



Meeting Date: May 29, 2024

Agenda Item: D.1

Board of Directors Regular Meeting Minutes

Wednesday March 27, 2024,

1:30 p.m.

MTA Directors in Attendance

Saprina Rodriguez, Chair
Jim Tarbell, Vice Chair
Tess Albin-Smith
Dan Gjerde
Bruce Richard
Susan Sher
Dan Doyle

MTA Directors Absent

Staff in Attendance

Jacob King, Executive Director
Luis Martinez, Operations Manager
Mark Harvey, CFO
Dawn White, Mobility Manager
Sara Marquez, Assistant Clerk of the Board

Staff Absent

Bret Byrd, Maintenance Manager

Under Governor Newsom's Executive Orders N-29-20 revised on June 11, 2021, and Executive Order N-08-21 revised on June 11, 2021, and under AB 361, members of the MTA Board of Directors will participate in this meeting via teleconference or videoconference.

AGENDA ITEMS

A. CALL TO ORDER – Director Dan Gjerde called the meeting to order at 1:33 pm

Director Richard joined the meeting at 1:35 pm
Director Tarbell joined the meeting at 1:36 pm
Chair Rodriguez joined the meeting at 1:38 pm

B. PUBLIC COMMENT –

A member of the public Gizmo spoke. He shared that his goal is to work with MTA to create a safe public transit mall that everyone in the county can use.

C. CONSENT CALENDAR

1. Approval of Minutes of February 28, 2024 Regular Board Meeting
2. Acceptance of Preliminary Unaudited Financial Statements July 2023 – January 2024
3. Acceptance of Service Performance Report
4. Acceptance of 22/23 Draft Fiscal Audit

Upon Motion by Director **Gjerde** seconded by Director **Doyle**, the Board accepted the Consent Calendar C1– C4 With the Amended/corrections on the minutes by Director Sher requests adding the names of the public who spoke on the Transit Center Item on the last meeting, by roll call vote: **AYES:** Tarbell, Richard, Albin-Smith, Gjerde, Doyle, Sher, and Chair Rodriguez **NOES:**0 **ABSTAIN:** **ABSENT:**

D. ACTION & DISCUSSION

1. Unmet Needs
2. Revised 23/24 Operating Budget and Approve Resolution 2024-01

Executive Director reported that he and Harvey CFO have been working on the revised budget for 23/24, because of a shortfall. MCOG approved using the reserve to cover the shortfall.

We are fully staffed in our driver pools. Point Arena and South Coast is fully staffed for the first time in 12 years. Finally, fully staffed, we're looking at an increase in wages.

King mentioned, the 24/25 budget, was pulled from the agenda, as the county auditor indicated there may be a change in the estimated funds.

Chair Rodriguez directed Executive Director King to meet with Director Gjerde to discuss a letter for CalPERS. Gjerde stated he will be contacting King.

Upon Motion by Director **Albin-Smith** seconded by Director **Tarbell**, the Board approved Resolution 2024-01 by roll call vote: **AYES:** Tarbell, Richard, Albin-Smith, Gjerde, Doyle, Sher, and Chair Rodriguez **NOES:**0 **ABSTAIN:** 0 **ABSENT:** 0

3. 24/25 Preliminary Draft Operating Budget- This Item was pulled out from the agenda.

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

Luis Martinez, Operations Manager reported that a few events are coming up like the CTC in Fort Bragg, (California Transportation Commissioner) on April 18, 2024, from 9 am- 12 pm. The other events coming up are Celebrate the Coast and Almost Fringe festival in Point Arena.

Dawn White, Mobility Manager reported that she has a couple of community outreach events in April one of the events is Earth Day at Todd Grove Park on April 20th and the other one is the Day of the Child here in Ukiah at the Alex Thomas Plaza on April 28th.

Mark Harvey, CFO reported that he is looking forward to working with Executive Director King on the 24/25 operating budget and the 24/25 capital budget. He is also looking forward to meeting with Director Gjerde on CalPERS.

Executive Director Jacob King, reported that he has been working on the budgets and he has been doing work on several different grants.

King also reported that in April he will be speaking at Cal Act in San Diego, CA about MTA's EV projects and challenges.

There is a severe shortage of power on the grid coming into MTA, how do we get more power? Bob and Brett have been talking to PG&E on that subject. King introduced a member of the public, Crispin, who's been talking to him about some solutions like, energy storage, and more solar, finding other sources of clean, renewable electricity

Crispin, a member of the public shared that there are companies working on the energy shortage solutions in Mendocino County. The new model is instead of producing it when we want it, you must collect it when it's available, there are many other advantages to this from power resilience and so on.

Executive Director Jacob King gave an update on HR, he reported that MTA is fully staffed as far as drivers, we had 1 resignation in the shop so we will be advertising for a maintenance specialist. Also, the HR director is no longer at MTA so Executive Director King has been taking a bit of the role for the last couple of months, the position is advertised and has 12 applicants.

Chair Rodriguez reminded the directors about their 700 Form. To submit as soon as possible since the deadline is approaching.

2. Matters From MCOG.

3. Matters from Directors

Director Gjerde wanted to recap that the California Transportation Commission is a funding agency, taking state and federal funds, that funds transportation in California, including Caltrans. Much of the funds for MCOG and MTA go through the transportation commission. They have a few satellite meetings throughout the year, and this is the first time in many years that they're in Mendocino County. There's going to be a good smorgasbord of things that they're going to learn about on these 2-day meetings. There is an invitation for every elective official in the county.

Director Albin-Smith- Thanked MTA for providing the transportation at the event in Mendocino, CA.

Director Sher suggested simplifying the mentioning of the phone number to MTA board meetings for the public. Director King mentioned that we do it by request, it just makes it that much safer due to past online incidents, currently we have the list of people who have requested.

Chair Rodriguez wanted to make sure that the MTA is aware that the City of Willits is doing some road construction in Main Street area to expand the downtown district. on April 27th, 2024, and the date can change.

Rodriguez also reminded all directors that every 2 years they need to get a new appointment from the county. We need to open it up to the public for these 2 positions.

The meeting was adjourned at 2:28 p.m. for Close session.

F. CLOSED SESSION

Closed session pursuant to Government Code 54957: Public Employee Performance Evaluation – Executive Director

G. ANNOUNCEMENT OUT OF CLOSED SESSION

MTA board reconvened back to open session at 4:11 pm

Chair Rodriguez reported that during closed session that the board of directors approved a one-year contract for Executive Director Jacob King for January 27, 2024, to

January 27, 2025, increasing the salary by 3% from \$126,651.97 to \$130,351.53 and all benefits to remain the same. She reported that the board unanimously gave him a favorable evaluation.

Executive Director King can attend the Cal Act, California Transit Association, CalTip, and North State Super Region conferences and meetings.

H. ADJOURN

Meeting adjourned at 4:14 p.m.

Americans with Disabilities Act (ADA) Compliance

Mendocino Transit Authority complies with the AMERICANS WITH DISABILITIES ACT (ADA). Upon request, MTA will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats under Government Code Section 54953.2 and Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Anyone requiring reasonable accommodation to participate in the meeting should contact Sara Marquez at Mendocino Transit Authority by calling (707) 234-6456 or by email at sara@mendocinotransit.org at least 72 hours before the meeting.

DRAFT