



## Board of Directors Regular Meeting Minutes

May 27, 2020

1:30 p.m.

### **MTA Board of Directors by Videoconference:**

Saprina Rodriguez, Chair  
Jim Tarbell, Vice Chair  
Lloyd Cross  
Bruce Richard  
Dan Gjerde  
Tess Albin-Smith  
Maureen Mulheren

### **MTA Staff Present:**

Carla Meyer, Executive Director  
Bob Butler, Maintenance Manager  
Jacob King, Operations Manager  
Mark Harvey, CFO  
Dawn White, Mobility Manager  
Heather Lindsteadt, Recording Secretary

*Due to the Shelter In Place Order issued by Mendocino County Public Health on March 17, 2020, and pursuant to Governor Newsom's Executive Orders N-33-20 and N-25-20, members of the MTA Board of Directors participated in this meeting via teleconference or videoconference. Members of the public were asked to submit comments via email or participate in the meeting by telephone.*

### **AGENDA ITEMS**

#### **1. Call to Order**

Chair Rodriguez called the meeting to order at 1:34 p.m.

#### **2. Public Comment**

The Board did not receive any written or verbal public comments.

### **CONSENT CALENDAR**

#### **3. Minutes of April 29, 2020 Board Meeting**

4. **Service Performance Report 2020 - Q1**
5. **Financial Statements July 2019 - March 2020**

Upon motion by Director **Albin-Smith**, seconded by Director **Tarbell** the Board approved the Consent Calendar by roll call vote. **AYES: 7, NOES: 0, ABSTAIN: 0, ABSENT: 0**

## **ACTION & DISCUSSION**

### **7. Unmet Needs**

**Action:** Solicit Public Input

There were no new Unmet Needs requests presented.

### **8. CARES Federal Funding Update, COVID19 expenditures to date and estimated through May 31, 2020.**

The Board received an update on the CARES funding and MTA expenses related to Covid19 from Executive Director Meyer.

No action taken.

### **9. Discussion and Possible Direction FY 20/21 MTA Operating Budget.**

The Board received a summary of the Draft FY 20-21 Operating Budget from Executive Director Meyer.

The Board directed the Executive Director to return to the Board with the updated Operations Budget on a quarterly basis in FY 20-21.

No Action taken.

### **10. Discussion and Possible Direction MTA Phase 1 Reopening Plan.**

Operations Manager, Jacob King, presented the Board with the MTA Phase 1 Reopening Plan.

No action taken.

## **DIRECTOR AND MANAGEMENT REPORTS**

### **11. Matters from Management**

Maintenance Manager, Bob Butler, reported that he is currently researching hydrogen electric buses. He also reported that sneeze guards continue to be installed in all vehicles. There was a discussion about possible use of face shields for drivers.

Executive Director, Carla Meyer, reported that she received an email related to the

Volkswagen Mitigation funds and said that although much of their staff is working from home, MTA continues to expect \$180,000 to help purchase an electric or hydrogen transit vehicle.

## **12. Matters from Directors**

Director Richard said the month of March 2019 compared to March 2020 ridership dropped 38% and said that is great as other transit agencies are reporting much larger ridership decreases. Executive Director Meyer said that April ridership reports will show larger ridership decrease because it was the first full month with the shelter-in-place orders.

Director Richard also asked why the Senior Centers were not accounted for in the Budget and asked why. Executive Director Meyer said that MTA is using 2019 apportionment numbers for budgeting purposes now and that she does not normally include that in the budgets, and it is reflected in the quarterly report.

Director Gjerde reported that he will forward MTA staff the updated Mendocino County revenue projections and asked that staff upload it to MTA's meeting webpage.

## **ADJOURN**

Chair Rodriguez adjourned the meeting at 2:32 p.m.