

Mendocino Transit Authority

Board of Directors

Regular Board Meeting February 26, 2015

Willits

Present: Tarbell, Peters, Doble, Mastin, Strong
Staff: Webster, Wilson, Baxter, Blake
Excused: Cross, Gjerde,
Others:

Chair **Mastin** called the Meeting to order at 1:33 PM.

Chair **Mastin** asked for Public Comment. There was no Comment.

- Agenda Item #2: Minutes January 22, 2015 Regular Board Meeting
- Agenda Item #3: Service Performance Report: December, 2014
- Agenda Item #4: Financial Report: December, 2014
- Agenda Item #5: Board Meeting Dates and Locations:
- Agenda Item #6: Capital Program: Update/Progress Report

GM **Baxter** pointed out that some projects have been added to Item #6 Capital Program.

Moved by Dir. **Tarbell** and Seconded by Dir. **Doble** to approve Consent Calendar Items #2 through #6. Carried by those present.

Agenda Item #7: Unmet Transit Needs for the Willits Area: Item presented by Marketing and Planning Manager **Blake**. She reviewed the Unmet Transit Needs identified thus far and explained that this item will be on the Board agenda from now on. She asked if anyone had any needs they would like to add to the list.

Dir. **Tarbell** added Saturday service between Fort Bragg and Mendocino.

Dir. **Peters** added additional service connecting Fort Bragg, Willits, and Ukiah with the new #65 service to start 7/1/2015.

Ms. **Blake** added providing bus bridges between Ukiah and connecting with SMART Train in Sonoma County.

Ms. **Blake** will add these unmet needs to the list.

Agenda Item #8: Mendocino Countywide Transit Ridership Survey:

Action: Adopt Resolution 2015-1. Item presented Marketing and Planning Manager **Blake**. She explained the importance of conducting passenger surveys every few years to track ridership demographics and identify any trends and/or anomalies. It is a good project and with valuable information contained within to help improve service for our passengers.

Staff recommends approving the Countywide Transit Survey

Moved by Dir. **Strong** and Seconded by Dir. **Peters** to adopt Resolution 2015-01 approving the Countywide Transit Ridership Survey.

Approved by a Roll Call Vote:

AYES: Tarbell, Peters, Strong, Doble, Mastin
NOES: None
ABSTAIN: None
ABSENT: Cross, Gjerde

Agenda Item #9: Capital Budget Adjustment and Claim Revision:

Action: Discuss, adopt Resolution 2015-02. Item presenter by Finance and Personnel Manager **Webster** and GM **Baxter**.

As a new Board member, Dir. Doble asked for information on the budget process. Ms **Webster** reviewed the revisions of the 2014/15 Capital Budget. In order to balance the Budget we need to revise the Claim to MCOG for STA funds to claim a total of \$386,650.

Moved by Dir. **Strong** and Seconded by Dir. **Tarbell** to adopt Resolution 2015-02 approving the Countywide Transit Ridership Survey.

Approved by a Roll Call Vote:

AYES: Tarbell, Peters, Strong, Doble, Mastin
NOES: None
ABSTAIN: None
ABSENT: Cross, Gjerde

Agenda #10: FY 2015/16 Budget Calendar: Provide Direction on

Issues, Approve Calendar: Item presenter by Finance and Personnel Manager **Webster**. She reviewed the Calendar. Item presented for information only, no action was required by the Board.

Agenda Item #11: General Manager Evaluation: Dir. **Tarbell** explained he had volunteered to head up the evaluation team. Dir. **Doble**, and Dir. **Cross** will also serve. Due to Dir. **Cross's** work constraints the evaluation will most likely be conducted in May. Dir. **Tarbell** will send out the evaluation questions to the appropriate individuals.

Agenda Item #12: Management Report: Marketing and Planning Manager **Blake** reported on a meeting she and GB **Baxter** attended in Ukiah last week regarding the SMART Train with the Ukiah Main Street Program. The group was pleased to know that MTA is working with the SMART staff and is following the progress very closely. The group discussed the possibility of bus bridges between Ukiah and SMART Train in Sonoma County. Ms **Blake** will add the item to the Unmet Transit Needs list.

Finance and Personnel Manager **Webster** discussed the Gas Tax Law Swap.

GM **Baxter** explained that a CalTip consortium audited MTA's System Safety Program Plan (SSPP). There is a need to explore secondary causes for accidents.

Agenda Item #13: Matters from Directors: Dir. **Peters** stated that when he was on the Board before, he was interested in moving MTA towards alternative energy vehicles.

Chair **Mastin** shared the progress MTA has made in this area since that time.

Dir. **Strong** stated she interested in the progress towards ride-sharing.


Dir. **Tarbell** is interested in receiving 2015 Professional Development Catalog from California Special District Association. Finance and Personnel Manager **Webster** will send one to him.

Dir. **Doble** stated he is still in the learning curve and learning as much as he can about MTA.

Chair **Mastin** welcomed the new Board members.

Adjourn: 2:45 PM

Chair, Mastin


Glenna Blake, Marketing & Planning

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To: MTA Board of Directors
From: Norma Wilson, Interim Transportation Manager
Date: March 12, 2015
Subj: **Service Performance Report: January 2015**

NW

Attached is the usual monthly report, comparing performance in January 2015 with the three previous months plus January 2014. Performance in the month of January 2015 exceeded standards for only four of the twelve measures. Compared to January 2014, performance in January 2015 improved in four of the twelve.

Also attached is a year-to-date summary of statistics and performance measures by route, with subtotals by service type. Due to month-to-month fluctuations, this year-to-date summary is more meaningful than the monthly reports. That page also provides a comparison with the same six months of last year, showing Total Public Service:

Fare Revenue	Down	0.1%
Ridership	Down	10.7%
Service hours	Down	0.2%
Total operating cost	Up	3.6%

That means that compared to last fiscal year after December (six months) :

Cost per hour (hourly rate)	Increased	3.9% to \$92.49
Productivity (passengers per hour)	Decreased	10.5% to 8.0
Farebox ratio	Decreased	3.6% to 13.7%
The average fare paid	Increased	12.0% to \$1.58

Ridership drops, primarily reflecting the loss of the Boys & Girls Club riders. Average fare is slightly down, fare revenue is up showing the positive effect of our July fare increase. Other metrics are stable.

MONTHLY PERFORMANCE

Service Month	Passengers per Hour	Farebox Ratio	Operating Cost per Hour
<u>Dial-A-Rides</u>			
Jan-14	4.3	12.2%	100.63
Oct-14	3.8	12.0%	93.37
Nov-14	4.0	14.0%	103.35
Dec-14	4.0	14.2%	92.10
Jan-15	3.9	10.9%	97.56
STANDARD	4.5	15.0%	87.19
<u>Flex Routes (***)</u>			
Jan-14	5.1	5.4%	89.57
Oct-14	5.4	7.0%	81.29
Nov-14	4.8	6.1%	92.66
Dec-14	4.3	5.8%	79.70
Jan-15	4.9	4.5%	87.26
STANDARD	8.2	15.0%	89.80
<u>Short Distance Bus Routes (**)</u>			
Jan-14	13.8	12.7%	98.27
Oct-14	14.0	15.3%	87.55
Nov-14	13.0	14.3%	99.20
Dec-14	11.3	13.4%	83.30
Jan-15	13.1	11.4%	87.37
STANDARD	14.0	15.0%	88.16
<u>Long Distance Bus Routes (*)</u>			
Jan-14	4.2	15.0%	104.24
Oct-14	4.9	18.9%	92.41
Nov-14	4.1	21.3%	96.16
Dec-14	3.5	18.3%	88.70
Jan-15	3.8	13.6%	87.38
STANDARD	3.2	15.0%	90.18

(*) Includes Routes 60 Coaster, 65 C C Rider, 75 Gualala - Ukiah and 95 Point Arena - Santa Rosa

(**) Includes 5 BraggAbout, 7 Jitney, 9 Local, 15 Laytonville, 20/21 Willits, 30 Rdwd Vly

(***) Includes Willits Flex

Mendocino Transit Authority Year to Date Performance Comparison

FY13/14 - FY14/15

Friday February 27, 2015

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Route/Run	YTD Through 13/14		YTD Through 14/15		YTD Through 13/14		YTD Through 14/15		YTD Through 13/14		YTD Through 14/15		YTD Through 13/14		YTD Through 14/15	
	Hourly Rate	Hourly Rate	Amount Diff	% Diff	Pass per Hour	Pass per Hour	Amount Diff	% Diff	Farebox Ratio	Farebox Ratio	Average Fare	Average Fare	Amount Diff	% Diff	Average Fare	Average Fare
02 Willits - DAR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
03 Ukiah - DAR	91.19	96.05	4.86	5.3%	4.0	3.8	-0.1	-3.1%	11.1%	11.3%	2.56	1.6%	0.27	10.5%	3.13	7.5%
04 Fort Bragg - DAR	92.49	99.71	7.22	7.8%	4.2	4.0	-0.2	-3.8%	13.1%	12.6%	2.91	4.1%	0.22	7.5%	3.13	7.5%
Total Dial-A-Ride	91.71	97.47	5.76	6.3%	4.0	3.9	-0.1	-3.4%	11.9%	11.8%	2.71	-1.0%	0.24	9.0%	2.95	9.0%
08 Local Evening Service	80.40	84.28	3.88	4.8%	6.3	5.3	-1.0	-16.4%	6.5%	6.2%	0.82	-3.8%	0.17	20.6%	0.82	20.6%
Total Flex Routes	80.40	84.28	3.88	4.8%	6.3	5.3	-1.0	-16.4%	6.5%	6.2%	0.82	-3.8%	0.17	20.6%	0.82	20.6%
01 Willits - Flex	87.31	89.55	2.24	2.6%	5.2	5.2	0.0	0.7%	4.5%	4.6%	0.76	2.8%	0.04	4.7%	0.79	0.04
05 Bragg>About	74.34	80.29	5.94	8.0%	7.5	8.3	0.8	10.1%	6.9%	7.9%	0.68	14.0%	0.08	11.8%	0.76	0.08
06 Bragg>About - Saturday	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
07 Jitney	90.59	92.45	1.86	2.1%	15.2	11.3	-3.9	-25.6%	7.9%	5.7%	0.47	-28.0%	-0.01	-1.2%	0.46	-0.01
09 Local	81.37	84.01	2.64	3.2%	21.3	17.7	-3.7	-17.1%	19.5%	18.0%	0.74	-7.7%	0.11	14.9%	0.85	0.11
15 Laytonville-Willits	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
20 & 21 Willits	109.16	110.21	1.04	1.0%	11.3	11.1	-0.3	-2.2%	13.4%	13.1%	1.30	-2.5%	0.01	0.6%	1.30	0.01
30 Redwood Valley	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
40 Potter Valley	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
52 Talmage	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
54 Hopland	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
Total Inland Routes	87.27	90.02	2.75	3.1%	14.8	13.0	-1.8	-12.0%	14.0%	13.3%	0.82	-5.1%	0.09	11.2%	0.82	0.09
60 Coaster	93.16	99.08	5.92	6.4%	10.3	9.6	-0.7	-6.7%	8.5%	7.9%	0.76	-6.1%	0.05	6.9%	0.82	0.05
01 Coaster - Saturday	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
05 CC Rider	97.68	98.19	0.50	0.5%	4.2	4.1	-0.1	-3.5%	34.6%	35.2%	8.04	1.7%	0.48	6.0%	8.52	0.48
0 Coast to Coast	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
74 Guialala - Saturday	88.65	91.28	2.63	3.0%	1.8	2.1	0.4	20.8%	5.0%	4.8%	2.47	-3.0%	-0.43	-17.3%	2.05	-0.43
75 Guialala	87.98	90.44	2.76	3.2%	4.2	4.1	-0.1	-3.3%	8.8%	8.4%	1.83	-4.7%	0.03	1.6%	1.86	0.03
95 Point Arena-Santa Rosa	86.85	89.59	2.74	3.2%	2.2	2.2	0.0	0.8%	11.0%	9.8%	4.31	-10.9%	-0.38	-8.8%	3.93	-0.38
Total Coastal & Long Routes	91.39	93.82	2.43	2.7%	4.4	4.2	-0.2	-4.7%	17.9%	17.5%	3.74	-2.4%	0.19	5.1%	3.93	0.19
Total Public Service	89.04	92.49	3.45	3.9%	8.9	8.0	-0.9	-10.5%	14.2%	13.7%	1.41	-3.6%	0.17	12.0%	1.58	0.17
97 Contract Services	62.87	66.29	3.41	5.4%	4.9	4.5	-0.4	-8.0%	82.5%	87.0%	10.57	5.4%	2.20	20.8%	12.76	2.20
98 Charter	71.02	71.90	0.88	1.2%	21.1	27.9	6.7	31.9%	119.3%	144.3%	4.01	21.0%	-0.28	-7.1%	3.72	-0.28
Total Other	66.06	68.17	2.11	3.2%	11.3	12.3	1.1	9.6%	98.0%	107.2%	5.75	9.5%	0.18	3.1%	5.92	0.18
Total	88.09	91.58	3.49	4.0%	9.0	8.2	-0.9	-9.7%	16.8%	16.3%	1.64	-2.9%	0.19	11.8%	1.83	0.19

Description	YTD Through 13/14		YTD Through 14/15		YTD Through 13/14		YTD Through 14/15	
	Amount	% Diff	Amount	% Diff	Amount	% Diff	Amount	% Diff
Mileage	417,486	(4,953)	-1.2%					
Mileage Based Costs	416,027	(28,276)	-6.8%					
Hourly Based Costs	970,089	985,331	1.6%					
Direct Costs	226,054	250,769	24,715	10.9%				
Overhead Costs	633,443	695,969	62,526	9.9%				
Total Costs	2,245,613	2,319,821	74,208	3.3%				

Comparison

FY13/14 - FY14/15

Charter Rate Calculation:			Hourly Rate Calculation:		
Cost per mile calculation:	Actual	Plus	Actual Hourly Rate	Plus	Actual Hourly Rate
MiniVan	0.710	42.90%	33.43	Plus	33.43
Van/Small Bus	0.997	Overhead	Plus Direct Costs	10.0%	25.5%
Coach	1.559	1.01	Hourly Rate	Profit	41.94
Combined	1.158	1.42	Plus Overhead	42.90%	59.93
		2.23	Hourly Rate	Plus Profit	71.92
		1.65			
		1.82			

Mendocino Transit Authority Year to Date Statistics Comparison

Route/Run	YTD Through		Jan-15		YTD Through		Jan-15		YTD Through		Jan-15		YTD Through		Jan-15	
	13/14	14/15	13/14	14/15	13/14	14/15	13/14	14/15	13/14	14/15	13/14	14/15	13/14	14/15	13/14	14/15
	Fare Revenue	Fare Revenue	Amount Diff	% Diff	Pass	Pass	Amount Diff	% Diff	Service Hours	Service Hours	Amount Diff	% Diff	Total Cost	Total Cost	Amount Diff	% Diff
02 Willits - DAR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
03 Ukiah - DAR	34,828	38,606	3,778	10.8%	13,584	13,642	48	0.4%	3,431	3,553	122	3.5%	312,863	341,234	28,371	9.1%
04 Fort Bragg - DAR	27,514	28,076	562	2.0%	9,439	8,959	(480)	-5.1%	2,266	2,237	(30)	-1.3%	209,591	223,012	13,421	6.4%
Total Dial-A-Ride	62,342	66,682	4,340	7.0%	23,033	22,601	(432)	-1.9%	5,697	5,789	92	1.6%	522,454	564,246	41,792	8.0%
08 Local Evening Service	7,332	7,343	11	0.2%	8,922	7,411	(1,511)	-16.9%	1,412	1,402	(10)	-0.7%	113,518	118,179	4,661	4.1%
Total Flex Routes	7,332	7,343	11	0.2%	8,922	7,411	(1,511)	-16.9%	1,412	1,402	(10)	-0.7%	113,518	118,179	4,661	4.1%
01 Willits - Flex	5,686	5,961	265	4.7%	7,503	7,499	(4)	-0.1%	1,445	1,435	(10)	-0.7%	126,166	128,493	2,327	1.8%
05 Bragg/About	8,105	9,880	1,775	21.9%	11,941	13,022	1,081	9.1%	1,583	1,568	(15)	-1.0%	117,685	125,857	8,172	6.9%
06 Bragg/About - Saturday	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
07 Jitney	1,554	1,223	(331)	-21.3%	3,306	2,633	(673)	-20.4%	217	232	15	7.1%	19,659	21,477	1,818	9.2%
09 Local	80,761	76,097	(4,664)	-5.8%	108,768	89,185	(19,583)	-18.0%	5,096	5,041	(56)	-1.1%	414,655	423,436	8,781	2.1%
15 Laytonville-Willits	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
20 & 21 Willits	33,330	32,612	(718)	-2.2%	25,725	25,017	(708)	-2.8%	2,273	2,261	(12)	-0.5%	248,128	249,129	1,001	0.4%
30 Redwood Valley	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
40 Potter Valley	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
52 Talmage	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
54 Hopland	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
Total Inland Routes	129,446	125,773	(3,673)	-2.8%	157,243	137,356	(19,887)	-12.6%	10,614	10,536	(78)	-0.7%	926,293	948,392	22,099	2.4%
60 Coaster	7,490	6,969	(521)	-7.0%	9,815	8,539	(1,276)	-13.0%	951	887	(65)	-6.8%	88,594	87,832	(762)	-0.9%
65 CC Rider	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
70 Coast to Coast	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
74 Gualala - Saturday	1,168	1,207	39	3.3%	472	590	118	25.0%	266	275	9	3.5%	23,581	25,119	1,538	6.5%
75 Gualala	10,458	10,281	(177)	-1.7%	5,713	5,527	(186)	-3.3%	1,357	1,357	0	0.0%	118,977	122,744	3,767	3.2%
95 Point Arena-Santa Rosa	19,369	17,805	(1,564)	-8.1%	4,497	4,535	38	0.8%	2,028	2,028	0	0.0%	176,133	181,686	5,553	3.2%
Total Coastal & Long Routes	109,977	109,111	(866)	-0.8%	29,388	27,737	(1,651)	-5.6%	6,716	6,653	(63)	-0.9%	613,788	624,211	10,423	1.7%
Total Public Service	309,097	308,909	(188)	-0.1%	218,586	195,105	(23,481)	-10.7%	24,439	24,381	(59)	-0.2%	2,176,053	2,255,029	78,976	3.6%
97 Contract Services	33,249	36,444	3,195	9.6%	3,146	2,855	(291)	-9.2%	641	632	(9)	-1.4%	40,301	41,907	1,606	4.0%
98 Charter	34,892	33,035	(1,857)	-5.3%	8,707	8,872	165	1.9%	412	318	(94)	-22.7%	29,259	22,886	(6,373)	-21.8%
Total Other	68,141	69,479	1,338	2.0%	11,853	11,727	(126)	-1.1%	1,053	951	(103)	-9.7%	69,560	64,792	(4,768)	-6.9%
Total	377,238	378,388	1,150	0.3%	230,439	206,832	(23,607)	-10.2%	25,492	25,331	(161)	-0.6%	2,245,613	2,319,821	74,208	3.3%
		378,388			206,832				25,331				2,319,821		74,208	3.3%

Subsidy, Ft Bragg DAR (RCRC 949,105

Year-to-Date Statistics and Performance

Route/Run	Thru		Jan-15		YTD Service Miles	YTD Mileage Based Costs	Hourly Based Costs	33.43	695,969	2,319,821	Hourly Rate	Pass per Hour	Fare Box Ratio	Pass per \$ Subsidy	Average Fare	Rev per Svc Hr
	YTD Revenue	YTD Pass	YTD Service Hours	YTD Paid Hours												
02 Willits - DAR	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
03 Ukiah - DAR	38,606	13,642	3,552	4,345	37,203	30,153	145,173	63,574	102,335	341,234	96.05	3.8	11.3%	0.045	2.83	10.87
04 Fort Bragg - DAR	28,076	8,959	2,237	2,558	25,215	20,349	85,476	50,345	66,842	223,012	99.71	4.0	12.6%	0.046	3.13	12.55
Total Dial-A-Ride	66,682	22,601	5,789	6,903	62,418	50,502	230,649	113,919	169,176	564,246	97.47	3.9	11.8%	0.045	2.95	11.52
01 Willits - Flex	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
08 Local Evening Service	7,343	7,411	1,402	1,688	15,762	12,779	56,461	13,523	35,416	118,179	84.28	5.3	6.2%	0.067	0.99	5.24
Total Flex Routes	7,343	7,411	1,402	1,688	15,762	12,779	56,461	13,523	35,416	118,179	84.28	5.3	6.2%	0.067	0.99	5.24
01 Willits - Flex	5,961	7,499	1,435	1,759	17,972	14,572	58,819	16,540	38,561	128,493	89.55	5.2	4.6%	0.061	0.79	4.15
05 Bragg>About	9,880	13,022	1,568	1,858	21,368	17,856	62,071	8,145	37,784	125,857	80.29	8.3	7.9%	0.112	0.76	6.30
06 Bragg>About - Saturday	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
07 Jitney	1,223	2,633	232	295	3,190	3,682	9,871	1,480	6,444	21,477	92.45	11.3	5.7%	0.130	0.46	5.26
09 Local	76,097	89,185	5,041	5,574	63,619	77,856	186,353	32,145	127,081	423,436	84.01	17.7	18.0%	0.257	0.85	15.10
15 Laytonville-Willits	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
20 & 21 Willits	32,612	25,017	2,261	2,729	53,143	66,918	91,217	16,239	74,756	249,129	110.21	11.1	13.1%	0.116	1.30	14.43
30 Redwood Valley	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
40 Potter Valley	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
52 Talmage	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
54 Hopland	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
Total Inland Routes	125,773	137,356	10,536	12,215	159,292	180,884	408,332	74,549	284,627	948,392	90.02	13.0	13.3%	0.167	0.92	11.94
60 Coaster	6,969	8,539	887	1,108	23,997	19,847	37,013	4,605	26,367	87,832	99.08	9.6	7.9%	0.106	0.82	7.86
61 Coaster - Saturday	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
65 CC Rider	72,849	8,546	2,107	2,424	64,859	52,744	81,035	10,969	62,081	206,830	98.19	4.1	35.2%	0.064	8.52	34.58
70 Coast to Coast	0	0	0	0	0	0	0	0	0	0	ERR	ERR	ERR	ERR	ERR	ERR
74 Gualala - Saturday	1,207	590	275	315	6,200	5,006	10,541	2,016	7,556	25,119	91.28	2.1	4.8%	0.025	2.05	4.39
75 Gualala	10,281	5,527	1,357	1,557	29,600	23,984	52,040	9,913	36,807	122,744	90.44	4.1	8.4%	0.049	1.86	7.58
95 Point Arena-Santa Rosa	17,805	4,535	2,028	2,318	41,565	33,661	77,503	15,970	54,552	181,686	89.59	2.2	9.8%	0.028	3.93	8.78
Total Coastal & Long Routes	108,111	27,737	6,853	7,721	166,221	135,242	258,133	43,473	187,363	624,211	93.82	4.2	17.5%	0.054	3.93	16.40
Total Public Service	308,909	195,105	24,381	28,527	403,693	379,407	953,575	245,464	676,582	2,255,029	92.49	8.0	13.7%	0.100	1.58	12.67
97 Contract Services	36,444	2,855	632	632	5,173	4,198	21,120	4,025	12,553	41,907	66.29	4.5	87.0%	0.523	12.76	57.65
98 Charter	33,035	8,872	318	318	3,667	4,146	10,636	1,280	6,823	22,886	71.90	27.9	144.3%	-0.874	3.72	103.79
Total Other	69,479	11,727	951	951	8,840	8,344	31,756	5,306	19,387	64,792	68.17	12.3	107.2%	-2.502	5.92	73.10
Total	378,388	206,832	25,331	29,477	412,533	387,751	985,331	250,769	695,969	2,319,821	91.58	8.2	16.3%	0.107	1.83	14.94
										Total Mileage, Labor & Direct Costs	1,623,652		43%			
											17%		11%		100%	
											42%		30%			

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Agenda Item # 4

To: Board of Directors
From: Sally Webster, Finance & Personnel Manager
Date: February 23, 2015
Subj: Financial Statements as of January 31, 2015

Attached are Financial Statements for the month ending January 2015. The Income Statement shows a gain of \$15,998 and a \$81,338 *positive* budget performance. Comparing year-to-date through Jan 15 to Jan 14: Operating Revenue is up \$10,275 (2.2%). Other Revenue is up \$29,713 (1.6%) and Operating Expenses are up (3.3%) as compared to the previous year. Our operating expenses compared to our budget are down (5.9%).

The Capital Income/Expense Statement reflects a gain of \$72,246 (including STA Carryover) this month. For further details to the capital program, please see Agenda Item #6.

Our fiscal year ending June 14 has not been completed as of this date. Changes may be made to accounts depending on the outcome of the actuarial reports and adjustments to the Balance Sheet.

Mendocino Transit Authority				
Budget to Actual Income Statement for seven months ending				Jan-15
Description	-----Year to Date-----			
	Actual	Budget	Variance	Variance
Revenue	\$	\$	\$	%
Operating Revenue	481,814	528,779	(46,965)	-8.9%
Other Revenue	1,887,835	1,905,164	(17,329)	-0.9%
Total Revenue	2,369,649	2,433,943	(64,294)	-2.6%
Operating Expenses				
Transportation	1,583,031	1,687,116	(104,085)	-6.2%
Maintenance	298,697	290,444	8,253	2.8%
Administration	472,472	523,323	(50,851)	-9.7%
Total Operating Expenses	2,354,200	2,500,883	(146,683)	-5.9%
Other (Income)/Expense	(1,336)	(1,600)	264	-16.5%
Mobility Management Program				
Revenue	3,374		3,374	ERR
Expense	(4,161)		(4,161)	ERR
Net Gain/(Loss) Before Depreciation	15,998	(65,340)	81,338	ERR

Mendocino Transit Authority		
Balance Sheet as of	Jan-15	
Description	\$	\$
ASSETS		
Current Assets		
Cash	1,701,040	
A/R, Prepaid Expenses & Inventory	806,376	
Total Other Current Assets		2,507,416
Property, Plant & Equip Net of Depreciation		12,758,222
Investment - Deferred		0
Total Assets		15,265,638
LIABILITIES & EQUITY		
Current Liabilities		
Accounts Payable & Accruals	441,332	
Other Liabilities	236,925	
Provision for Restricted Funds	222,703	
Total Current Liabilities		900,960
Deferred Compensation Payable		0
Total Liabilities		900,960
Fund Equity		
Contributed Capital	13,325,814	
Retained Earnings	1,038,864	
Total Fund Equity		14,364,678
Total Liabilities and Equity		15,265,638

REVENUE - Budget to Actual Comparison

Date: 23-Feb-15

Dpl	A/C #	Description	Jan-15 Budget	Jan-15 Actual	Jan-15 Variance	Jan-15 %	YTD Budget	YTD Actual	YTD Variance	YTD %
Operating Revenue										
40.	401.100	Fares-Passenger	33,500	30,601	(2,899)	-8.7%	253,674	235,079	(18,595)	-7.3%
40.	401.200	Fares Paid by Agencies	16,056	4,492	(11,564)	-72.0%	121,583	73,831	(47,752)	-39.3%
40.	402.200	Contract Service	4,583	5,340	757	16.5%	32,083	36,444	4,361	13.6%
40.	405.100	Charter	609	1,350	741	121.8%	18,553	34,949	16,396	88.4%
40.	406.100	Displays Ads	781	2,250	1,469	188.0%	5,469	4,050	(1,419)	-25.9%
40.	409.200	Sonoma County Participation	13,917	12,918	(999)	-7.2%	97,417	97,462	45	0.0%
		Total	69,446	56,951	(12,495)	-18.0%	528,779	481,815	(46,964)	-8.9%

Other Revenue

40.	409.100	TDA - Operations	197,382	197,382	1	0.0%	1,381,671	1,381,671	1	0.0%
40.	409.110	STA - Operations	20,833	20,833	(0)	-0.0%	145,833	145,833	(0)	-0.0%
40.	411.100	State Planning Grant	0	0	0	ERR	56,000	36,143	(19,857)	-35.5%
40.	413.100	Fed Sec 5311 Oper Grant	41,333	41,333	(0)	-0.0%	289,333	289,333	(0)	-0.0%
40.	413.110	Welfare to Work Grant	0	0	0	ERR	0	0	0	ERR
40.	413.200	Fed Planning Grant	0	0	0	ERR	0	0	0	ERR
40.	407.200	Senior Center Admin/Dispatch	2,052	2,052	1	0.0%	14,361	14,361	1	0.0%
40.	407.210	Maintenance Labor Revenue	2,500	2,567	67	2.7%	17,500	19,499	1,999	11.4%
40.	407.220	Maintenance Parts Revenue	0	44	44	ERR	0	515	515	ERR
40.	407.400	Rental Income	0	0	0	ERR	0	0	0	ERR
40.	407.500	Other Income	67	50	(17)	-25.0%	467	481	14	3.1%
		Total	264,166	264,261	95	0.0%	1,905,164	1,887,836	(17,328)	-0.9%
		Combined - Oper/Other Rev	333,613	321,212	(12,401)	-3.7%	2,433,944	2,369,651	(64,293)	-2.6%

Revenue - Mobility Management Program

41.	401.100	Fares-Passenger			0		3,374	3,374	3,374	
41.	401.200	Fares Paid by Agencies			0				0	
41.	402.200	Contract Service			0				0	
41.	411.100	State Grant - Ag Worker/Commute Study			0				0	
41.	413.110	Federal Operating Grant - JARC			0				0	
41.	413.200	Federal Planning Grant - Commute Study			0				0	
41.	407.500	Other Income			0				0	
		Total	0	0	0		0	3,374	3,374	
		Combined	333,613	321,212	(12,401)	-3.7%	2,433,944	2,373,025	(60,919)	-2.5%
		Fares - Passenger/Agency	49,556	35,093	(14,463)	-29.2%	375,258	308,910	(66,348)	-17.7%

Mendocino Transit Authority - Public Service

File:(Budget15EXPCUMBA)

Budget to Actual Comparison FY 2014/2015 YTD thru Jan-15

Monday February 23, 2015

Description	Budget			Actual			Diff Amount	Diff %	Actual MMP	Actual Total
	Transp	Maint	Admin	Transp	Maint	Admin				
Wages	752,252	145,037	192,544	722,458	156,854	195,009	(15,513)	-1.4%		1,074,321
Wages-Vac/Sick/Hol	133,026	29,952	37,483	132,726	29,497	36,934	(1,304)	-0.7%		199,157
Health	252,874	34,373	34,373	232,257	34,200	28,639	(26,524)	-8.2%		295,096
Workers Comp	74,955	9,634	1,249	75,357	9,867	1,336	722	0.8%		86,560
Retirement	78,958	16,430	20,516	76,999	18,782	20,714	290	0.3%		116,195
Payroll Taxes	25,498	4,624	6,671	25,715	4,863	7,155	941	2.6%		37,733
Uniform Allowance	5,075	3,850		388	3,850		(4,687)	-52.5%		4,238
Travel Expenses	4,175	1,458	4,678	5,613	1,987	4,809	2,098	20.3%	200	12,609
Outside Labor	1,461	2,463	105,034	1,927	4,619	88,197	(14,215)	-13.0%	1,149	95,892
Fuel-Revenue Vehicles	247,051			207,342			(39,709)	-16.1%	1,425	208,767
Lube-Revenue Vehicles	6,825			5,622			(1,203)	-17.6%	1,196	6,818
Tires/Tubes-Revenue Vehicles	11,723			12,175			452	3.9%		12,175
Parts-Revenue Vehicles		12,157			5,795		(6,362)	-52.3%		5,795
Expense Parts		1,400			908		(492)	-35.1%		908
Non-Capital Equipment	1,450	1,400	1,167	1,584	1,518	1,437	522	13.0%		4,539
Office Supplies	2,675		7,875	1,745		6,612	(2,193)	-20.8%	191	8,548
Subscriptions	1,265		648	355	490	499	(569)	-29.7%		1,344
Dues & Memberships			5,550			4,747	(803)	-14.5%		4,747
Janitorial Supplies		7,665			7,828		163	2.1%		7,828
Shop Supplies	5,432	700	7,525	6,202	639	7,712	(304)	-17.4%		1,446
R & M-Buildings & Property	4,318	1,925	6,150	4,237	549	6,611	1,310	23.7%		6,835
Shelter Expense	53,401	5,250	9,333	44,264	4,668	9,002	(10,051)	-14.8%		6,835
Telephone	1,050			983			(67)	-6.4%		983
Utilities	6,746	2,917	78,288	8,997	1,040	51,005	(27,283)	-34.8%		51,005
Insurance			1,600			980	(246)	-2.2%		11,017
Purchased Transportation		350	70	1,423	514		(1,584)	-66.0%		816
Marketing							(520)	-21.1%		1,937
Training								ERR		
Board Expense										
Miscellaneous										
Vehicle Rental										
Equipment Rental										
Property Rental	14,869	300	170	14,962	187	258	(25)	-5.3%		445
Total	1,687,116	290,444	523,323	1,583,031	298,699	472,472	(146,681)	-5.9%	4,161	2,358,363
# of Empl (Health benefits)	44	6	6	1,583,031	298,699	472,472				

Mendocino Transit Authority

Budget to Actual Income Statement for seven months ending

Jan-15

Description	Year to Date Actual \$	Annual Budget \$	Remaining \$	Actual as % of Budget
Capital Revenue:				
State Grants		215,126	(215,126)	0.0%
STA - Capital	67,717	147,400	(79,683)	45.9%
R/STIP			0	ERR
Federal		920,000	(920,000)	0.0%
Transfer from Transit Reserve		16,855	(16,855)	0.0%
Local - Other		34,125	(34,125)	0.0%
Sale of Assets	20		20	ERR
Interest Income	649		649	ERR
Other			0	ERR
Total Revenue	68,386	1,333,506	(1,265,120)	5.1%

Capital Expenses:	Project				
1 Paratransit Van			0	0	ERR
1 Heavy Duty Bus			0	0	ERR
2 Paratransit Vans			0	0	ERR
3 Large Vans			0	0	ERR
2 Heavy Duty Buses			0	0	ERR
2 Paratransit Vans			0	0	ERR
				0	ERR
				0	ERR
				0	ERR
				0	ERR
Transportation	27		4,000	(4,000)	0.0%
Maintenance	28		38,000	(38,000)	0.0%
Office	29	8,114	34,125	(26,011)	23.8%
Bus Stops	30	18,715	49,500	(30,785)	37.8%
				0	ERR
Security Cameras/Projects	80			0	ERR
Transmissions/Major Repairs				0	ERR
Vehicle Equipment (Fare Boxes)			54,171	(54,171)	0.0%
				0	ERR
			0	0	ERR
Admin/Ops - Preliminary Design	c/o 89		250,000	(250,000)	0.0%
Admin/Ops - Construct	93		750,000	(750,000)	0.0%
				0	ERR
			0	0	ERR
Redwood Coast Senior Center	c/o 114	313	76,855	(76,542)	0.4%
Ukiah Senior Center	c/o 115	313	76,855	(76,542)	0.4%
Misc - Other				0	ERR
Total Expenses		27,454	1,333,506	(1,306,052)	2.1%

Net Gain/(Loss) before Carryover	40,932	0	40,932
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FY 2013/14 Carryover				
STA - Capital		31,314	31,314	0 100.0%
Transfer from Transit Reserve				0 ERR

Net Gain/(Loss)	72,246	31,314	40,932
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Board of Directors Meeting Schedule

Fourth Thursday of January through October

Third Thursday of November and December

Date	Time	Location	Video Conference With	Major Agenda Items	
2015					
January	22	1:30	Fort Bragg	Ukiah	General Manager Evaluation
February	26	1:30	Willits	only	Rider/Non-rider Survey Results Initial 2015/16 Budget Discussion
March	26	1:30	Ukiah	Fort Bragg	2015/16 Transit Needs: Ukiah DRAFT 2015/16 Budget & Claim
April	23	1:30	Point Arena	only	Proposed 2015/16 Budget
May	28	1:30	Fort Bragg	Ukiah	Proposed 2015/16 Budget
June	25	1:30	Ukiah	Fort Bragg	FINAL 2015/16 Budget
July	23	1:30	Willits	only	2015/16 Transit Needs: Willits
August	27	1:30	Point Arena	only	2015/16 Transit Needs: Point Arena
September	24	1:30	Fort Bragg	Ukiah	2015/16 Transit Needs: Fort Bragg
October	22	1:30	Ukiah	Fort Bragg	2015/16 Transit Needs: Ukiah
November	19	1:30	Fort Bragg	Ukiah	
December	17	1:30	Ukiah	Fort Bragg	

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To: MTA Board of Directors
From: Dan Baxter, General Manager
Date: March 20, 2015
Subj: Capital Program: Progress Report

This report is consistent with the capital budget dated June 26, 2014 and amended February 26, 2015

2014/15 Projects

Current Budget

Bus Stop Improvements (Other) \$49,500

NEW ACTION: MCOG approved \$25,000 for phase 2. RFQ is out.

PROBLEMS: None.

Facility Solarization & Modernization

Admin Building Design/Construction (State of Good Repair, Prop 1B) \$1,000,000

NEW ACTION: Preliminary design is completed. Majority of funding is not secure.

PROBLEMS: Searching for funding.

Two Senior Center Vans (5310) \$153,710

NEW ACTION: Vehicles for Redwood Coast and Ukiah Sr. Centers were approved. Purchasing Vans via the CalACT Coop was held-up for approval by CalTrans but is now in place. Buses have been delivered. MTA staff is installing the radios and signs.

PROBLEMS: None.

One Medium Duty Bus (5311f) \$167,726

NEW ACTION: This vehicle is slated for the additional service from Willits/Ukiah to Santa Rosa. The bus has been specked and ordered. Delivery is expected before June, in time for the new service.

PROBLEMS: None.

One Large Van (Prop 1B and STIP) \$87,824

NEW ACTION: This vehicle was in the 15/16 Budget, we moved it up ensure we used some soon-to-expire funds. It has been ordered.

PROBLEMS: None.

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To: Board of Directors
From: Sally Webster, Finance & Personnel Manager
Date: March 20, 2015
Subj: **FY 2015/16 Budget and Claim for Funds**

MTA Operating Budget begins with a baseline budget, which assumes no changes in unfunded service or fares. The Teamsters negotiated a 2.56% increase (COLA) in compensation for FY15/16, therefore, the baseline budget this year includes a 2.56% increase for all employees. In addition, the new 5311f Intercity Grant Funded service is included in this budget. The DRAFT Budget, presented today, follows in four pages: the Annual Income Statement, Operating Cost Comparisons, Operating Statistics, and Performance. It reflects a (\$266,533) budget deficit. Revenues have increased by \$19,618, which includes the Federal 5311f Intercity grant of \$180,000, and a **decrease in STA revenue**. Over the past five years, MTA has had the ability to use STA funding for operating, as the eligibility criteria for its use had been lifted due to the poor economy. To our knowledge, the eligibility criteria is back in place for FY15/16, so the planned use of approximately \$100,000 of STA funding is not available at this time. The CTA is looking into legislation to reinstate this, and MTA is pursuing the ability to claim unused STA funds from the previous fiscal years for operating purposes. Although the auditor's fund estimate for TDA increased by 5.8%, or \$188,317 for FY15/16, MTA's portion only increased \$123,336, or 5.2%. Expenses have increased by \$217,786 as compared to last year. Most of the increase in expenses can be attributed to wages and wage related expenses required to staff the new service, and the reinstatement of an unfilled position in FY14/15. Other significant increases are reflected in health insurance cost estimates, and the 2.56% increase in COLA.

It is not necessary, at this time, to submit a balanced budget. The law only requires that transit operators submit the annual claim for funds by April 1. No matter how we finish the balancing, the amount of TDA available to us will not change and is not sufficient to cover the deficit. Therefore the Claim can be approved based on the DRAFT budget even if it does not balance.

Senior Center Operating Subsidies are still determined by formula. The Centers and MTA Operations receive the same percentage change in TDA funds. The change for the budget year is 5.2%.

MTA & Senior Center Capital budget is 2.9 million that includes replacement of three Senior Center Vehicles, 1 Staff Van, 4 Large Vans, 1 Heavy Duty Bus, minor Equipment Improvements, the completion of the Admin/Ops Design and the beginning of construction on the Admin/Ops building. Funding for the Admin/Ops building and the Heavy Duty Bus would come from competitive grants that are not secured at this time. Prop 1B funding of \$270,549 would be used for four large vans, with \$87,771 of Capital Reserve and STA funding to complete the procurement. The primary funding source for the Senior Center vehicles is Federal 5310 grants.

Mendocino Transit Authority
Annual Income Statement
Budgets FY 2014/15 vs 2015/16

Description	Est Yr End FY 2014/15	Budget FY 2014/15	Budget FY 2015/16	Bud Diff Amount	Difference %
OPERATING REVENUE					
Fares	540,341	642,808	677,808	35,000	5.4%
Contract Service Revenue	64,232	55,000	65,000	10,000	18.2%
Charters	41,159	25,226	25,226	0	0.0%
Display Ads	7,350	9,375	9,375	0	0.0%
Sonoma County Participation	161,912	167,000	167,000	0	0.0%
Total Operating Revenue	814,994	899,409	944,409	45,000	5.0%
OTHER REVENUE					
TDA - Operations	2,368,584	2,368,578	2,491,914	123,336	5.2%
STA - Operations	250,000	250,000	0	(250,000)	-100.0%
State Planning Grant	78,693	80,000	0	(80,000)	-100.0%
Fed Sect 5311 Operating Grant	496,000	496,000	496,000	0	0.0%
Fed Operating Grant - JARC		0	180,000	180,000	ERR
Fed Sect 26a Planning Grant		0	0	0	ERR
Senior Center Admin/Dispatch	24,624	24,618	25,900	1,282	5.2%
Maintenance Labor Revenue	33,698	30,000	30,000	0	0.0%
Rental Income		0	0	0	ERR
Other Income	701	800	800	0	0.0%
Total Other Revenue	3,252,300	3,249,996	3,224,614	(25,382)	-0.8%
Total Revenue	4,067,294	4,149,405	4,169,023	19,618	0.5%
OPERATING EXPENSES:					
Transportation	2,654,370	2,854,490	3,102,119	247,629	8.7%
Maintenance	501,824	499,516	516,816	17,300	3.5%
Administration	817,118	866,963	819,820	(47,143)	-5.4%
				0	ERR
Total Operating Expenses	3,973,312	4,220,970	4,438,756	217,786	5.2%
Net Gain/(Loss) Operations	93,982	(71,565)	(269,733)	(198,168)	276.9%
Interest (Income)/Expense	(2,336)	(3,200)	(3,200)	0	-0.0%
Net Income/Loss) before Depr	96,318	(68,365)	(266,533)	(198,168)	

File:(Budget16\INCSTMT)

Friday March 20,2015

10:46 AM

Operating Cost Comparison - FY 2014/15 vs 2015/16 Budgets

Description	Budget FY14/15			Budget FY15/16			Diff Amount	Diff %
	Transp	Maint	Admin	Trans	Maint	Admin		
1 Wages	1,288,607	252,347	334,776	1,444,394	259,095	345,472	173,231	9.2%
2 Wages-Vac/Sick/Hol	206,270	47,747	59,706	234,156	50,379	63,345	34,157	10.9%
3 Health	429,754	59,054	59,054	479,596	63,263	63,263	58,261	10.6%
4 Workers Comp	126,325	16,522	2,142	125,820	15,418	2,019	(1,732)	-1.2%
5 Retirement	133,328	28,177	35,184	148,703	28,818	36,217	17,049	8.7%
6 Payroll Taxes	43,050	7,930	11,440	47,415	8,165	11,856	5,016	8.0%
7 Uniform Allowance	8,200	6,600		8,200	6,600			
8 Travel Expenses	5,700	2,500	8,030	5,700	3,420	9,430	2,320	14.3%
9 Outside Labor	2,526	5,162	158,739	7,326	6,475	89,304	(63,322)	-38.0%
10 Fuel-Revenue Vehicles	422,447			404,960			(17,487)	-4.1%
11 Lube-Revenue Vehicles	10,925			10,925				
12 Tires/Tubes-Revenue Vehicles	20,046			21,737			1,692	8.4%
13 Parts-Revenue Vehicles		20,788			21,737		949	4.6%
14 Expense Parts		2,400			2,400			
15 Non-Capital Equipment	2,500	2,400	2,000	2,500	2,400	2,000		
16 Office Supplies	2,900		13,500	400		13,500	(2,500)	-15.2%
17 Subscriptions	1,265	800	1,528	1,265	1,400	1,528	600	16.7%
18 Dues & Memberships	575		6,050	575		6,175	125	1.9%
19 Janitorial Supplies		13,140			13,140			
20 Shop Supplies		3,000			3,000			
21 R & M-Buildings & Property		9,650			11,350		1,700	17.6%
22 Shelters Expense		2,200			2,400		200	9.1%
23 Telephone	9,512	1,200	13,650	11,140	1,440	13,650	1,868	7.7%
24 Utilities	7,208	3,000	10,540	7,740	1,015	11,815	(178)	-0.9%
25 Insurance	91,545	9,000	16,000	95,645	9,000	16,000	4,100	3.5%
26 Purchased Transportation	1,800			1,800				
27 Marketing			126,490			125,086	(1,404)	-1.1%
28 Training	8,955	5,000	3,225	11,067	5,000	3,450	2,337	13.6%
29 Board Expense			4,450			5,250	800	18.0%
30 Miscellaneous	4,990	600	120	4,990	600	120		
31 Vehicle Rental								
32 Equipment Rental			340			340		
33 Property Rental	26,062			26,065			3	0.0%
Total	2,854,490	499,516	866,963	3,102,119	516,816	819,820	217,786	5.2%
# of FT/PT Empl (Health benefits)	43	6	6	46	6	6		

Statistics - FY 2014/15 vs 2015/16 Budgets

Route/Run	Ridership Budget 2014/15	Ridership Budget 2015/16	Ridership Budget Diff	Ridership Budget Diff	Fare Rev Budget 2014/15	Fare Rev Budget 2015/16	Fare Rev Budget Diff	Fare Rev Budget Diff	Svc Hrs Budget 2014/15	Svc Hrs Budget 2015/16	Svc Hrs Budget Diff	Svc Hrs Budget Diff
02 Willits - DAR	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
03 Ukiah - DAR	22,587	24,624	2,037	9.0%	71,174	71,174	0	0.0%	6,913	6,950	37	0.5%
04 Fort Bragg - DAR	16,529	15,652	(877)	-5.3%	60,371	60,371	(0)	-0.0%	4,118	4,142	24	0.6%
Total Dial-A-Ride	39,116	40,276	1,160	3.0%	131,545	131,545	(0)	-0.0%	11,031	11,091	60	0.5%
08 Local Evening Service	15,239	12,829	(2,410)	-15.8%	15,553	15,553	(0)	-0.0%	2,711	2,731	20	0.8%
Total Flex Routes	15,239	12,829	(2,410)	-15.8%	15,553	15,553	(0)	-0.0%	2,711	2,731	20	0.8%
01 Willits - Flex/Local	12,797	12,381	(416)	-3.3%	12,561	12,561	0	0.0%	2,646	2,832	186	7.0%
05 Bragg/About	21,215	21,774	559	2.6%	17,754	17,754	0	0.0%	2,671	2,692	21	0.8%
07 Jitney	5,294	5,032	(262)	-4.9%	3,592	3,592	0	0.0%	336	339	3	0.8%
09 Local	188,889	157,982	(30,907)	-16.4%	171,041	171,041	(0)	-0.0%	9,137	8,951	(186)	-2.0%
15 Laytonville	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
20 & 21 Willits	45,168	42,793	(2,375)	-5.3%	71,884	71,884	(0)	-0.0%	4,002	3,942	(60)	-1.5%
30 Redwood Valley	0	0	0	ERR	0	0	0	ERR	0	0	0	ERR
Total Inland Bus Routes	273,363	239,962	(33,401)	-12.2%	276,832	276,832	(0)	-0.0%	18,792	18,756	(36)	-0.2%
60 Coaster	17,500	16,432	(1,068)	-6.1%	16,456	16,456	(0)	-0.0%	1,495	1,507	12	0.8%
65 CC Rider	14,590	14,875	285	2.0%	136,500	136,500	0	0.0%	3,643	3,653	10	0.3%
66 New CC Rider Service	0	5,000	5,000	ERR	0	35,000	35,000	ERR	0	2,386	2,386	ERR
74 Gualala - Saturday	824	926	102	12.4%	3,036	3,036	0	0.0%	469	460	(9)	-1.9%
75 Gualala	9,722	9,664	(58)	-0.6%	21,521	21,521	0	0.0%	2,273	2,291	18	0.8%
95 Point Arena-Santa Rosa	7,832	7,467	(365)	-4.7%	41,364	41,364	0	0.0%	3,346	3,356	10	0.3%
Total Coast Bus Routes	50,468	54,364	3,896	7.7%	218,877	253,878	35,001	16.0%	11,226	13,654	2,428	21.6%
Total Public Service	378,186	347,431	(30,755)	-8.1%	642,807	677,808	35,001	5.4%	43,760	46,232	2,472	5.6%
97 Contract Service	6,320	6,320	0	0.0%	55,000	65,000	10,000	18.2%	966	974	8	0.8%
98 Charter	10,450	10,450	0	0.0%	25,226	25,226	0	0.0%	305	305	0	0.1%
Total Other	16,770	16,770	0	0.0%	80,226	90,226	10,000	12.5%	1,271	1,279	8	0.6%
Total	394,956	364,201	(30,755)	-7.8%	723,033	768,034	45,001	6.2%	45,031	47,511	2,480	5.5%

Route/Run	Miles Budget 2014/15	Miles Budget 2015/16	Miles Budget Diff	Miles Budget Diff	Op Cost Budget 2014/15	Op Cost Budget 2015/16	Op Cost Budget Diff	Op Cost Budget Diff	Paid Hrs Budget 2014/15	Paid Hrs Budget 2015/16	Paid Hrs Budget Diff	Paid Hrs Budget Diff
03 Ukiah - DAR	76,233	76,624	391	0.5%	699,298	682,259	(17,039)	-2.4%	7,469	7,509	40	0.5%
04 Fort Bragg - DAR	50,215	50,484	269	0.5%	340,449	333,336	(7,113)	-2.1%	4,522	4,548	26	0.6%
Total Dial-A-Ride	126,448	127,108	660	0.5%	1,039,747	1,015,595	(24,152)	-2.3%	11,991	12,057	66	0.5%
08 Local Evening Service	31,779	31,775	(4)	-0.0%	198,583	211,838	13,255	6.7%	2,936	2,959	23	0.8%
Total Flex Routes	31,779	31,775	(4)	-0.0%	198,583	211,838	13,255	6.7%	2,936	2,959	23	0.8%
01 Willits - Flex/Local	34,398	34,671	273	0.8%	207,988	232,413	24,425	11.7%	2,990	3,202	212	7.1%
05 Bragg/About	34,448	34,722	274	0.8%	226,293	226,309	16	0.0%	3,052	3,160	108	3.5%
07 Jitney	4,183	4,216	33	0.8%	27,747	29,464	1,717	6.2%	420	423	3	0.8%
09 Local	111,266	112,799	1,533	1.4%	755,422	775,091	19,669	2.6%	9,933	9,765	(168)	-1.7%
20 & 21 Willits	96,249	95,899	(350)	-0.4%	458,160	453,364	(4,796)	-1.0%	4,750	4,693	(57)	-1.2%
Total Inland Bus Routes	280,544	282,307	1,763	0.6%	1,675,610	1,716,641	41,031	2.4%	21,145	21,244	99	0.5%
60 Coaster	42,386	42,723	337	0.8%	160,534	155,583	(4,951)	-3.1%	1,803	1,817	14	0.8%
65 CC Rider	102,133	102,404	271	0.3%	372,895	358,999	(13,896)	-3.7%	4,064	4,075	11	0.3%
66 New CC Rider Service	0	59,124	59,124	ERR	0	219,111	219,111	ERR	0	2,661	2,661	ERR
74 Gualala - Saturday	11,492	11,271	(221)	-1.9%	47,271	44,678	(2,593)	-5.5%	546	536	(10)	-1.9%
75 Gualala	51,408	51,816	408	0.8%	225,530	219,377	(6,153)	-2.7%	2,647	2,668	21	0.8%
95 Point Arena-Santa Rosa	81,022	81,245	223	0.3%	339,231	327,879	(11,352)	-3.3%	3,884	3,895	11	0.3%
Total Coast Bus Routes	288,441	348,582	60,141	20.9%	1,145,461	1,325,628	180,167	15.7%	12,944	15,652	2,708	20.9%
Total Public Service	727,212	789,772	62,560	8.6%	4,059,401	4,269,702	210,301	5.2%	49,016	51,911	2,895	5.9%
97 Contract Service	11,592	11,684	92	0.8%	82,725	87,938	5,213	6.3%	1,323	1,334	11	0.8%
98 Charter	3,633	3,633	0	0.0%	24,227	25,216	989	4.1%	327	327	0	0.1%
Total Other	15,225	15,317	92	0.6%	106,952	113,154	6,202	5.8%	1,650	1,661	11	0.7%
Total	742,437	805,089	62,652	8.4%	4,166,353	4,382,856	216,503	5.2%	50,666	53,572	2,906	5.7%

Performance Measures - FY 2013/14 vs 2014/15 Budgets

Route/Run	Pass/Hr Budget 2014/15	Pass/Hr Budget 2015/16	Pass/Hr Budget Diff	Farebox Budget 2014/15	Farebox Budget 2015/16	Farebox Budget Diff	Cost/Hr Budget 2014/15	Cost/Hr Budget 2015/16	Cost/Hr Budget Diff	Avg Fare Budget 2014/15	Avg Fare Budget 2015/16	Avg Fare Budget Diff
03 Ukiah - DAR	3.3	3.5	8.4%	10.2%	10.4%	2.5%	101.16	98.17	-2.9%	3.15	2.89	-8.3%
04 Fort Bragg - DAR	4.0	3.8	-5.8%	17.7%	18.1%	2.1%	82.67	80.49	-2.6%	3.65	3.86	5.6%
Total Dial-A-Ride	3.5	3.6	2.4%	12.7%	13.0%	2.4%	94.26	91.57	-2.9%	3.36	3.27	-2.9%
Dial-A-Ride Performance Standards	4.5	4.5		15.0%	15.0%		87.19	87.19				
08 Local Evening Service	5.6	4.7	-16.5%	7.8%	7.3%	-6.3%	73.26	77.56	5.9%	1.02	1.21	18.8%
Total Flex Routes	5.6	4.7	-16.5%	7.8%	7.3%	-6.3%	73.26	77.56	5.9%	1.02	1.21	18.8%
Flex Route Performance Standards	8.2	8.2		15.0%	15.0%		89.80	89.80				
01 Willits - Flex/Local	4.8	4.4	-9.6%	6.0%	5.4%	-10.5%	78.60	82.06	4.4%	0.98	1.01	3.4%
05 Bragg/About	7.9	8.1	1.8%	7.8%	7.2%	-8.0%	84.72	84.05	-0.8%	0.84	0.82	-2.6%
07 Jitney	15.8	14.9	-5.7%	12.9%	12.2%	-5.8%	82.58	87.00	5.4%	0.68	0.71	5.2%
09 Local	20.7	17.7	-14.6%	22.6%	22.1%	-2.5%	82.68	86.60	4.7%	0.91	1.08	19.6%
20 & 21 Willits	11.3	10.9	-3.8%	15.7%	15.9%	1.1%	114.49	115.01	0.4%	1.59	1.68	5.5%
Total Inland Bus Routes	14.5	12.8	-12.0%	16.5%	16.1%	-2.4%	89.17	91.53	2.6%	1.01	1.15	13.9%
Inland Performance Standards	14.0	14.0		15.0%	15.0%		88.16	88.16				
31 Coaster - Saturday	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR	ERR
65 CC Rider	4.0	4.1	1.7%	36.6%	38.0%	3.9%	102.35	98.27	-4.0%	9.36	9.18	-1.9%
66 New CC Rider Service	ERR	2.1	ERR	ERR	16.0%	ERR	ERR	91.82	ERR	ERR	7.00	ERR
74 Gualala - Saturday	1.8	2.0	14.6%	6.4%	6.8%	5.8%	100.78	97.12	-3.6%	3.68	3.28	-11.0%
75 Gualala	4.3	4.2	-1.4%	9.5%	9.8%	2.8%	99.22	95.75	-3.5%	2.21	2.23	0.6%
95 Point Arena-Santa Rosa	2.3	2.2	-4.9%	12.2%	12.6%	3.5%	101.38	97.71	-3.6%	5.28	5.54	4.9%
Total Coast Bus Routes	4.5	4.0	-11.4%	19.1%	19.2%	0.2%	102.03	97.09	-4.8%	4.34	4.67	7.7%
Coastal/Long Performance Standards	3.2	3.2		15.0%	15.0%		90.18	90.18				
Total Public Service	8.6	7.5	-13.0%	15.8%	15.9%	0.3%	92.76	92.35	-0.4%	1.70	1.95	14.8%
Total Public Service Standards				14.7%	14.7%							
97 Contract Service	6.5	6.5	0.0%	66.5%	73.9%	11.2%	85.64	90.32	5.5%	8.70	10.28	18.2%
98 Charter	34.2	34.2	0.0%	104.1%	100.0%	-3.9%	79.34	82.58	4.1%	2.41	2.41	0.0%
Total Other	13.2	13.1	-0.6%	75.0%	79.7%	6.3%	84.13	88.47	5.2%	4.78	5.38	12.5%
Contract/Charter Standards				100.0%	100.0%							
Total	8.8	7.7	-12.6%	17.4%	17.5%	1.0%	92.52	92.25	-0.3%	1.83	2.11	15.2%

**Mendocino Transit Authority
Senior Center Subsidy Program
Fiscal Year 2015/16**

03/19/2015

Center	TDA Subsidy		Change FY 2014/15 To FY 2015/16	
	FY 2014/15	FY 2015/16		
Anderson Valley	\$25,131	\$ 26,440	\$1,309	5.20716%
Redwood Coast	\$143,079	\$ 150,529	7,450	5.20716%
South Coast	\$21,863	\$ 23,001	1,138	5.20716%
Ukiah	\$132,121	\$ 139,001	6,880	5.20716%
Willits	\$92,664	\$ 97,489	4,825	5.20716%
Subtotal	\$414,858	\$ 436,460	21,602	5.20716%
MTA Administration	\$24,618	\$ 25,900	1,282	5.20716%
 Grand Total	 \$439,476	 \$ 462,360	 \$ 22,884	 5.20716%

14/15 TDA	2,808,055
15/16 TDA	2,954,275
	5.21%

2015/16

#	COST	FEDERAL		STATE		LOCAL				TOTAL		
		FTA 5311	State of Good Repair	FTA TIGGER	STIP	PROP 1B Modernization	PROP 1B Security	Other	Cap & Trade		Reserve	STA
Vehicle Acquisition:												
	0	--	--	--	0	--	--	--	0	0	0	0
	0	--	--	--	--	--	--	--	0	0	0	0
96	50,396	--	--	--	--	--	--	--	--	50,396	--	50,396
	0	--	--	--	0	--	--	--	--	--	--	0
	358,320	--	0	--	--	270,549	--	--	0	0	0	0
91D	470,675	--	0	--	470,675	--	--	--	--	48,470	39,301	358,320
	0	--	--	--	--	--	--	--	--	--	--	470,675
	0	--	--	--	--	--	--	--	--	--	--	0
Equipment & Minor Facilities:												
	4,500	--	--	--	--	--	--	--	--	--	4,500	4,500
	1,900	--	--	--	--	--	--	--	--	--	1,900	1,900
	35,000	--	--	--	--	--	--	--	--	--	35,000	35,000
	12,000	--	--	--	--	--	12,000	--	--	--	0	12,000
	49,500	--	--	--	--	--	--	--	--	--	49,500	49,500
	0	--	--	--	--	--	--	--	--	--	--	0
Major Facilities												
	250,000	200,000	--	--	--	11,000	--	--	--	--	13,500	250,000
89	750,000	600,000	--	--	--	76,500	--	--	--	--	40,500	750,000
93												
	1,982,291	800,000	0	0	470,675	372,549	44,000	12,000	0	48,470	234,597	1,982,291
												1,982,291

Competitive, not secured pending sale of Prop 1B bonds

Senior Center Capital

#	COST	5311 f		5310	Misc.	R/STIP	PROP 1B**		Other	Reserve	STA	TOTAL
		Senior Center	Senior Center									
	0	0	0	0	0	0	0	0	0	0	0	0
118	79,161	0	60,000	0	0	0	0	0	0	0	19,161	79,161
119	79,161	0	60,000	0	0	0	0	0	0	0	19,161	79,161
	0	0	0	0	0	0	0	0	0	0	0	0
120	50,000	0	40,000	0	0	0	0	0	0	0	10,000	50,000
2 total	208,321	0	160,000	0	0	0	0	0	0	0	48,321	208,321

COMBINED >

2,190,613 960,000 470,675 372,549 44,000 12,000 48,470 282,919 2,190,613

Mendocino Transit Authority

Summary of 2015/2016 Claim for Funds

20-Mar-15

Source	Authority	Purpose	FY 2014/15 Amount	FY 2015/16 Amount
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Local Transportation Fund:

PUC, Sec. 99260(a)		MTA Operations	\$2,368,578	\$2,491,914
PUC, Sec. 99260(a)		Unmet Transit Needs		\$0
PUC, Sec. 99400(c)		Senior Center Operations	\$439,476	\$462,360
PUC, Sec. 99260(a)		MTA & Senior Capital	\$0	\$0
CCR, Sec. 6648		Transit Capital Reserve	\$0	\$0
PUC, Sec. 99260.6		Rail Passenger Subsidy	\$0	\$0

Total	\$2,808,054	\$2,954,274
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\$2,954,274

State Transit Assistance Fund:

CCR, Sec. 6730(a)		MTA Operations	\$250,000	\$0
CCR, Sec. 6731(b)		Senior Center Operations	\$0	\$0
CCR, Sec. 6730(b)		MTA & Senior Capital	\$136,650	\$282,919
CCR, Sec. 6752		Reclaim for MTA Capital	\$0	\$0
CCR, Sec. 6648		Transit Capital Reserve		\$0

Total	\$386,650	\$282,919
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Capital Reserve

CCR, Sec. 6648		MTA Capital	\$0	\$48,470
CCR, Sec. 6648		Senior Capital	\$0	\$0
CCR, Sec. 6631		Long-Term Capital Reserve	\$413,796	\$365,326

Total	\$413,796	\$413,796
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Total Claim	\$3,608,500	\$3,650,989
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Summary & Comparison of Revenues

Friday March 20, 2015

Budget Area	2014/15 Budget	2015/16 Budget	% Change
MTA - Operating:			
Contract & Charter	\$80,226	\$90,226	12.5%
Fares	\$642,808	\$677,808	5.4%
Local - TDA	\$2,368,578	\$2,491,914	5.2%
Local - TDA (Unmet Needs)	\$0	\$0	ERR
Local - STA	\$250,000	\$0	-100.0%
State	\$80,000	\$0	-100.0%
Federal	\$496,000	\$676,000	36.3%
Other	\$234,993	\$236,275	0.5%
Carryover from FY 14/15	\$68,365	\$266,533	289.9%
Total	\$4,220,970	\$4,438,756	5.2%

Senior Centers:	2014/15 Budget	2015/16 Budget	% Change
Matching funds	\$137,973	\$116,371	-15.7%
Local (TDA)	\$439,476	\$462,360	5.2%
Carryover	\$0	\$0	ERR
Total	\$577,449	\$578,731	0.2%

MTA & Seniors - Capital:	2014/15 Budget	2015/16 Budget	% Change
Local (TDA)	\$0	\$0	ERR
Local (STA)	\$136,650	\$282,919	107.0%
Local (STA) Carryover	\$0	\$0	ERR
Other	\$146,373	\$899,224	514.3%
Federal	\$270,000	\$960,000	255.6%
From Capital Reserve	\$0	\$48,470	ERR
Total	\$553,023	\$2,190,613	296.1%

Rail Passenger Subsidy	2014/15 Budget	2015/16 Budget	% Change
Local (TDA)	\$0	\$0	ERR
Carryover from FY96/97	\$0	\$0	ERR
Total	\$0	\$0	ERR

Total Revenues	\$5,351,442	\$7,208,100	34.7%
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Capital Reserve:	2014/15 Budget	2015/16 Budget	% Change
CCR, Sec. 6648	\$0	\$48,470	ERR
Local (TDA)	\$0	\$0	ERR
Local (STA)	\$0	\$0	ERR
Total	\$0	\$48,470	ERR

Summary & Comparison of Expenditures

File:\Budget16\CLAIM\COG)

Budget Area	2014/15 Budget	2015/16 Budget	% Change
MTA - Operating:			
Public Service	\$4,059,400	\$4,269,702	5.2%
Contingency			
Contract/Charter/Senior Admin/Senior Dispatch/			
Outside Vehicle Maintenance	\$161,570	\$169,054	4.6%
Total	\$4,220,970	\$4,438,756	5.2%

Senior Centers:	2014/15 Budget	2015/16 Budget	% Change
Anderson Valley	\$32,834	\$32,834	0.0%
Indian	\$0	\$0	ERR
Long Valley	\$0	\$0	ERR
Redwood Coast	\$172,964	\$172,964	0.0%
South Coast	\$46,158	\$46,158	0.0%
Ukiah	\$174,232	\$174,232	0.0%
Willits	\$126,643	\$126,643	0.0%
Administration	\$24,618	\$25,900	5.2%
Total	\$577,449	\$578,731	0.2%

MTA & Seniors - Capital:	2014/15 Budget	2015/16 Budget	% Change
Facilities	\$0	\$1,000,000	ERR
Vehicles	\$255,550	\$879,391	244.1%
Equipment	\$148,796	\$102,900	-30.8%
Seniors	\$148,677	\$208,322	40.1%
Total	\$553,023	\$2,190,613	296.1%

Rail Passenger Subsidy	2014/15 Budget	2015/16 Budget	% Change
Userside Subsidy			ERR
Total	\$0	\$0	ERR

Total Expenditures	\$5,351,442	\$7,208,100	34.7%
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Capital Reserve:	2014/15 Budget	2015/16 Budget	% Change
CCR Sec 6648 MTA Capital	\$0	\$48,470	ERR
CCR Sec 6648 Senior Capital	\$32,308	\$0	-100.0%
CCR Sec 6631 LT Capital Reserve	\$224,552	\$365,326	62.7%
Total	\$256,860	\$413,796	61.1%

**MENDOCINO TRANSIT AUTHORITY
RESOLUTION 2015-03**

**AUTHORIZING SUBMITTAL OF CLAIMS AND
GRANT APPLICATIONS FOR FISCAL YEAR 2015/2016**

WHEREAS:

1. Transportation Development Act statutes require submittal of Budgets and Claims for Transit Funding to the Regional Transportation Planning Agency no later than the April 1 of the preceding fiscal year,
2. The MTA Board has reviewed and discussed draft budgets,
3. The draft budgets require approval of separate FTA grants and other revenues.

NOW, THEREFORE, BE IT RESOLVED that the MTA Board of Directors hereby:

1. Adopts the 2015/2016 Claim for Funds, dated March 20, 2015, as may be amended at the meeting of March 26, 2015, with the knowledge that future amendments may be made.
2. Directs the General Manager or Finance Manager to transmit that document to the Mendocino Council of Governments for the purpose of claiming Transportation Development Act, State Transit Assistance, and Capital Reserve funds for the Fiscal Year 2015/2016, with the knowledge that future amendments may be made.
3. Directs and authorizes the General Manager or the Finance Manager to submit applications for State and Federal grants as specified in the draft budgets as may be amended.

ADOPTION of this RESOLUTION was MOVED by Director _____, and **SECONDED** by Director _____ at a regular meeting of the MTA Board of Directors on March 26, 2015 the following Roll Call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
ATTEST:

Jim Mastin, Chairman

Dan Baxter, General Manager

Agenda Item # 9

To: MTA Board of Directors
From: Dan Baxter, General Manager
Date: March 20, 2015



Subj: Four Bus Purchase-approve use of Prop 1b funds

Last month the Board approved a revision of the 2014/15 Capital Budget which included the use of Prop 1b funds for the four vehicles we will receive in fy2014/15. A specific resolution is required to expend Prop 1b funds. We intend to use \$108,302 (which includes \$17,973 in interest) to fund part of the Four Vehicle Purchase. We also intend to use any interest posted in April. This will fully expend all the Prop 1b modernization funds we have in our account. There is another round for which we have yet to apply.

Recommendation

Staff recommends the approval of resolution 2015-04, which approves the use of Prop 1b funds for the Four Vehicle Purchase.

MENDOCINO TRANSIT AUTHORITY
RESOLUTION 2015-04

DISBURSE PROPOSITION 1B PTMISEA FUNDS

WHEREAS:

1. The Public Transportation Modernization, Improvement, and Service Enhancement Account Program (PTMISEA) was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006; and
2. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement; and
3. The MTA has a project, the **"Four Vehicle Purchase"** which meet the criteria specified by the PTMISEA program; and
4. The MTA was provided funding under the Prop 1b-PTMISEA grant program for two Modernization projects, the **"Purchase Six Replacement Buses"** project and the **"Facility Solarization & Modernization"** project; and
5. After the completion of these projects \$108,302 including \$90,329 of the original funding and \$17,973 in accrued interest remains unspent and can be used for other eligible projects; and
6. MTA is required to complete and submit a Governing Body Resolution in order to fully expend these funds.

MENDOCINO TRANSIT AUTHORITY
RESOLUTION 2015-04

DISBURSE PROPOSITION 1B PTMISEA FUNDS

NOW, THEREFORE, BE IT RESOLVED that the MTA Board of Directors hereby:

Authorizes Dan Baxter and/or Sally Webster, to expend \$108,302, plus any interest posted on a later date, on the **"Four Vehicle Purchase"** and authorizes them to execute for and on behalf of MTA, a public entity established under the laws of the State of California, any actions necessary for the purpose of completing this purchase.

ADOPTION of this RESOLUTION was MOVED by Director _____ and SECONDED by Director _____ at a regular meeting of the MTA Board of Directors on March 26, 2015 by the following Roll Call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Dan Baxter, General Manager

Jim Mastin, Board Chair

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