



**Board of Directors  
Regular Meeting Agenda**

**May 30, 2018**

**1:30 pm**

**Fort Bragg  
Diana Stuart Fort Bragg Division  
190 East Spruce  
Conference Room**

*Video-Conferenced with:*

**Ukiah  
Ukiah Valley Conference Center  
200 South School Street**

**AGENDA ITEMS**

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1. Call to Order:

**Public Comment:** Anyone is welcome to attend MTA Board meetings to address items that are on the agenda, or to bring other transit related matters to the attention of the Board. The time limit is 3 minutes per speaker.

**CONSENT CALENDAR**

2.	<b>Minutes</b> of March 28, 2018, Board Meeting <u>Information</u>	1
3.	<b>Service Performance Report:</b> July, 2017 / April, 2018 <u>Information</u>	9
4.	<b>Financial Report:</b> CFO Mark Harvey Verbal Update <u>Information</u>	-
5.	<b>Board Meeting Dates and Locations</b> <u>Information</u>	13
6.	<b>Capital Program:</b> Update/Progress Report <u>Information</u>	17

## **ACTION & DISCUSSION**

- |   |      |
|---|------|
| 7. Unmet Needs – Point Arena<br><b><u>Action:</u></b> Solicit Public Input  | 25   |
| 8. MTA Drug and Alcohol Policy Addendum<br><b><u>Action:</u></b> Review and approve <b>Reso #2018-04</b>                              | 29   |
| 9. Proposition #69<br><b><u>Action:</u></b> Review and approve <b>Reso #2018-05</b>   | 33   |
| 10. Review and authorize General Manager to apply for FTA Section 5311(f) Funds<br><b><u>Action:</u></b> Approve <b>Reso #2018-06</b> | 41   |
| 11. Management Reports  | oral |
| 12. Matters from Directors  | oral |

**ADJOURN** Anticipated adjournment is 3:30 pm

## **Americans With Disabilities Act (ADA) Compliance**

The Mendocino Transit Authority complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable Interpreter services are available for the meeting by calling 707-462-5765, with seven (7) day advance notice.

**Mendocino Transit Authority**

**Board of Directors Meeting**

**March 28, 2018**

**1:30 p.m.**

**MINUTES**

Fort Bragg

Diana Stuart Fort Bragg Division

190 East Spruce, Fort Bragg

Conference Room

Video-Conference with:

Ukiah

Ukiah Valley Conference Center

200 South School Street, Ukiah

Riesling Room

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**CALL TO ORDER**

1. **Chair Mastin** called the meeting to order at 1:06p.m.

**ROLL CALL**

**Directors Present:** Peters, Cross, Gjerde, Tarbell

**Directors Present via Video Conference:** Chair Mastin

**Directors Absent:** Scalmanini

**Directors Present via teleconference:** Rodriguez

**Staff Present:** Carla Meyer, General Manager  
Jacob King, Operations Supervisor

**Staff Present via video conference:**

Bob Butler, Maintenance Manager  
John Pegan, Human Resources Manager  
Jan Michele, Recording Secretary

**Others:** Loretta Ellard, MCOG Representative

**PUBLIC COMMENT**

None

**CONSENT CALENDAR**

2. **Minutes of February 28, 2017**

Information

3. **Service Performance Report: July, 2017 / February, 2018**

Information

4. **Financial Report: New CFO Mark Harvey to start at MTA, Monday, April 2, 2018**

Information

5. **Board Meeting Dates and Locations**

Information

6. **Capital Program: Update/Progress Report**

Information

**ACTION & DISCUSSION**

7. **Unmet Needs - Fort Bragg**

**Action:** Solicit Public Input

8. **FY 2018-19 Preliminary Budget (to be presented at meeting)**

**Discussion**

9. **General Manager Contract and Salary**

**Action:** Approve Resolution: 2018 - 03

10. **Management Reports**

11. **Matters from Directors**

Upon Motion by **Director Peters**, and seconded by **Director Tarbell**, Consent Calendar items 2, 3, 4, 5, and 6 were accepted as presented

AYES: Mastin, Tarbell, Peters, Cross, Gjerde

NO: None

ABSTAIN: None

ABSENT: Scalmanini

## **ACTION & DISCUSSION**

### **7. Unmet Transit Needs**

Discussion of service north of Fort Bragg, near Mackerricher State Park. MTA service stops at the Denny's restaurant (on the north end of Fort Bragg). Consider a seasonal schedule as well as service from the senior home, The Lodge at The Woods.

### **8. FY 2018-19 Preliminary Budget - report presented at meeting**

See attachment: MTA Preliminary Budget 2018/2019

### **9. General Manager Contract and Salary Resolution: 2018 - 03**

Upon Motion by **Director Tarbell**, seconded by **Director Peters**, the Board Approved Resolution # 2018 - 03 regarding the General Manager's contract and salary.

AYES: Mastin, Cross, Gjerde

NO: None

ABSTAIN: None

ABSENT: Scalmanini

### **10. Management Reports**

**HR Manager John Pegan** reported that the HR department is recruiting for 3 to 5 drivers. Some vacancies were created by in-house promotions. He reported that the interview panel screened seven CFO candidates. Background checks for candidate Mark Harvey resulted in positive input. Mark will begin Monday, April 2nd.

**Manager Bob Butler** reported that the remodel of the Administration building is continuing and almost finished. The CHP inspection has been completed.

**General Manager** reported to the Board on the Preliminary Budget. The GM noted that changes had been made so that the financial information had more clarity and a few more line item entries. Chair **Mastin** recommended and it was accepted to change the title of one of the line items in the Preliminary

Budget from 'Other Salaries & Wages' to Non-Represented Administrative Staff Wages (or a similar descriptive phrase). The new CFO, Mark Harvey, will sort through the financial reports, Quick Books entries and current banking agreements. Mr. Harvey will begin work as the MTA financial officer on Monday, April 2nd. He has already logged on to review the State Controller's report. General Manager Meyer further reported that she will begin to work on the JPA (Joint Powers Agreement).

**11. Matters from Directors:**

**Director Peters** mentioned that he will continue to monitor public comment and business owner's concerns about the MTA bus stop on N. McPherson St. in Fort Bragg.

**12. Adjournment**

**The Board Meeting was adjourned at 2:42 pm for a Closed Session. In accordance with Government Code sections 54957. Personnel Issues: Coast Supervisor**

**13. Re-opened at 3:06 pm**

Chair Mastin reopened the meeting at 3:06pm. Nothing to report out of session. Staff members were invited back to the meeting room.

**14. Adjournment**

Chair Mastin adjourned the meeting at 3:07 p.m.

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**Jim Mastin, Chair**

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**Jan Michele, Recording Secretary**



**FY 17-18 RIDERSHIP PERFORMANCE BY ROUTE**

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2017-18 YTD	2016-17 YTD	# Change	% Change
01 - Willits Local	978	1288	859	1061	965	935	851	723	835				8495	10664	171	20%
03 - Ukiah - DAR	1450	710	882	1222	1392	1318	1324	1167	1412				10877	15516	1450	30%
04 - Fort Bragg - DAR	1142	705	604	1033	1180	1224	1229	928	1253				9298	12152	2854	23%
05 - BraggAbout	1478	1591	1490	1544	1454	1360	1539	1426	1750				13632	14627	995	7%
07 - Jitney	126	215	257	208	183	190	222	222	250				1873	1918	45	2%
08 - Ukiah Evening	621	861	830	710	536	566	553	622	723				6022	7810	1788	23%
09 - Ukiah Local	9145	9790	10513	10424	8936	8523	8209	8992	9890				84422	103923	19501	19%
20 - Willits - Ukiah	2274	3035	3303	3009	2573	2068	2322	2668	2610				23862	26577	2715	10%
60 - Coaster	935	858	967	1106	882	855	992	956	1104				8655	9469	814	9%
64 - Ukiah to Fort Bragg	390	489	473	385	368	314	360	373	392				3544	2436	1108	45%
65 - CC Rider	1083	982	944	1077	1155	1021	954	938	1036				9190	8978	-212	-2%
65A - New Route 65	636	723	738	736	638	675	524	527	560				5757	3604	2153	60%
74 - Saturday Gualala-Ukiah	106	78	118	101	86	93	73	85	114				854	637	-217	-34%
75 - M-F Gualala to Ukiah	483	649	830	900	593	646	683	744	858				6386	5722	-664	-12%
95 - Pt. Arena to Santa Rosa	482	509	537	388	411	405	397	406	420				3955	3981	26	1%
97 - Redwood Coast Regional	260	300	289	321	350	341	309	332	292				2794	2773	-21	-1%
<b>Monthly Totals</b>	<b>21589</b>	<b>22783</b>	<b>23634</b>	<b>24225</b>	<b>21702</b>	<b>20534</b>	<b>20541</b>	<b>21109</b>	<b>23499</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2E+05</b>	<b>230787</b>	<b>29264</b>	<b>14%</b>

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## Board of Directors Meeting Schedule

Last Wednesday of every month - 1st Wednesday of the month in December

Subject to Change

Date	Time	Location	Video Conference With	Major Agenda Items	
<b>2017</b>					
July	26	4:30	Willits	only	<i>Cancelled due to lack of quorum</i> 2018/19 Transit Needs: Willits
August	30	4:30	Point Arena	only	<i>Rescheduled to Ukiah 9-7-17</i> 2018/19 Transit Needs: Point Arena
September	7	1:30	Ukiah	Ft. Bragg	<i>Special Mtg. due due previous two cancellations</i>
September	27	1:30	Point Arena	only	2018/19 Transit Needs: Pt. Arena
October	25	1:30	Willits	only	2018/19 Transit Needs: Willits
November	no meeting scheduled				
December	6	1:30	Ukiah	Fort Bragg	2018/19 Transit Needs: Ukiah
<b>2018</b>					
January	31	1:30	Fort Bragg	Ukiah	<i>Cancelled due to illness.</i> 2019/20 Transit Needs: Ft Bragg
February	28	1:30	Willits	only	2019/20 Transit Needs: Willits Initial 2018/19 Budget Discussion
March	28	1:30	Fort Bragg Ukiah	Ukiah Fort Bragg	2019/20 Transit Needs: Fort Bragg DRAFT 2018/19 Budget & Claim
April	25	1:30	Point Arena	only	<i>Cancelled</i> 2019/20 Transit Needs: Point Arena
May	30	1:30	Fort Bragg Point Arena	Ukiah Only	General Manager Evaluation General Manager Contract
June	27	1:30	Ukiah	Fort Bragg	FINAL 2018/19 Budget

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**To:** MTA Board of Directors  
**From:** Carla Meyer, General Manager  
**Date:** May 30, 2018  
**Subj:** Capital Program: Progress Report

This report is consistent with the capital budget dated June 2017/18

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**2016-17 Projects – Cont.**

**Two-way Radio Replacement incl. Dispatch Console (Prop 1B and STA)      \$451,635**

**Action:** Video project was carried over to FY16/17 and is now complete.

The radio project continues to be problematic due to issues at repeater sites. At the October, 2016 Board of Directors meeting, the Board unanimously agreed to reprogram pending Safety and Security funds to purchase CAD Dispatch software and pursue funding for radios at a later date. Potential funding source is FY 15-16 Safety and Security grant funds.

**Problems:** Significant delay from Fisher Wireless converting tower sites to digital. Delayed project implementation.

**2-22-17:** Fisher has been moving ahead on tower conversion to digital. However, Route Match (demand-response CAD) has a push to talk option on the tablets to be installed for Dial-A-Ride. MTA is delaying conversion of radio/dispatch console until further investigation of this option.

**5-31-17:** Project still delayed by Fisher Communications and pending Board Decision to pursue alternative software options or patchwork existing system.

**6-26-17:** Project presented to the MCOG Transit Performance Committee for review and comment. Sent on to MCOG for approval of use of one-time excess LTF funds for purchase of RouteMatch AVL and Push to Talk software which will eliminate the need for continued work with Fisher Communications.

**7-25-17:** The MCOG Board of Directors unanimously voted to provide one-time excess LTF funds in the amount of \$380,000 to supplement the MTA purchase of Fixed Route AVL.

**8-10-17:** Contract for MTA and RouteMatch signed, project commences. Hopeful operational date within 120 days.

**9-20-17:** RouteMatch Fixed Route AVL, Push to Talk Kickoff meeting completed; RouteMatch staff to arrive at MTA second week in October for initial fleet assessment and installation process begins.

**10-12-17:** RouteMatch staff on-site for fleet assessment and data entry for fixed route assessment.

**Jan./Feb 18:** MTA was contacted by Fisher Wireless who has now updated to digital radio. In review of their proposal and learning that the RouteMatch Push to Talk was still a prototype program, MTA contracted with Fisher Wireless to install digital radio's in the fleet. The installation is completed, the reception is exceptional. The remaining decision on radio consoles replacement will be forthcoming upon review of cost savings and discussion with the MCOG. However final design on the fare methodology has been agreed to and installation of the GPS and tablets for fixed route is scheduled for early March, 2018.

**March 28, 2018:** Due to delay in tablet installation, RouteMatch fixed route

database development, MTA is no expected to go "live" in April, 2018.  
**May 30, 2018:** Ongoing install issues with RouteMatch has pushed the Routeshout "Go Live" date out until resolution of all issues involved.

### **Three Large Cutaway Buses**

**\$330,000**

**Action:** Due to PTIMSEA Bond Sale schedules, MTA is receiving \$87,606.70 within 30 days, with the remaining balance of \$219,236.30 after the Spring Bond Sale. While MTA had anticipated receiving all of the funding at once, waiting until the Spring Bond Sale moves the award from \$268,000 to \$304,833. Preliminary vehicle purchase requirements have begun, project will rollover to FY 2017/18.  
**2-23-17:** MTA received \$87,606.70 of the allocated revenues. Remaining funds are due to arrive to MTA within the next 30-60 days.  
**6-19-17:** Advised by CalTrans, remaining \$219,236 to be sent out on 6/23/17.  
**6-29-17:** Funds have been received, Purchase Order has been issued and vehicles are on order.  
**12-6-2017:** Buses are going onto production line, Maintenance Supervisor Bob Butler to fly to Indiana next week for oversight.  
**Jan/Feb 2018:** New buses are on the property and are being readied for revenue service.  
**March, 2018:** Buses are in revenue service.

### **RouteMatch Demand Response Software**

**\$80,000**

**Action:** **5-18-17:** Approval for project change from Cal-OES.  
**5-19-17:** Contracts signed  
**6-16-17:** Kickoff Meeting with Project Manager  
**6-20-17:** Project Manager Daniel Mulkey at MTA to fully assess current operation and start design of MTA IT system.  
**7-1-17:** System design completed, equipment has been ordered. After arrival at RouteMatch, they will enter data into software. Staff Training is being scheduled.  
**8-2/3-17:** Staff training completed.  
**8-15-17:** Dispatch/Bus Operator Go Live  
**10-10-17:** Conditional Acceptance Signed

### **Additional Trolley Purchase**

**\$175,139**

**Action:** The original reason for purchasing an additional trolley was to have a Trolley available at Christmas for both Ukiah and Fort Bragg. At this time staff is delaying purchase until completion of Draft FY 2017/18 Budget. At that staff will make a recommendation to the Board of Directors regarding purchase of additional trolley.  
**6-19-2017:** At this time, both the General Manager and Maintenance Manager agree that purchase of an additional trolley for charter purposes is not advisable. However, until complete transition of the current financials are completed into QuickBooks and Capital funding accounts are clearly defined, recommendation to the Board of Directors will be delayed until FY 18/19

**Problems:** Funding resources.

## **2017-18 Projects**

### **Managed IT Care**

**\$80,437**

**Action:** The MTA IT system was currently developed by in-house staff and local Vendors. The original server is at maximum capacity is now being backed up by an external hard drive. Estimated 6 months longevity. Through application for Prop 1B Safety and Security funds, MTA has contracted for a complete revamp of the IT network to include non-existing firewalls, off-site backup of data and utilization of fiber optic.

**Problems:** Awaiting MCOG Board Resolution approval for access to the funds on October 2, 2017, delaying implementation. However, with the project already approved, it is hoped that after receipt of the resolution, funding will be expedited.

**10-02-17:** MCOG Board of Directors approved allocation of Prop1B Safety and Security funds.

**10-09-17:** Receipt of signed resolutions; grant documents mailed to Cal-OES

**Jan, 2018:** MTA was hit with high tech ransomware and the existing service is shutdown. Decision on the final vendor for the managed care will be decided next week. Unfortunately, due to an error at the State Controller's office arrival of the Cal-OES approved grant funds could be delayed 2 more months. Staff is discussing alternatives and will present to the Board.

**March, 2018:** Three bids have been obtained from IT Managed Care Providers. MTA has selected Comer Technology Group from Chico, CA for the managed care. MTA is still awaiting the delayed Cal-OES approved grant funds from the State Controller's office.

**May 30, 2018:** Cal-OES funds have arrived, contract with Comer Technology group has been prepared and awaiting final signatures.

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**TO: MTA Board of Directors**  
**FROM: Carla Meyer, General Manager**  
**RE: Drug and Alcohol Policy Addendum**  
**DATE: May 30, 2018**

Federal regulation at 49 CFR Part 40 require that recipients of specific Federal Transit Administration (FTA) Section 5311 funds establish and implement anti-drug and alcohol misuse testing programs. Recipients are also required to prepare and maintain a Drug and Alcohol Program.

New regulations went into effect on January 1, 2018. Among the new rules, each recipient shall include the testing of four semi-synthetic opioids (i.e., hydrocodone, oxycodone, hydromorphone, oxymorphone), as well as adds methylenedioxyamphetamine as an initial test analyte.

Each recipient of FTA Section 5311 funds is required to review their current Drug and Alcohol Plan, update it to reflect the new rules and submit it for review and approval. The deadline date for submittal is June 30, 2018.

This addendum updates the MTA policy as per FTA regulations.

***Recommendation:*** Approve Resolution **2018-04**, approving the addendum to the MTA Drug and Alcohol Policy.

**MENDOCINO TRANSIT AUTHORITY  
RESOLUTION 2018-04  
MTA ADVERTISING POLICY**

**WHEREAS:**

1. The MTA Board of Directors is responsible for determining agency policy; and
2. As the recipient of FTA Section 5311 funding, and
3. It is the intent of the Board of Directors to comply with all rules and regulations as mandated by Federal Section CFR Part 40,

**NOW, THEREFORE, BE IT RESOLVED** that the MTA Board of Directors hereby:

1. Reviewed and approved the revised MTA Drug and Alcohol Policy and plan; and
2. Direct staff to implement said policy, effective this date.

**ADOPTION of this RESOLUTION** was MOVED by Director     and SECONDED by Director     at a regular meeting of the MTA Board of Directors on May 30, 2018 by the following Roll Call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Jim Mastin, Chairman

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Carla A. Meyer, General Manager

AGENDA ITEM #9

**TO: MTA Board of Directors**  
**FROM: Carla Meyer, General Manager**  
**RE: SB1 and Prop 69**  
**DATE: May 30, 2018**

On April 28, 2017, Governor Brown signed **Senate Bill 1 (Beall and Frazier)**, a landmark transportation funding package that is the culmination of more than two years of hard work by Senate Transportation and Housing Committee Chair Jim Beall, Assembly Transportation Committee Chair Jim Frazier and the Governor's Administration. The final package required a 2/3-vote in the Legislature and passed by a vote of 27-11 in the Senate and 54-26 in the Assembly.

The \$5.24 billion/year funding package generates new revenues from various taxes and fees and is designed to repair and maintain our state highways and local roads, improve SB 1 directs or makes available more than \$700 million in new public transit funding in FY 2018-19. Some of the revenue sources will grow or are adjusted up over time, generating \$800 million/year by FY 2026-27 according to the Governor's Administration. (While many of the new taxes and fees will be adjusted over time by a consumer price index factor – such as the TIF – the new incremental sales tax on diesel fuel is not indexed to CPI).

The passage of Prop 69 will constitutionally protect these SB1 funds, closing a loop hole that could allow the state legislature to divert up to 40% of these funds away from highway maintenance and public transit for other expenses. Prop 69 adds accountability for taxpayers, assuring the Legislature or local governments would not be able to spend this for other expenses.

The Mendocino Board of Supervisor recently voted to support Prop 69 on the June ballot as well as the Cities of Willits and Point Arena.

***Recommendation: Approve Resolution 2018-05, supporting Prop #69.***

**MENDOCINO TRANSIT AUTHORITY  
RESOLUTION 2018-05  
MTA BOARD OF DIRECTORS  
SUPPORT OF PROPOSITION 69**

**WHEREAS:**

1. California's cities, counties and transportation agencies face a statewide backlog of over \$130 billion in needed funds to make transportation infrastructure improvements; and
2. "The Road Repair and Accountability Act" (SB1 – Beall) passed by the Legislature and signed by the Governor last year will raise \$5 billion annually in long-term dedicated transportation funding, and
3. Prop 69 on the June 2018 ballot would add accountability for taxpayers by preventing the State Legislature from diverting revenues for non-transportation improvement purposes; and
4. There is also a proposed ballot measure aimed for the November 2018 ballot that would repeal the new transportation revenues provided by SB1 and make it more difficult to increase funding for state the local transportation improvements in the future;

**NOW, THEREFORE, BE IT RESOLVED** that the MTA Board of Directors hereby:

1. That the Board of Directors of Mendocino Transit Authority hereby supports Proposition 69, the June 2018 constitutional amendment to prevent new transportation funds from being diverted for non-transportation purposes; and
2. That the Board of Directors of Mendocino Transit Authority opposes the proposes November ballot proposition (Attorney General \$17-0033) that would repeal the new transportation funds; and
3. That the Board of Directors of Mendocino Transit Authority supports and can be listed as a member of the 'Coalition to Protect Local Transportation Improvements', a diverse coalition of local government, business, labor, transportation and other organizations throughout the state, in support of Proposition 69 and opposing the repeal of SB 1.

**ADOPTION of this RESOLUTION** was MOVED by Director    and SECONDED by Director    at a regular meeting of the MTA Board of Directors on May 30, 2018 by the following Roll Call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Jim Mastin, Chairman

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Carla A. Meyer, General Manager

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**TO: MTA Board of Directors**  
**FROM: Carla Meyer, General Manager**  
**RE: Application for 5311(f) Funds**  
**DATE: May 30, 2018**

The Federal Transit Administration (FTA) Section 5311 formula funding program is authorized by 49 United States Code (U.S.C) Section 5311. The 5311 program provides supplemental funding for public transit service in non-urbanized areas which have populations of fewer than 50,000 residents, as quantified by the United States Census Bureau

The FTA apportions formula funds to each state on an annual basis. The California Department of Transportation, Division of Rail and Mass Transportation (DRMT) is the designated grantee for California. The DRMT Rural Transit and Intercity Bus Branch manages the 5311 and 5311(f) programs.

*5311 funding is apportioned as follows:*

- **75% Regional Apportionment** -- This funding share is apportioned to non-urban areas based on the size of the rural population. This apportionment is distributed to Transportation Planning Agencies (TPA) whose county or region contains a non-urbanized area as identified by the United States Census Bureau. The TPA submits a Program of Projects that identifies subrecipients and projects to receive Section 5311 funds in their planning area. This must be completed by December 31st of each year. Additionally, subrecipients must complete and submit a Section 5311 Program Application and all other required submittals by the appropriate deadline
- **15% Intercity Bus Program** -- This funding share is apportioned to the Rural Intercity Bus Program (known as FTA 5311(f)).
- **10% State Administrative Expenses** -- This funding share is apportioned to State Transportation Agencies in order to fund the administration of the 5311 & 5311(f) grant programs.

MTA has applied for and been awarded two 5311(f) grants to fund the intercity route from Mendocino to Santa Rosa.

The next call for projects is due by June 8, 2018. A total of 4.9 million in competitive funding is available statewide.

In years past, MTA has applied for up to \$347,000 and been awarded in 2017, \$255,107 and in 2018, \$122,000.

MTA is requesting to apply for \$350,000 to continue funding on the above-mentioned route. It is anticipated that the award will be less than requested as in years past.

***Recommendation:*** Approve Resolution **2018-06**, authorizing General Manager to apply for FTA 5411(f) funds in the amount of \$350,000.



**Authorizing Resolution for FTA Funds  
State of California Division of Rail and Mass Transportation**

**RESOLUTION NO. 2018-06**

RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION 5311) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION

**WHEREAS**, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (**FTA C 9040.1F and FTA C 9050.1**); and

**WHEREAS**, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

**WHEREAS**, *Mendocino Transit Authority* desires to apply for said financial assistance to permit operation of service/purchase of capital equipment in *Mendocino and Sonoma Counties*; and

**WHEREAS**, the *Mendocino Transit Authority* has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the *Mendocino Transit Board of Directors* does hereby Authorize the *Carla A. Meyer, General Manager*, to file and execute applications on behalf of with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (**FTA C 9040.1F and FTA C 9050.1**), as amended.

That *Carla A. Meyer, General Manager* is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That *Carla A. Meyer, General Manager* is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 projects.

That *Carla A. Meyer, General Manager* is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 project(s).

**PASSED AND ADOPTED** by the *Mendocino Transit Board of Directors* of the *Mendocino*, State of California, at a regular meeting of said Commission or Board Meeting held on the by the following vote:

AYES:  
NOES:  
ABSENT:

*(Please Print)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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