



Board of Directors Regular Meeting Minutes

Wednesday, October 28, 2020

1:30 p.m.

MTA Board of Directors Present

Saprina Rodriguez, Chair
Jim Tarbell, Vice Chair
Lloyd Cross
Bruce Richard
Dan Gjerde
Tess Albin-Smith
Maureen Mulheren

Staff Present

Jacob King, Interim Executive Director
Bob Butler, Maintenance Manager
Mark Harvey, CFO
Dawn White, Mobility Manager
Heather Lindsteadt, HR Director/Recording Secretary

Due to the Shelter In Place Order issued by Mendocino County Public Health on March 17, 2020, and pursuant to Governor Newsom's Executive Orders N-33-20 and N-25-20, members of the MTA Board of Directors participated in this meeting via teleconference or videoconference. Members of the public were asked to submit comments via email or participate in the meeting by telephone.

AGENDA ITEMS

A. CALL TO ORDER

Chairwoman Rodriguez called the meeting to order at 1:32 p.m.

B. PUBLIC COMMENT

No oral or written public comment received.

C. CONSENT CALENDAR

1. Approval of Minutes of September 30, 2020 Board Meeting

2. Acceptance of Service Performance Report
3. Acceptance of Financial Statements - July 2020 through August 2020

Upon motion by Director **Tarbell** seconded by Director **Richard** the Board approved Consent Calendar items C.1 through C.3 with one change to the Minutes of September 30, 2020. Correct spelling of Director Cross on page 1. Motion carried by roll call vote: **AYES:** Albin-Smith, Mulheren, Tarbell, Richard, Cross, Rodriguez **NOES:** 0, **ABSTAIN:** 0, **ABSENT:** Gjerde

D. ACTION & DISCUSSION

1. Unmet Needs: Solicit Public Input

Director **Mulheren** requested that a stop be constructed to service the new Brush Meadows development on Brush Street.

2. Discussion and Possible Approval of Equal Employment Opportunity (EEO) Plan

Upon Motion by Director **Tarbell** seconded by Director **Albin-Smith** the Board approved the updated EEO Plan by roll call vote: **AYES:** Gjerde, Albin-Smith, Mulheren, Richard, Tarbell, Cross, Rodriguez, **NOES:** 0, **ABSTAIN:** 0, **ABSENT:** 0

3. Discussion Regarding Electric Vehicle Presentation on October 20, 2020

Interim Executive Director Jacob King and Maintenance Manager Bob Bulter reported on the status of the electric vehicle funding and future purchase. Mr. King reported that MTA recently hosted an electric vehicle open house. The vehicle was provided by Diamond Lightning. Mr. King reported that in January there will be an opportunity to see a hydrogen powered transit vehicle.

Chairwoman **Rodriguez** reported that she attended the open-house and was pleased that other transit agencies were in attendance. She suggested the vehicles may need slight modifications to ensure that pedestrians, riders, and other drivers can hear the vehicle approaching due to the quietness of the EV engine.

Director **Albin-Smith** reported that she was able to drive the electric vehicle and was very impressed with the vehicle and was able to have her questions answered. She suggested that MTA research how to become a hydrogen demonstration facility.

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

Interim Executive Director King reported that MTA is currently on the Caltrans monitoring list, and he continues to bring MTA into compliance on grant related issues.

Mobility Manager Dawn White reported that she is getting used to the advertising aspect of mobility management and had recently completed a video on how MTA is protecting passengers through cleaning the vehicles.

CFO Mark Harvey reported that he is doubtful the Audit will be presented in December as anticipated.

2. Matters from Directors

Directors **Tarbell**, **Cross** and **Albin-Smith** thanked and commended staff for their diligence.

Director **Cross** reported that he will not be applying for another term on the MTA Board of Directors.

F. ADJOURN

Chairwoman Rodriguez adjourned the meeting at 2:09 p.m.

Approved