



## Board of Directors Regular Meeting Minutes

Wednesday, May 26, 2021

1:30 p.m.

### **MTA Directors in Attendance**

Saprina Rodriguez  
Jim Tarbell, Vice Chair  
Bruce Richard  
Eric Dahlhoff  
Josefina Dueñas

### **MTA Directors Absent**

Maureen Mulheren  
Tess Albin-Smith

### **Staff in Attendance**

Jacob King, Interim Executive Director  
Bob Butler, Maintenance Manager  
Mark Harvey, CFO  
Heather Lindsteadt, HR Director/Recording Secretary  
Dawn White, Mobility Manager  
Sara Marquez, Assistant Clerk of the Board

*Due to the Shelter in Place Order issued by Mendocino County Public Health on March 17, 2020, and pursuant to Governor Newsom's Executive Orders N-33-20 and N-25-20, members of the MTA Board of Directors participated in this meeting via teleconference or videoconference.*

## **AGENDA ITEMS**

### **A. CALL TO ORDER:**

Chairwoman Rodriguez called the meeting to order at 1:33 p.m.

### **B. PUBLIC COMMENT**

No public comments.

### **C. CONSENT CALENDAR**

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May 26, 2021 - MTA Board of Directors Meeting Minutes

1. Approval of Minutes of May 12, 2021 Board Meeting
2. Acceptance of Service Performance Report
3. Acceptance of Financial Statements – July 1, 2020 through March 31, 2021
4. Approval of Regular Board Meeting Calendar July 2021 – December 2021

Agenda Item A.4 was pulled for further discussion.

Director Tarbell requested the Minutes of May 12, 2021, item D.1 be amended to reflect that he said North Coast, not South Coast.

Director Dahlhoff requested the Minutes of May 12, 2021 item F.2 be amended to reflect that he asked if MTA was able to provide continued Zoom meeting access if AB 339 was approved.

**Upon Motion** by Director **Tarbell**, seconded by Director **Richard** the Board approved Consent Calendar items C.1 through C.3 with amendments to the May 12, 2021 minutes by roll call vote. **AYES:** Tarbell, Richard, Dahlhoff, Dueñas, Chairwoman Rodriguez **NOES:**0, **ABSTAIN:** 0, **ABSENT:** Mulheren, Albin-Smith

#### **Consent Calendar Item 4. Approval of Regular Board Meeting Calendar July 2021 – December 2021**

The Board discussed options for in-person meetings while also providing an online participation option for those who need to attend virtually and members of the public.

Executive Director King said that MTA is preparing to conduct in-person meetings in two locations and also have on-line capabilities at each location. He reported that there may be wireless service hurdles to overcome, but he is working on wireless hot spots. Mr. King asked Director Dahlhoff if he could check the Point Arena library service. Director Dahlhoff said he would be available to assist MTA with any connection issues or wireless connection testing prior to an MTA meeting.

**Upon Motion** by Director Tarbell seconded by Director Richard the Board approved the MTA Board Meeting Calendar for Fiscal Year 21-22 by roll-call vote. **AYES:** Duenas, Tarbell, Richard, Dahlhoff, Rodriguez. **NOES:** 0, **ABSTAIN:** 0, **ABSENT:** Mulheren, Albin-Smith

#### **D. ACTION & DISCUSSION**

1. Unmet Needs: Solicit Public Input: None
2. Discussion and Possible Approval Draft Capital Budget for Fiscal Year 2021-2022

**Upon motion** by Director **Richard**, seconded by Director **Tarbell** the Board approved Draft Capital Budget for Fiscal Year 2021-2022 provided staff continued to modify the budget as information becomes available by roll call vote. **AYES:** Tarbell, Richard, Dahlhoff, Dueñas.

Chairwoman Rodriguez **NOES:0, ABSTAIN: 0, ABSENT:** Mulheren, Albin-Smith

## **E. DIRECTOR AND MANAGEMENT REPORTS**

### 1. Matters from Management:

**Jacob King, Executive Director** reported that he will prepare a narrative to the Service Performance Report. He also reported that MTA service is 71% of normal but is improving and he thanked the MTA team for doing an amazing job encouraging our riders to take public transit. Mr. King reported that MTA will be restoring Inland to full service soon and in July expanding Route #60 to include The Woods senior community which has been on the Unmet Needs list.

**Heather Lindsteadt, HR Director**, provided an update on current recruitments. She reported that there are Transit Vehicle Operator positions available in Fort Bragg, Ukiah, and on the South Mendocino Coast.

**Bob Butler, Maintenance Manager**, reported that in June he will be traveling to Kansas to the bus factory to inspect MTA's first 2 electric cutaway vehicles. Mr. Butler also reported that he recently learned that MTA is qualified to receive HVIP funding, and a special board meeting may be required for approval of that project.

**Dawn White, Mobility Manager**, reported that she Redwood Coast Regional Center will be starting service again on June 1. She also reported that MTA's sanitation ad campaign is live.

**Mark Harvey, CFO**, reported that he will be working with staff to prepare the final budgets for the June meeting.

### 2. Matters from Directors

Director Richard emphasized what the Executive Director and Mrs. Lindsteadt talked about related to recruitment of Transit Vehicle Operators. He said he hopes recruitment improves as more people are vaccinated.

Chairwoman Rodriguez thanked MTA staff and Executive Director for their hard work and their teamwork approach to obstacles.

## **F. ADJOURN**

Chairwoman Rodriguez adjourned the meeting at 2:26 p.m.