



Meeting Date: June 26, 2024

Agenda Item: D.4

AGENDA SUMMARY REPORT

SUBJECT:

Approve Amendment for Executive Director Contract

SUMMARY:

The Board of Directors met in closed session commencing In January 2024 related to the performance review for Executive Director Jacob King. Executive Director King received a favorable evaluation, and it is recommended that the Board Chair announce at the meeting the following recommendation:

STAFF RECOMMENDATION:

That the Board approve the Amendment to Employment Agreement for Executive Director Jacob King to adjust the yearly annual salary to \$130,351.53 effective January 27, 2024, and authorize Executive Director King to attend certain industry meetings and conferences on behalf of MTA.

ATTACHMENTS

Amendment to Employment Agreement Executive Director



AMENDMENT TO EMPLOYMENT AGREEMENT

Executive Director

This Amendment (“Amendment”) to Employment Agreement effective January 27, 2023 (“Agreement”) is made and entered into by and between the Mendocino Transit Authority (“MTA”) and Jacob King (“King” or “Employee”) on June 26, 2024. MTA and King are collectively hereinafter referred to as “Parties.”

WHEREAS, MTA and King entered into the Agreement related to the employment of King in the position of Executive Director of MTA; and

WHEREAS, the MTA Board commenced a performance review of Employee in January 2024, including a closed session agenda discussion related to the Executive Director’s performance at its Board meeting on January 31, 2024 and March 27, 2024; and,

WHEREAS, the Parties have concluded a favorable performance evaluation and review of Employee and desire to make amendments to the Agreement related to the employment of Employee with MTA.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the Parties agree to amend the Agreement as follows:

1. **Compensation**. Section 1, Compensation and Benefits, of the Agreement is hereby amended to provide King an annual salary of \$130,351.53 effective January 27, 2024, which provides a 3% cost of living adjustment from King’s prior yearly salary. All other compensation and benefits shall remain unchanged from the benefits King is currently receiving pursuant to the Agreement.
2. **Term**. Section 3, Term, of the Agreement is hereby amended to extend the employment period as Executive Director to January 27, 2025.
3. **Industry Meetings**. In recognition of an exemplary evaluation and the value to MTA and King, King may attend the following events on behalf of MTA in his role as Executive Director: Cal Act, California Transit Association conferences and meetings; CalTip meetings, and North State Super Region conferences and meetings.

4. **Entire Agreement.** Except as hereby expressly amended herein, all provisions, terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have entered into this Amendment as of the date herein above appearing.

MENDOCINO TRANSIT AUTHORITY

EMPLOYEE

Saprina Rodriguez, Chair

Jacob King