
504.115	Lubrication	32,000	27,000	20,000	20,000	
532.500	Tools	1,875	3,500	4,000	4,000	
504.100	Vehicle Maintenance & Repair Parts	62,500	62,500	80,000	110,000	
504.200	Expense Parts	3,125	3,125	3,125	3,125	
504.610	Shop Supplies	25,000	10,000	20,000	20,000	Consumables
504.620	Facilities Maintenance & Janitorial	43,750	45,000	45,000	45,000	Aramark, Home Depot, Friedmans
504.400	Office Supplies	30,000	35,000	35,000	35,000	Xerox
536.700	Computer Programs & Supplies	15,000	0			Moved to Computer Software
509.200	Printing	12,000	15,000	20,000	20,000	Schedules, brochures
537.000	Safety & Emergency Supplies	7,000	5,000	5,000	20,000	Includes PPE
537.500	Other Materials & Supplies	17,500	25,000	25,000	25,000	
	TOTAL MATERIALS & SUPPLIES	944,750	783,125	852,125	897,125	

54000	UTILITES					
541.000	MTA Base	15,000	12,500	15,000	15,000	Water, Sewer & Solid Waste
541.250	Fort Bragg Base	8,000	7,000	7,000	7,000	Water, Sewer & Solid Waste, Propane
541.500	Willits Base	3,000	3,000	2,000	4,000	Water, Sewer & Solid Waste
542.000	Pacific Gas & Electric	15,500	27,500	35,000	35,000	Ukiah, Fort Bragg, Willits
543.000	TPx Communications	45,000	50,000	50,000	50,000	Ukiah Phones/Internet
543.250	Comcast	1,500	1,750	1,750	1,750	Fort Bragg Phones/Internet
544.000	Verizon	30,000	35,000	35,000	35,000	Admin/OPS Cellular
	TOTAL UTILITIES	118,000	136,750	145,750	147,750	

MENDOCINO TRANSIT AUTHORITY 2024/25 BUDGET W/ LINE ITEM BREAKDOWN	REVISED OPERATING BUDGET
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ACCOUNT	TITLE	FY 2022-2023 APPROVED BUDGET	FY 2023-2024 APPROVED BUDGET	FY 2024-2025 Approved BUDGET	FY 2024-2025 Revised BUDGET	ADDITIONAL INFORMATION
56000	VEHICLE, CASUALTY & LIABILITY COSTS					
506.100	Insurance	365,000	375,000	385,000	400,000	CalTIP, MacKey, Alliant-Estimates due June 10th
	TOTAL CASUALTY & LIABILITY COSTS	365,000	375,000	385,000	400,000	

ACCOUNT	TITLE	FY 2022-2023 APPROVED BUDGET	FY 2023-2024 APPROVED BUDGET	FY 2024-2025 Approved BUDGET	FY 2024-2025 Revised BUDGET	ADDITIONAL INFORMATION
57000	TAXES					
571.000	Taxes - State Board of Equalization	600	600	650	650	Out of State Purchases not taxed
573.000	Other Licensing Fees & Taxes	1,700	1,700	2,000	2,000	Hazardous Materials Permit
	TOTAL TAXES	2,300	2,300	2,650	2,650	

ACCOUNT	TITLE	FY 2022-2023 APPROVED BUDGET	FY 2023-2024 APPROVED BUDGET	FY 2024-2025 Approved BUDGET	FY 2024-2025 Revised BUDGET	ADDITIONAL INFORMATION
58000	MISCELLANEOUS					
504.510	Dues & Subscriptions	16,000	16,000	16,000	20,000	Newspapers, CTA, CALACT, CSDA, AFTA
502.700	Travel	50,000	50,000	25,000	25,000	Fly to Inspect Buses, Trainings, Conferences
582.250	Board Expenses	3,500	6,500	7,000	7,000	Meeting Expenses
583.000	Safety Program	1,000	2,000	3,000	3,000	Awards-Banquets-Employee Incentives
509.800	Training	6,000	20,000	20,000	20,000	Classes, Seminars & Materials
584.500	CDL and DOT Physical Expenses	6,000	7,000	7,000	7,000	Drug Free USA
509.100	Other Miscellaneous	15,000	15,000	15,000	15,000	
	TOTAL MISCELLANEOUS	97,500	116,500	93,000	97,000	

ACCOUNT	TITLE	FY 2022-2023 APPROVED BUDGET	FY 2023-2024 APPROVED BUDGET	FY 2024-2025 Approved BUDGET	FY 2024-2025 Revised BUDGET	ADDITIONAL INFORMATION
59000	LEASES & RENTALS					
591.000	Leases and Rentals	9,000	11,000	12,000	12,000	City of Willits, RCFP, South Coast
	TOTAL LEASES & RENTALS	9,000	11,000	12,000	12,000	

	TOTAL OPERATING EXPENDITURES	6,862,743	7,305,658	7,582,366	7,933,591	
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MENDOCINO TRANSIT AUTHORITY 2024/25 BUDGET W/ LINE ITEM BREAKDOWN	REVISED OPERATING BUDGET
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ACCOUNT	TITLE	FY 2022-2023 APPROVED BUDGET	FY 2023-2024 APPROVED BUDGET	FY 2024-2025 Approved BUDGET	FY 2024-2025 Revised BUDGET	ADDITIONAL INFORMATION
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OPERATING REVENUE		FY 2022-2023 APPROVED BUDGET	FY 2023-2024 APPROVED BUDGET	FY 2024-2025 Approved BUDGET	FY 2024-2025 Revised BUDGET	ADDITIONAL INFORMATION
ACCOUNT	OPERATING REVENUE					
41000	REVENUES FROM OPERATING					
401.110	Fixed Route Farebox Revenue	400,000	225,000	275,000	275,000	
401.111	Dial-A-Ride Farebox Revenue	60,000	70,000	85,000	85,000	
402.100	Redwood Coast Regional Center	65,000	65,000	65,000	65,000	
409.200	Sonoma County Contract	181,000	180,000	180,000	180,000	New 2024-2025 Contract
	TOTAL OPERATING REVENUES	706,000	540,000	605,000	605,000	

42000	REVENUES FROM OTHER SOURCES					
409.100	Local Transportation Fund (LTF)	3,428,087	3,617,071	2,721,637	2,721,637	24-25 MCOG claim
409.100	Local Transportation Fund (LTF) -Unmet Needs	300,000	50,000	0	0	Unmet Needs
409.110	State Transit Assistance	967,375	1,443,571	1,197,778	1,197,778	24-25 MCOG claim
422.000	5310 Operating Assistance	150,000	150,000	150,000	150,000	
413.101	5311 Operating Assistance	717,774	717,774	738,115	738,115	
413.110	5311(f) Operating Assistance	200,000	300,000	300,000	300,000	Intercity CCRider
406.100	Advertising Contract	110,000	125,000	125,000	125,000	Helen Foraker
n/a	Senior Center Payments	-729,019	-681,249	-518,407	-518,407	Payments to Senior Centers & Insurance
n/a	Senior Center Reimbursements	729,019	681,249	518,407	518,407	Payments from MCOG to reimburse MTA
109.109	Senior Center Administration	26,500	26,500	26,500	26,500	Annual Fee from MCOG
407.100	Maint Fuel Revenue (prior incl labor,parts)	24,000	30,500	30,500	30,500	Fuel Only
407.400	Investment Income	7,500	7,500	7,500	7,500	Interest - Mendocino County & Banks
407.500	Other - Fuel Rebates, etc.	14,000	14,000	14,000	14,000	
450.000	CARES-5311	200,000	200,000	251,056	251,056	
new	MCOG FY22/23 LTF Repayment				725,000	MTA cash balance from prior year revenue
new	SB 125			1,000,000	725,000	Fiscal Cliff/Restore Night Service/Covelo Laytonville
413.110	CARES-5311(F)	75,000	75,000	121,795	121,795	
409.100	Local Operating 4090			293,485	293,485	
	TOTAL REVENUES FROM OTHER SOURCES	6,220,236	6,756,916	6,977,366	7,427,366	

	TOTAL OPERATING REVENUE	6,926,236	7,296,916	7,582,366	8,032,366	
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	63,493	-8,742	0	98,775	REVENUE OVER EXPENSES
	-1,120,000	-1,120,000	-1,120,000	-1,120,000	<i>Estimated Depreciation</i>
	-1,056,507	-1,128,742	-1,120,000	-1,021,225	<i>Net after Depreciation</i>



Meeting Date: January 29, 2025

Agenda Item: D.5

AGENDA SUMMARY REPORT

SUBJECT:

MTA 2024-2025 Revised Capital Budget

SUMMARY: Please find attached the Draft Amended Capital Budget for FY 2024/2025.

The capital budget has been updated to reflect the fiscal year 22/23 Local Transportation Fund (LTF) repayment, as well as the allocation of State of Good Repair funds for emergency roof repairs.

Key changes include:

The 22/23 LTF repayment plan now includes an additional \$500,000 allocated to the Zero Emission Infrastructure Project.

A potential further revision to the capital budget may be necessary in the spring for the electric bus purchases due to ongoing challenges with securing the required electricity for the project

STAFF RECOMMENDATION:

Approve the MTA FY 2024-2025 Revised Capital Budget.

ATTACHMENTS:

MTA 2024-2025 Revised Capital Budget

FY 24/25 FIVE YEAR CAPITAL PROGRAM by YEAR - FINAL

Revenues	2024/25	2025/26	2026/27	2027/28	2028/29	5 Year Total
FEDERAL						
5310 Elderly and Disabled						0
5339 Low-No Emission Bus/Infrastructure				4,000,000		4,000,000
Projected Federal Fund Totals	0	0	0	4,000,000	0	4,000,000

STATE	2024/25	2025/26	2026/27	2027/28	2028/29	5 Year Total
State of Good Repair (SB1)	547,000	130,000	130,000	130,000	130,000	1,067,000
Transit & Intercity Rail Capital Program (TIRCP)		723,355	2,855,921	8,407,600	6,571,838	18,558,714
Cap & Trade (LCTOP)	879,904	150,000	150,000	200,000	200,000	1,579,904
VW Mitigation Funds						0
SB-125	120,000	4,800,000	385,296			5,305,296
HVVP Electric Bus Vouchers	136,000		204,000	204,000	204,000	748,000
Projected State Fund Totals	1,682,904	5,803,355	3,725,217	8,941,600	7,105,838	27,258,914

LOCAL	2024/25	2025/26	2026/27	2027/28	2028/29	5 Year Total
MTA Capital Reserve Fund	1,500,000	41,145		900	186,162	1,728,207
Local Transportation Fund LTF						0
MCOG Capital Reserve Fund			101,179			101,179
State Transit Assistance STA		70,600	87,200	61,000	61,000	279,800
Projected Local Fund Totals	1,500,000	111,745	188,379	61,900	247,162	2,109,186

TOTAL REVENUE	3,182,904	5,915,100	3,913,596	13,003,500	7,353,000	33,368,100
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Expense	2024/25	2025/26	2026/27	2027/28	2028/29	5 Year Total
Vehicle Acquisition:						
Staff Vehicles		40,000	80,000			120,000
Maintenance Vehicles					100,000	100,000
Cutaways - Paratransit	120,000	480,000	750,000			1,350,000
Cutaways - FR	1,035,000		1,725,000	690,000	690,000	4,140,000
Buses - Medium Duty	520,000	550,000	550,000	550,000		2,170,000
Buses - Heavy Duty		4,800,000		5,200,000		10,000,000
Trolley						0
Total Vehicle Acquisition	1,675,000	5,870,000	3,105,000	6,440,000	790,000	17,880,000

Equipment & Minor Facilities	2024/25	2025/26	2026/27	2027/28	2028/29	5 Year Total
Operations	4,000	4,000	8,000	4,000	4,000	24,000
Vehicle	12,500	12,500	12,500	13,000	13,000	63,500
Maintenance	45,900	38,000	72,000	17,500	20,000	193,400
Administration	6,000	13,100	21,500	11,500	8,500	60,600
Shelters & Benches	17,500	17,500	17,500	17,500	17,500	87,500
Total Equipment & Minor Facilities	85,900	85,100	131,500	63,500	63,000	429,000

Major Facilities & Planning	2024/25	2025/26	2026/27	2027/28	2028/29	5 Year Total
Short Range Transit Plan						0
Transit Center					8,500,000	8,500,000
Facilities ZEB Infrastructure and Modernization	1,500,000		677,096	6,500,000		8,677,096
Total Major Facilities	1,500,000	0	677,096	6,500,000	8,500,000	17,177,096

Total Expense	3,260,900	5,955,100	3,913,596	13,003,500	9,353,000	35,486,096
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GAIN/Loss	-77,996	-40,000	0	0	-2,000,000	-2,117,996
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MTA Five -YearCapital Vehicle Replacement Plan

REPLACE = retire and sell
BUY = buy

Staff - Vehicles									
Odometer	4 YEARS OR 100,000 MILES								
	Fund	#	Year	Make/Mod	2024/25	2025/26	2026/27	2027/28	2028/29
	STIP	201	11	ChevVolt plug-in-hybrid		REPLACE			
	STA	307	11	Toyota Prius hybrid			REPLACE		
	STA	308	11	Toyota Prius hybrid			REPLACE		
		309	18	Rav-4					
		310	22	Hybrid - All Wheel					
	Capital Reserve	311	24	Hybrid - All Wheel	BUY				
		312	26	hybrid			BUY		
		313	26	hybrid			BUY		
		314		hybrid					
		315							
		316							

Maintenance - Facilities Vehicles									
					2024/25	2025/26	2026/27	2027/28	2028/29
	FUND	Van for Cleaning							
		93		Ford Transit					
		94		Ford Transit					
		91		Electric equivalent					
		92		Electric equivalent					
		Pickup Truck							
		98	1	Ford F350					MTC
		95	14						buy

Dial-a-Ride - Paratransit Vans									
Odometer	Type II or Class A	Electric equivalent							
0	0	5 YEARS OR 150,000 MILES			2024/25	2025/26	2026/27	2027/28	2028/29
	Fund	#	Year	Make/Mod	2024/25	2025/26	2026/27	2027/28	2028/29
		619	11	Glaval gas	DAR				
		620	11	Glaval gas		DAR			
		621	11	Glaval gas		DAR			
		622	11	Glaval gas		DAR			
		623	11	Glaval gas		DAR			
		624	13	Glaval gas			DAR		
		625	13	Glaval gas			DAR		
		626	13	Glaval gas			DAR		
		627	13	Glaval gas			DAR		
		628	13	Glaval gas			DAR		
		629	24	Hybrid	BUY				
	5310/STA	630	25	Hybrid		BUY			
	5310/STA	631	25			BUY			
	5310/STA	632	25			BUY			
	5310/STA	633	25			BUY			
	5310/STA	634	26				BUY		
	5310/STA	635	26				BUY		
	5310/STA	636	26				BUY		
	5310/STA	637	26				BUY		
	5310/STA	638	26				BUY		

Fixed Route - Cutaway									
Odometer	Type III or Class C								
		7 YEARS OR 150,000 MILES			2024/25	2025/26	2026/27	2027/28	2028/29
	Fund	#	Year	Make/Mod	2024/25	2025/26	2026/27	2027/28	2028/29
		719	9		FR-CUT				
		723	10	Glaval gas			FR-CUT		
		727	11	Glaval gas	FR-CUT				
		728	11	Glaval VTM hybrid				FR-CUT	
		729	13	Glaval gas			FR-CUT		
		730	13	Glaval gas			FR-CUT		

			731	13	Glaval gas	FR-CUT				
			732	15	Glaval gas			FR-CUT		
			733	16	Glaval gas			FR-CUT		
			734	16	Glaval gas					FR-CUT
			735	16	Glaval gas				FR-CUT	
			736	16	Glaval gas					FR-CUT
			737	18	Glaval gas					
			738	18	Glaval Gas					
			739	18	Glaval Gas					
			740	19	Champion					
			741	19	Champion					
	VW		742	21	Diamond-Lightning					
	VW		743	21	Diamond-Lightning					
	VW		744	24	Endera	BUY				
	HVIP		745	24	Endera	BUY				
	HVIP		746	24	Endera	BUY				
	HVIP		747							
	STA		748					BUY		
	STA		749					BUY		
	STA		750					BUY		
	STA		751					BUY		
	STA		752					BUY		
	STA		753					BUY		
	STA		754							
	STA		755					BUY		
	STA		756					BUY		
	STA		757							BUY
	STA		758							BUY
	STA		759							
	STA		760							
	STA		761							
	STA		762							
	STA		763							
	STA		764							
	STA		765							
	STA		766							
						3	2	3	3	3

Fixed Route Fleet - Medium Duty Buses

Odometer		Type VII VIII or Class E				2024/25	2025/26	2026/27	2027/28	2028/29
0	0	Life: 10 years or 350,000 miles								
Fund	#	Year	Make/Mod							
	808	15	Cummins Glavel			REPLACE				
	809	15	Cummins Glavel				REPLACE			
	810	15	Cummins Glavel					REPLACE		
	811	23	Cummins Glavel		BUY					
	812	23	Cummins Glavel		BUY					
	813					BUY				
	814						BUY			
	815							BUY		
	816									
	817									
	818									
	819									
	820									

Fixed Route Fleet - Heavy Duty Buses

Hubometer		Urban Bus Class H				2024/25	2025/26	2026/27	2027/28	2028/29
		Life: 12 YEARS OR 500,000 MILES								
Fund	#	Year	Make/Mod							
	906	99	40' Gillig							
	910	13	40' Gillig Clean Diesel Low Floor			REPLACE				
	911	13	40' Gillig Clean Diesel Low Floor			REPLACE				
	912	13	40' Gillig Clean Diesel Low Floor			REPLACE				
	913	13	40' Gillig Clean Diesel Low Floor			REPLACE				
	914	13	40' Gillig Clean Diesel Low Floor					REPLACE		
	915	13	40' Gillig Clean Diesel Low Floor					REPLACE		
	916	13	40' Gillig Clean Diesel Low Floor					REPLACE		
	917	13	40' Gillig Clean Diesel Low Floor					REPLACE		
	5339	23	35 Gillig All Electric Low Floor			REPLACED 906				
	SB-125	919	25 35 Gillig All Electric Low Floor			BUY				
	SB-125	920	25 35 Gillig All Electric Low Floor			BUY				
	SB-125	921	25 35 Gillig All Electric Low Floor			BUY				

		SB-125	922	25	35 Gillig All Electric Low Floor	BUY			
			923	27	35 Gillig All Electric Low Floor			BUY	
			924	27	35 Gillig All Electric Low Floor			BUY	
			925	27	35 Gillig All Electric Low Floor			BUY	
			926	27	35 Gillig All Electric Low Floor			BUY	

MTA Five-Year Capital Plan

Vehicle Replacement Plan - Estimated Costs

Schedule of Purchases	2024/25	2025/26	2026/27	2027/28	2028/29
Staff - Hybrid AW		1	2		
Staff - Electric					
Staff - Mtc Van					
Staff - Mtc Truck					1
Senior Center Mini-Van					
Senior Center Bus					
Dial-A-Ride Bus	1	4	5		
Cutaway Buses	3		5	2	2
Medium Duty Bus	1	1	1	1	
Heavy Duty Bus		4		4	
TOTAL	5	10	13	7	3

Unit Cost (\$000)*	2024/25	2025/26	2026/27	2027/28	2028/29
Staff - Hybrid AW		40,000	40,000		
Staff - Electric					
Staff - Mtc Van					
Staff - Mtc Truck (crew)					100,000
Dial-A-Ride Bus	120,000	120,000	150,000		
All Electric Cutaway Bus	345,000		345,000	345,000	345,000
Medium Duty Diesel	520,000	550,000	550,000	550,000	0
Heavy Duty Bus		1,200,000		1,300,000	0

TOTAL ANNUAL COST	2024/25	2025/26	2026/27	2027/28	2028/29
Staff - Hybrid AW	0	40,000	80,000	0	0
Staff - Electric	0		0		
Staff - Mtc Van					
Staff - Mtc Truck (crew)				0	100,000
Dial-A-Ride Bus	120,000	480,000	750,000	0	0
Cutaway Bus	1,035,000	0	1,725,000	690,000	690,000
Medium Duty Diesel	520,000	550,000	550,000	550,000	0
Heavy Duty Bus	0	4,800,000	0	5,200,000	0
Total Annual Costs	1,675,000	5,870,000	3,105,000	6,440,000	790,000

FY 24-25 FIVE-YEAR CAPITAL PLAN

Equipment Purchase Detail

Category						Five-Year Total
Project	2024/25	2025/26	2026/27	2027/28	2028/29	
Operations						
Miscellaneous	2,000	2,000	2,000	2,000	2,000	10,000
Office Furniture	2,000		2,000		2,000	6,000
Computers: Receptionist						0
Computers: Training Supervisor				2,000		2,000
Computers: Dispatch Supervisor						0
Computers: South Coast Supervisor				2,000		2,000
Computers: Fort Bragg Supervisor						0
Training Equipment		2,000		2,000	0	4,000
Transportation Totals	4,000	4,000	4,000	8,000	4,000	24,000

Vehicles						Five-Year Total
Project	2024/25	2025/26	2026/27	2027/28	2028/29	
Miscellaneous	2,500	2,500	2,500	3,000	3,000	13,500
Cutaway Transmissions and Engines	10,000	10,000	10,000	10,000	10,000	50,000
Vehicles Total	12,500	12,500	12,500	13,000	13,000	63,500

Maintenance						Five-Year Total
Project	2024/25	2025/26	2026/27	2027/28	2028/29	
Miscellaneous	15,000	15,000	15,000	15,000	15,000	75,000
Ukiah Yard Reseal		8,000				8,000
Willits Yard Reseal		5,000			5,000	10,000
Ft. Bragg Yard Reseal		5,000				5,000
Wood seal north wall of shop		5,000				5,000
Break Room Roof	25,000					25,000
Old Ukiah Shop - Remodel						0
Multi Refrigerant Recycle Machine	3,500					3,500
Willits Office Rehab	1,200					1,200
Alignment Equipment			50,000			50,000
Emmissions CARB compliant testing equipment	1,200					1,200
Wash Bay Pumps and Motors			7,000			7,000
Replace Diagnostics Laptop				2,500		2,500
Maintenance Totals	45,900	38,000	72,000	17,500	20,000	193,400

FY 24-25 FIVE-YEAR CAPITAL PLAN

Equipment Purchase Detail

Category						Five-Year Total
Project	2024/25	2025/26	2026/27	2027/28	2028/29	
Office - Administration						
Miscellaneous	3,000	3,000	3,500	3,500	3,500	16,500
Heavy Duty Paper Shredder		2,100				2,100
Coin Sorter		1,500				1,500
Wiring Upgrade						0
Managed IT Network/Care		3,000		3,000		6,000
Furniture	1,000	1,000	2,000		2,000	6,000
Telephone+Cell, replace + headsets			10,000			10,000
Video Conference Ukiah and UVConfCtr	033			5,000		5,000
Computer - Receptionist			1,500			1,500

Computer - HR			1,500			1,500
Computer - Accounting Specialist			1,500			1,500
Computer - Finance Manager			1,500			1,500
Computer - ED	2,000				3,000	5,000
HR - Copier, Recording Equipment		2,500				2,500
Administration Totals	6,000	13,100	21,500	11,500	8,500	60,600

						Five-Year
Shelters and Benches	2024/25	2025/26	2026/27	2027/28	2028/29	Total
Shelters	15,000	15,000	15,000	15,000	15,000	75,000
Benches (materials)	1,500	1,500	1,500	1,500	1,500	7,500
Bus Stops & Signs	1,000	1,000	1,000	1,000	1,000	5,000
Shelters and Benches Totals	17,500	17,500	17,500	17,500	17,500	87,500

Facility Solarization and Modernization - By Project

Cap #	FY	Project	\$ COST	REVENUE SOURCE							TOTAL	
				Federal		State		Local				
				Grant	Amount	1B Modern	1B Security	SGR	TIRCP	Reserve		
CAP	24/25	Ukiah Solar canopy/Bus Charging Infrastructure	1,500,000								1,500,000	1,500,000
89	27/28	Finish Design Admin/Ops Build	677,096						677,096			677,096
89	27/28	Construct Admin/Ops	6,500,000						6,500,000			6,500,000
Total Design & Construction			8,677,096						7,177,096	-	1,500,000	8,677,096

MTA TRANSIT CENTER PROJECT

Cap #	FY	Project	\$ COST	REVENUE SOURCE							TOTAL	
				Federal		State		Local				
				Grant	Amount	1B Modern	1B Security	SGR	TIRCP	Reserve		
100	24/25	Purchase Property	1,500,000						1,500,000			1,500,000
100	27/28	Construct Transit Center	7,000,000						7,000,000			7,000,000
subtotal			8,500,000						8,500,000			8,500,000