



Board of Directors Regular Meeting Agenda

Wednesday, December 9, 2020

1:30 p.m.

MTA Board of Directors

Saprina Rodriguez, Chair
Jim Tarbell, Vice Chair
Lloyd Cross
Bruce Richard
Dan Gjerde
Tess Albin-Smith
Maureen Mulheren

Due to the Shelter In Place Order issued by Mendocino County Public Health on March 17, 2020, and pursuant to Governor Newsom's Executive Orders N-33-20 and N-25-20, members of the MTA Board of Directors will participate in this meeting via teleconference or videoconference.

Executive Order N-29-20 further provides that a legislative body that holds a meeting via teleconference and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with notice and accessibility requirements as set forth in the Order, shall have satisfied any requirement that the body allow members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

Members of the public may participate by phone:

United States (Toll Free): 1-877-568-4106
Access Code: 132-925-901

Please press mute on your phone until public comments are open. Members of the public may also submit questions via email by 5:00 p.m. on December 8, 2020. Email comments to heather@mendocinotransit.org and these comments will be read aloud during the public comment section of the meeting and be made part of the official record of the meeting.

Please visit <https://mendocinotransit.org/board-of-directors/> to view available agenda background documents.

AGENDA ITEMS

A. CALL TO ORDER

B. PUBLIC COMMENT

MTA Board of Directors welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the MTA Board of Directors on the same subject matter, the Chair may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the Mendocino Transit Authority which are not on the posted agenda. Public criticism of the MTA Board will not be prohibited. No action shall be taken.

C. CONSENT CALENDAR

1. Approval of Minutes of October 28, 2020 Board Meeting
2. Acceptance of Service Performance Report
3. Approval of Board Meeting Calendar January 2021 – July 2021
4. Acceptance of Financial Statements - July 2020 through October 2020

D. ACTION & DISCUSSION

1. Unmet Needs: Solicit Public Input
2. Discussion and Possible Adoption of Resolution No. 2020 Authorizing the Interim Executive Director to apply to the San Joaquin Valley Air Pollution Control District for \$160,000 of VW mitigation funding.

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management
2. Matters from Directors

F. CLOSED SESSION

The Board will adjourn into Closed Session on one item:

Employee Performance Evaluation
Interim Executive Director Evaluation of Performance
Pursuant to Government Code §54957

G. ANNOUNCEMENT OUT OF CLOSED SESSION

H. ADJOURN

Anticipated adjournment is 3:30 p.m.

December 9, 2020 - MTA Board of Directors Meeting Agenda

Americans with Disabilities Act (ADA) Compliance

Mendocino Transit Authority complies with AMERICANS WITH DISABILITIES ACT (ADA). Upon request, MTA will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats pursuant to Government Code Section 54953.2 and Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Anyone requiring reasonable accommodation in order to participate in the meeting should contact Heather Lindsteadt at Mendocino Transit Authority by calling (707) 234-6447 or by email at heather@mendocinotransit.org at least 72 hours prior to the meeting.



Board of Directors Regular Meeting Minutes

Wednesday, October 28, 2020

1:30 p.m.

MTA Board of Directors

Saprina Rodriguez, Chair
Jim Tarbell, Vice Chair
Lloyd Cross
Bruce Richard
Dan Gjerde
Tess Albin-Smith
Maureen Mulheren

AGENDA ITEMS

A. CALL TO ORDER

Chairwoman Rodriguez called the meeting to order at 1:32 p.m.

B. PUBLIC COMMENT

No oral or written public comment received.

C. CONSENT CALENDAR

1. Approval of Minutes of September 30, 2020 Board Meeting
2. Acceptance of Service Performance Report
3. Acceptance of Financial Statements - July 2020 through August 2020

Upon motion by Director Tarbell seconded by Director Richard the Board approved Consent Calendar items C.1 through C.3 with one change to the Minutes of September 30, 2020. Correct spelling of Director Cross on page 1. Motion carried by roll call vote: AYES: Albin-Smith, Mulheren, Tarbell, Richard, Cross, Rodriguez NOES: 0, ABSTAIN: 0, ABSENT: Gjerde

D. ACTION & DISCUSSION

1. Unmet Needs: Solicit Public Input

Director Mulheren requested that a stop be constructed to service the new Brush Meadows development on Brush Street.

2. Discussion and Possible Approval of Equal Employment Opportunity (EEO) Plan

Upon Motion by Director Tarbell seconded by Director Albin-Smith the Board approved the updated EEO Plan by roll call vote: AYES: Gjerde, Albin-Smith, Mulheren, Richard, Tarbell, Cross, Rodriguez, NOES: 0, ABSTAIN: 0, ABSENT: 0

3. Discussion Regarding Electric Vehicle Presentation on October 20, 2020

Interim Executive Director Jacob King and Maintenance Manager Bob Bulter reported on the status of the electric vehicle funding and future purchase. Mr. King reported that MTA recently hosted an electric vehicle open house. The vehicle was provided by Diamond Lightning. Mr. King reported that in January there will be an opportunity to see a hydrogen powered transit vehicle.

Chairwoman Rodriguez reported that she attended the open-house and was pleased that other transit agencies were in attendance. She suggested the vehicles may need slight modifications to ensure that pedestrians, riders, and other drivers can hear the vehicle approaching due to the quietness of the EV engine.

Director Albin-Smith reported that she was able to drive the electric vehicle and was very impressed with the vehicle and was able to have her questions answered. She suggested that MTA research how to become a hydrogen demonstration facility.

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

Interim Executive Director King reported that MTA is currently on the Caltrans monitoring list, and he continues to bring MTA into compliance on grant related issues.

Mobility Manager Dawn White reported that she is getting used to the advertising aspect of mobility management and had recently completed a video on how MTA is protecting passengers through cleaning the vehicles.

CFO Mark Harvey reported that he is doubtful the Audit will be presented in December as anticipated.

2. Matters from Directors

Directors Tarbell, Cross and Albin-Smith thanked and commended staff for their diligence.


Director Cross reported that he will not be applying for another term on the MTA Board of

Directors.

F. ADJOURN

Chairwoman Rodriguez adjourned the meeting at 2:09 p.m.

DRAFT

MENDOCINO TRANSIT AUTHORITY						
PERFORMANCE SUMMARY						
FY 2020/21						
	20-Jul	20-Aug	20-Sep	1st QTR 2020/21	FY 19/20 1st Qtr	
RIDERSHIP-FIXED ROUTE/DAR						
ADULT	1899	1846	1696	3745	23434	
SENIORS	2598	2161	2046	6805	15145	
DISABLED	484	466	702	1652	12758	
PCA	35	18	20	73	1278	
COLLEGE	260	132	99	491	6537	
FREE	118	105	43	266	32	
CHILD	2	1	41	44	2053	
YOUTH PASSES	0	0	0	0	1575	
MONTHLY PASSES	515	311	364	1190	4463	
TRANSFERS	376	346	281	1003	4188	
STAFF PASSES	0	19	49	68	250	
WHEELCHAIR	332	236	299	867	2780	
BIKES	123	89	96	308	1104	
TOTAL RIDERSHIP	6287	5405	5341	17033	71713	
OPERATIONS						
TOTAL SERVICE DAYS (Mon-Fri)	22/26	21/26	21/26	64/78	65/78	
VEHICLE REVENUE HOURS	1337.40	1288.76	1475.08	4101.24	9455.21	
PASSENGERS PER HOUR	4.70	4.19	3.62	4.15	7.58	
VEHICLE REVENUE MILES	23325.00	22527.00	26026.06	71878.06	182541	
VEHICLE NON-REVENUE MILES	313.00	491.00	1721.00	2525.00	3482	
PASSENGER PER MILE	0.27	0.24	0.21	0.24	0.39	
COSTS						
MONTHLY EXPENSES (Operating Costs)	\$407,448.73	\$240,308.54	\$312,648.68	\$960,405.95	\$1,161,962.13	
COST PER PASSENGER	\$64.81	\$44.46	\$58.54	\$56.39	\$16.20	
COST PER MILE	\$17.47	\$10.67	\$12.01	\$13.36	\$6.37	
COST PER HOUR	\$304.66	\$186.46	\$211.95	\$234.17	\$122.89	
REVENUE						
FIXED ROUTE/DAR FAREBOX REVENUE	\$13,700.75	\$25,279.35	\$7,398.00	\$46,378.10	\$190,478.58	
ADVERTISING SALES	\$4,368.37	\$10,982.50	\$0.00	\$15,350.87	\$31,353.87	
AG VAN LEASE	\$17,013.60	\$0.00	\$0.00	\$17,013.60	\$19,230.10	
TOTAL FAREBOX RATIO	8.61%	15.09%	2.37%	8.20%	21%	
OPERATING COST						
MCOG PERFORMANCE MEASURE						
DIAL-A-RIDE	1115	864	1028	3007	8068	
PASSENGERS PER HOUR /STANDARD 4.5	2.34	2.01	2.19	2.19	3.30	
FAREBOX RATIO /STANDARD 10%	11.44%	12.74%	7.54%	10.50%	20%	
OPERATING COST PER HOUR /STANDARD \$91.70	\$128.32	\$84.05	\$99.87	\$104.79	\$71.30	
COST PER PASSENGER /STANDARD \$20.38	\$54.81	\$41.72	\$45.62	\$47.91	\$21.60	
SHORT DISTANCE BUS ROUTES*	3886	3415	3068	10369	42544	
PASSENGERS PER HOUR /STANDARD 14	4.63	4.19	4.12	4.32	7.78	
FAREBOX RATIO /STANDARD 10%	8.57%	17.24%	1.68%	8.50%	25%	
OPERATING COST PER HOUR /STANDARD \$85.19	\$213.63	\$129.88	\$184.86	\$176.26	\$93.45	
COST PER PASSENGER /STANDARD \$6.09	\$46.13	\$30.96	\$44.84	\$40.75	\$12.24	
LONG DISTANCE BUS ROUTES**	1286	1126	1245	3657	21101	
PASSENGERS PER HOUR /STANDARD 3.2	2.58	2.37	1.70	2.15	5.30	
FAREBOX RATIO /STANDARD 10%	7.62%	13.64%	1.20%	7.04%	17%	
OPERATING COST PER HOUR /STANDARD \$92.18	\$335.32	\$207.59	\$175.38	\$231.12	\$119.58	
COST PER PASSENGER /STANDARD \$28.80	\$129.90	\$87.50	\$102.96	\$107.67	\$22.58	

* 1 WILLITS LOCAL, 5 BRAGG ABOUT, 7 JITNEY, 9 UKIAH LOCAL, RCRC

** 20 Willits/Ukiah, 60 COASTER, 65/66 CC RIDER, 75 GUALALA/UKIAH, 95 POINT ARENA/SANTA ROSA



FY 20-21 RIDERSHIP PERFORMANCE BY ROUTE

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2020-21 YTD	2019-20 YTD	# Change	% Change
01 - Willits Local	469	396	276	346									1487	4244	(2,757)	-65%
03 - Ukiah - DAR	695	518	509	713									2435	5122	(2,687)	-52%
04 - Fort Bragg - DAR	420	346	519	494									1779	5075	(3,296)	-65%
05 - BraggAbout	657	637	543	420									2257	5392	(3,135)	-58%
07 - Jitney-Not Operating														554	(554)	-100%
08 - Ukiah Evening-Not Operating														4488	(4,488)	-100%
09 - Ukiah Local	2760	2382	2249	2564									9955	41238	(31,283)	-76%
20 - Willits - Ukiah	800	665	647	737									2849	11579	(8,730)	-75%
60 - Coaster	158	153	223	273									807	3596	(2,789)	-78%
64 - Ukiah to Fort Bragg	2	6											8	1592	(1,584)	-99%
65 - Fort Bragg to Santa Rosa			130	288									418	4748	(4,330)	-91%
65A - New Route 65-Not Operating														2106	(2,106)	-100%
74 - Saturday Gualala-Ukiah	20	21	17	48									106	374	(268)	-72%
75 - M-F Gualala to Ukiah	306	281	228	238									1053	2854	(1,801)	-63%
95 - Pt. Arena to Santa Rosa				47									47	1793	(1,746)	-97%
97 - Redwood Coast Regional-Not Operatin														1026	(1,026)	-100%
Monthly Totals	6287	5405	5341	6168									23201	95781	(72,580)	-76%



FY 19-20 RIDERSHIP PERFORMANCE BY ROUTE

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2019-20 YTD
01 - Willits Local	1031	1166	970	1077	859	905	961	957	680	364	379	380	9729
03 - Ukiah - DAR	1308	1611	1032	1171	921	918	1084	1149	773	383	548	692	11590
04 - Fort Bragg - DAR	1669	1281	1167	958	1178	1098	1226	1077	591	152	165	365	10927
05 - BraggAbout	1237	1287	1373	1495	1203	1256	1375	1328	1097	601	318	668	13238
07 - Jitney	200	129	139	86	79	84	92	56	56				921
08 - Ukiah Evening	1278	1138	1077	995	789	1746	720	871	556				9170
09 - Ukiah Local	9938	10421	10400	10479	8813	8805	8359	8526	5671	2217	2397	2839	88865
20 - Willits - Ukiah	2424	2775	3267	3113	2483	2134	2484	2701	1827	600	626	858	25292
60 - Coaster	738	840	1000	1018	831	807	968	882	572	6	214	65	7941
64 - Ukiah to Fort Bragg	358	427	427	380	359	396	359	368	263	23			3360
65 - CC Rider	1054	1243	1235	1216	1081	1144	876	1001	531	15	12	2	9410
65A - New Route 65	493	514	550	549	421	425	385	451	266	1	13		4068
74 - Saturday Gualala-Ukiah	78	107	92	97	122	75	65	105	42	13		33	829
75 - M-F Gualala to Ukiah	547	726	841	740	596	548	519	552	438	145	173	288	6113
95 - Pt. Arena to Santa Rosa	384	442	539	428	412	323	388	352	188				3456
97 - Redwood Coast Regional	276	241	243	266	218	244	243	249	138				2118
Monthly Totals	23013	24348	24352	24068	20365	20908	20104	20625	13689	4520	4845	6190	207027

December 9, 2020

Agenda Item #



2021 Board of Directors Meeting Schedule

Last Wednesday of every month - 2nd Wednesday of the month in December

Subject to Change

Date	Time	Location	Video Conference With	Major Agenda Items
2021				
January 27	1:30	Video and Teleconference*		
February 24	1:30	Video and Teleconference*		
March 31	1:30	Video and Teleconference*		
April 28	1:30	Video and Teleconference*		
May 26	1:30	Video and Teleconference*		DRAFT Fiscal Year 21-22 Budget
June 30	1:30	Video and Teleconference*		Final Draft Fiscal Year 21-22 Budget Election of Officers

* MTA Staff is researching adequate meeting locations which will allow the MTA Board of Directors to adhere to the shelter-in-place orders. Staff will present revised calendar when and if locations are identified and the shelter-in-place orders allow.



Meeting Date:

December 9, 2020

Agenda Item:

C.4

AGENDA SUMMARY REPORT

SUBJECT:

Preliminary Unaudited Financial Statements July – October 2020

SUMMARY:

Preliminary Unaudited Financial Reports for the Months of July 2020 through October 2020 from MTA's QuickBooks accounting system including the Statement of Net Position and Statement of Revenues and Expenses.

Revenue of \$1,455,012 is 68.9% of budgeted revenue of \$2,111,123 for the period.

Expenses of \$1,552,171 are 85.6% of budgeted expenses of \$1,814,082 for the period.

STAFF RECOMMENDATION:

Accept Unaudited Financial Statements for July through October 2020.

ATTACHMENTS:

Statement of Net Position as of October 31, 2020
Statement of Revenues and Expenses July through October 2020

Mendocino Transit Authority
Statement of Net Position
As of October 31, 2020

December 9th, 2020
Item C-4

ASSETS

Current Assets

Checking/Savings

101.900 · Cash

Operating Cash	577,364
LCTOP - Operating	163,522
Senior Transportation - Operating	150,249
Payroll & Benefits - Operating	42,803

101.100 · Cash-Operating Total 933,938

101.200 · Cash-Capital

101.202 · Capital Wkg-MUNIS #4100	538,514
101.203 · Cap CALOES -MUNIS #4140	83,527
101.204 · Capital PTMISEA-MUNIS #4230	269,468
101.220 · Capital PTMISEA-Umpqua #8115	101,661
101.227 · Cap LCTOP-Umpqua #2776	64,695

Total 101.200 · Cash-Capital 1,057,865

Total 101.900 · Cash 1,991,803

Total Accounts Receivable 512,867

Other Current Assets

Total 102.300 · Grants Receivable	345,085
Total 102.100 · Accounts Receivable Other	130,770
Total 103.990 · Inventory	48,068
Total 104.199 · Prepaid Expenses Total	300,469

Total Other Current Assets 824,391

Total Current Assets 3,329,061

Fixed Assets

Total 111.900 · Fixed Assets	21,045,934
Total 111.910 · Accumulated Depreciation	-11,694,592
Total 121.900 · Intangible Total	15,000
Total 121.910 · Accum Amortization Total	-15,000

Total Fixed Assets 9,351,342

Other Assets

Total 131.900 · Deferred Outflows of Resource 717,349

Total Other Assets 717,349

TOTAL ASSETS 13,397,752

Mendocino Transit Authority
Statement of Net Position
As of October 31, 2020

December 9th, 2020
Item C-4

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Total Accounts Payable 251,406

Credit Cards

201.300 · Umpqua Credit Card 6,414

Total Credit Cards 6,414

Other Current Liabilities

Total 202.100 · Deferred Grant Revenue 1,605,115

Total 203.160 · CalPERS Loan Repayments 1,274

205.700 · Uncashed Checks 8,862

205.900 · Accruals Total

203.100 · Federal Payroll Tax Payable 10,727

203.110 · Medicare Payroll Tax Payable 2,862

203.120 · State Income Tax Payable 3,141

203.130 · State Disability Payable 1,071

203.140 · Misc Deductions 543

203.150 · Garnishments Payable 104

205.200 · Accrued Payroll 78,976

205.300 · Accrued Retirement 6,219

205.400 · Accrued Deferred Comp -9,400

205.500 · Accrued Vacation 148,039

205.600 · Accrued Sick Leave 71,209

Total 205.900 · Accruals Total 313,492

Total Other Current Liabilities 1,928,744

Total Current Liabilities 2,186,564

Long Term Liabilities

231.900 · Prov-Restricted Funds

231.100 · Provision for Liability 48,286

231.200 · Provision for Vehicle Damage 10,247

231.300 · Provision for Unemployment 115,749

231.400 · Provision for Cafeteria Plan 16,946

231.500 · Provision for Worker's Comp 8,123

Total 231.900 · Prov-Restricted Funds 199,352

235.300 · Deferred Inflows of Resource 181,311

235.910 · Pension Liabilities

231.101 · Net Pension Liability 1,743,134

Total 235.910 · Pension Liabilities 1,743,134

Total Long Term Liabilities 2,123,796

Total Liabilities 4,310,360

Equity

32000 · Unrestricted Net Assets -3,912,282

399.900 · Equity

304.100 · Equity-Contributed Capital 15,890,101

304.500 · Accum Depr-Contributed Capital -3,568,957

304.600 · Equity Capital 512,349

305.100 · Retained Earnings 619,659

Total 399.900 · Equity 13,453,152

Net Income -453,479

Total Equity 9,087,392

TOTAL LIABILITIES & EQUITY 13,397,752

Mendocino Transit Authority
Statement of Revenues, Expenses
July through October 2020

December 9th, 2020
Item C-4

	TOTAL		
	Jul - Oct 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
411.000 · OPERATING REVENUE.			
411.105 · Fixed Route Farebox Revenue	35,564	66,667	53.3%
413.000 · Redwood Coast Regional Center	21,633	11,667	185.4%
409.200 · Sonoma County Contract	7,145	45,000	15.9%
Total 411.000 · OPERATING REVENUE.	64,342	123,333	52.2%
420.000 · REVENUES FROM OTHER SOURCES			
406.100 · Advertising Contract	32,048	30,000	106.8%
Total 407.100 · Maintenance Revenue	14,118	8,833	159.8%
407.400 · Investment(Interest) Income	2,837	2,500	113.5%
407.500 · Other - Fuel Rebates, Etc.	20,036	183	10927.2%
409.100 · Local Transportation Fund (LTF)	997,708	1,008,637	98.9%
409.110 · State Transit Assistance (STA)	208,659	278,212	75.0%
422.000 · 5310 Operating Assistance	69,740	66,667	104.6%
413.101 · 5311 Operating Assistance	0	177,257	0.0%
411.100 · LCTOP Cap & Trade - Operating	0	100,000	0.0%
424.260 · LCTOP Cap & Trade - Capital	0	3,500	0.0%
426.000 · Ag Van Leases	45,525	15,000	303.5%
426.500 · Maintenance Labor Revenue	0	11,667	0.0%
428.000 · RTAP	0	333	0.0%
450.000 · CARES-5311	0	250,000	0.0%
460.000 · CARES-5311 (F)	0	35,000	0.0%
Total 420.000 · REVENUES FROM OTHER SOURCES	1,390,670	1,987,790	70.0%
Total Income	1,455,012	2,111,123	68.9%
Expense			
Total 501.100 · WAGES	891,328	881,539	101.1%
Total 510.000 · BENEFITS	348,630	459,977	75.8%
520.000 · SERVICE/USER FEES			
521.000 · Vehicle Technical Services	0	2,833	0.0%
521.250 · Towing	0	1,067	0.0%
521.500 · Property Maintenance Services	725	1,833	39.6%
521.700 · Contract IT Services	0	10,700	0.0%
503.202 · Legal Counsel	7,419	3,500	212.0%
508.100 · Purch. Trans (Willits DAR)	1,033	400	258.2%
523.000 · Marketing	4,635	5,000	92.7%
509.300 · Advertising, Legal Notices	3,787	5,000	75.7%
524.000 · Software Maintenance Fees	109	4,750	2.3%
524.200 · Drug & Alcohol Services	1,339	3,667	36.5%
525.000 · Facility Security System	0	2,400	0.0%
525.500 · Accident / Incident Payables	0	5,000	0.0%
503.200 · Professional & Technical Svcs	21,236	25,000	84.9%
Total 520.000 · SERVICE/USER FEES	40,282	71,150	56.6%
530.000 · MATERIALS & SUPPLIES			
504.110 · Fuel	58,958	150,000	39.3%
504.120 · Tires	9,882	10,000	98.8%
504.115 · Lubrication	4,285	8,333	51.4%
532.500 · Tools	16	500	3.3%

Mendocino Transit Authority
Statement of Revenues, Expenses
July through October 2020

December 9th, 2020
Item C-4

	TOTAL		
	Jul - Oct 20	Budget	% of Budget
504.100 · Vehicle Maint & Repair Parts	12,829	17,667	72.6%
504.200 · Parts	0	700	0.0%
504.610 · Shop Supplies	145	7,167	2.0%
534.000 · Vehicle Accessories	0	400	0.0%
504.620 · Facilities,Maint & Repair Parts	9,438	10,000	94.4%
504.400 · Office Supplies	7,371	12,500	59.0%
509.200 · Printing (Schedules,brochures)	1,406	5,000	28.1%
536.700 · Computer Programs & Supplies	402	1,667	24.1%
537.000 · Safety & Emergency Supplies	0	500	0.0%
537.500 · Other Materials & Supplies	5,387	1,833	293.8%
Total 530.000 · MATERIALS & SUPPLIES	110,120	226,267	48.7%
540.000 · UTILITIES.			
541.000 · MTA Base -Water, Sewer & Waste	2,488	4,000	62.2%
541.250 · FB-Water,Sewer, Waste & Propane	980	1,067	91.9%
541.500 · Willitts-Water, Sewer & Waste	1,126	667	168.9%
542.000 · PG&E-Ukiah, Fort Bragg,Willitts	1,192	3,167	37.6%
543.000 · TPX- Ukiah Phones / Internet	12,712	8,333	152.5%
543.250 · Comcast-Fort Bragg Phones/Inter	440	500	88.0%
543.500 · SEAKAY-South Coast Tel/Internet	0	500	0.0%
544.000 · Verizon-Admin / OPS Cellular	8,450	8,333	101.4%
Total 540.000 · UTILITIES.	27,387	26,567	103.1%
560.000 · VEHICLE,CASUALTY & LIABILITY			
506.100 · Premiums - Liab & Prop Dam Ins	112,199	130,000	86.3%
Total 560.000 · VEHICLE,CASUALTY & LIABILITY	112,199	130,000	86.3%
570.000 · TAXES			
571.000 · Taxes-State Bd of Equalization	0	1,667	0.0%
573.000 · Other Licensing & Fees	228	833	27.4%
Total 570.000 · TAXES	228	2,500	9.1%
580.000 · MISCELLANEOUS			
504.510 · Dues & Subscriptions	2,163	3,417	63.3%
502.700 · Travel	2,253	2,500	90.1%
582.250 · Board Expenses	30	1,833	1.6%
583.000 · Safety Program	0	1,500	0.0%
509.800 · Training	1,902	1,167	163.0%
584.500 · CDL & DOT Physical Expenses	430	1,167	36.9%
509.100 · Other Miscellaneous	961	1,167	82.4%
Total 580.000 · MISCELLANEOUS	7,738	12,750	60.7%
590.000 · LEASES & RENTALS			
591.000 · Leases & Rentals	14,257	3,333	427.7%
Total 590.000 · LEASES & RENTALS	14,257	3,333	427.7%
Total Expense	1,552,171	1,814,082	85.6%
Net Income	-97,159	297,041	
 Depreciation Expense	 356,320		
 Net Income After Depreciation	 -453,479		

2019-2020 UNMET NEEDS REQUESTS

Date	City	Requestor	Service Requested
7/31/2019	Willits	Public Comment	Additional northbound stops in Willits
8/2/2019	Via: Telephone	Community Member	Brooktrails
8/2/2019	Via: Telephone	Community Member	Connection with Humboldt Transit
8/2/2019	Via: Telephone	Community Member	Add Service to Covelo, Leggett, Laytonville
8/28/2019	Via: Telephone	Community Member	Roundtrip to City of 10,000 Buddahs Temple
9/25/2019	Fort Bragg Meeting	Director Gjerde	Add Service Covelo, Leggett, Laytonville
9/25/2019	Ukiah Meeting	Community Member	Saturday local service in Willits
12/11/2019	Ukiah Meeting	Community Member	Full Service day after Thanksgiving
03/09/2020	Via: Email	Community Member	Add Roundrip Ukiah/Hopland
04/29/20	Via: Email	Community Member	Research clean mobility grants for bikes and scooters
06/24/20	Board Meeting	Chair Rodriguez	Community request resumption of Route 65
07/29/20	Board Meeting	Director Richard	Round trip service from Ukiah to South Coast and round trip service from Ukiah to Fort Bragg/Mendocino

2018-19 UNMET NEEDS REQUESTS

Date	City	Requestor	Service Requested
2/28/2018	Willits	Saprina Rodriguez	Brooktrails
2/28/2018	Willits	Saprina Rodriguez	Sherwood Bus Transportation
2/28/2018	Willits	Saprina Rodriguez	Laytonville/Covelo Service
2/28/2018	Willits	Saprina Rodriguez	High School Service
2/28/2018	Willits	Saprina Rodriguez	Willits Senior Center Request more LTF funding
2/2//2018	Fort Bragg	Jim Tarbell	#60 Route on Sundays
4/16/2018	Ukiah	Facebook	Bus stop on E Gobbi at Senior mobile home park
5/19/2018	Ukiah	Facebook	#20 to run to Forks and Calpella in evening and on Saturday.
5/19/2018	Willits/Ukiah	Facebook	More evening transportation from Ukiah to Willits to get people home who work and disabled persons workshops and meetings past the last bus.
6/5/2018	Connie Chan	Iphone	Add more service on Talmadge Road for those that cannot walk very far.
6/6/2018	Linda Davidson	Facebook	Saturday Route #20 that provides service between Redwood Valley and MC.
6/9/2018	Jason Morash	Facebook	6-8AM Route #60 from Santa Rosa North to Ukiah
6/27/2018	Lloyd Cross	Meeting	Bridge services between Gualala area and south coast.
6/27/2018	Lloyd Cross	Meeting	Reconsider a pulse system at the Navarro Junction for buses to Fort Bragg, Ukiah, Gualala and Point Arena.
9/26/2018	Saprina Rodriguez	Meeting	20 parents have requested service to Eagle Peak school in Redwood Valley.
1/30/2019	Julie Golden	Meeting	Increased roundtrips between Ukiah and Hopland - evening, morning and weekend
1/30/2019	Fort Bragg Albin-Smith	Meeting	Increased weekend roundtrips between Santa Rosa and Fort Bragg
4/24/2019	Fort Bragg Albin-Smith	Meeting	Increased service along Hwy 1 to and from Fort Bragg
4/24/2019	Fort Bragg Albin-Smith	Meeting	Increased service between Willits and Fort Bragg and Fort Bragg and Mendocino
5/29/2019	Marianne Brannan Richard Hubacek	Meeting	Provide service to The Woods Retirement Community either fixed route or as needed
5/29/2019	Maureen Mulheren Ukiah	Meeting	Provide summer service to Todd Grove Park



Meeting Date:

December 9, 2020

Agenda Item:

D.2

AGENDA SUMMARY REPORT

SUBJECT:

Discussion and Possible Adoption of Resolution No. 2020 Authorizing the Interim Executive Director to apply to the San Joaquin Valley Air Pollution Control District for \$160,000 of VW mitigation funding.

SUMMARY:

Following publication of a report indicating high emissions from Volkswagen vehicles in over-the-road testing, California Air Resources Board (CARB) conducted a focused investigation which ultimately led to Volkswagen's admission in September 2015 that the company had installed defeat devices in all of its 2.0 liter diesel vehicles manufactured between model years 2009 and 2015.

This was followed in November 2015 by an admission by Audi engineers that 3.0 liter diesel passenger cars manufactured by VW, Audi and Porsche in model years 2009-2016 also contain defeat devices. VW owns all three manufacturers.

Volkswagen has paid \$225 million, including \$66 million to California, for harm resulting from the sale of its 3.0-liter diesel passenger cars that included emissions control "defeat devices," under partial Consent Decrees by the courts.

The funds available to MTA are being distributed through the San Joaquin Valley Air Pollutions Control District and CARB. MTA has one older cutaway bus in the fleet that meets the requirement criteria for replacement and removal from use. Grant funding available to MTA is \$160,000.

RECOMMENDATION:

Adopt and approve Resolution 2020-__ authorizing the Interim Executive Director to apply for and execute all agreements to the San Joaquin Valley Air Pollution Control District for \$160,000 of VW mitigation funding

Attachments:

Resolution 2020-__



MENDOCINO TRANSIT AUTHORITY

RESOLUTION #2020-

RESOLUTION AUTHORIZING TO MAKE APPLICATION FOR AND TO SIGN CERTAIN ASSURANCES WITH RESPECT TO APPLICATIONS FOR LOCAL, STATE AND FEDERAL PROGRAM, PROJECTS OR GRANTS RELATING TO THE RECEIPT OF THE VOLKSWAGEN ENVIRONMENTAL MITIGATION TRUST FUNDING.

WHEREAS, several local, state and federal programs allow public and non-profit transportation providers to apply for administration, capital and operation assistance programs or grants; and

WHEREAS, the Volkswagen Environmental Mitigation Trust Fund (VEMT) became available to public and private owners of transit, schools and shuttle buses to provide funding to eligible applicant recipients for the replacement of old, high-polluting transit, school and shuttle buses with new battery-electric or fuel-cell buses; and

WHEREAS, funds from the VEMT are administered through San Joaquin Valley Air Pollution Control District (SJVAPCD) and the California Air Resources Board (CARB); and

WHEREAS, it is required for Mendocino Transit Authority to make application for, to sign required assurances and to administer VEMT funds with respect to applications for local, state and federal programs, projects or grants; and

WHEREAS, Mendocino Transit Authority will be procuring a battery electric bus; and

WHEREAS, Mendocino Transit Authority Board of Directors adopted Resolution 2020-04 on April 2020 with the estimated amount of VEMT funding in the amount of \$180,000; and

WHEREAS, the actual VEMT funding amount to MTA is \$160,000 with provided match of \$70,000.

NOW THEREFORE, BE IT RESOLVED by the Mendocino Transit Board of Directors that the Interim Executive Director is authorized to execute all necessary agreement with VEMT, SJVAPCD and/or CARB to receive the funding for purchase of a battery-electric cutaway bus.

ADOPTED THIS 29TH DAY OF December 9, 2020 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

SAPRINA RODRIGUEZ, CHAIRPERSON OF THE BOARD

Witness:

HEATHER LINDSTEADT, CLERK OF THE BOARD OF DIRECTORS