



**Board of Directors
Regular Meeting Minutes**

Wednesday, May 31, 2023

1:30 p.m.

MTA Directors in Attendance

Saprina Rodriguez, Chair
Jim Tarbell, Vice Chair
Dan Doyle
Dan Gjerde

MTA Directors Absent

Tess Albin-Smith
Bruce Richard
Susan Sher

Staff in Attendance

Jacob King, Executive Director
Mark Harvey, CFO
Dawn White, Mobility Manager
Bret Byrd, Maintenance Manager
Luis Martinez, Operations Manager
Sara Marquez, Assistant Clerk of the Board

Staff Absent

Becky Oseguera HR Director
Bob Butler, Retired Annuitant

Pursuant to Governor Newsom's Executive Orders N-29-20 revised on June 11, 2021, and Executive Order N-08-21 revised on June 11, 2021, and pursuant to AB 361, members of the MTA Board of Directors will participate in this meeting via teleconference or videoconference.

AGENDA ITEMS

- A. CALL TO ORDER** Chair Rodriguez called the meeting to order at 1:38 pm

- B. PUBLIC COMMENT**
None

C. CONSENT CALENDAR

1. Approval of Minutes of April 26, 2023 Regular Board Meeting
2. Acceptance of Service Performance Report
3. Acceptance of Preliminary Unaudited Financial Statements July – March 2023

Upon Motion by Director **Tarbell** seconded by Director **Gjerde** the Board accepted the Consent Calendar items C.1 through C.3 by roll call vote. **AYES:** Tarbell, Gjerde, Doyle and Chair Rodriguez **NOES:**0 **ABSTAIN:** 0 **ABSENT:** Sher, Richard, and Albin-Smith.

D. ACTION & DISCUSSION

1. Unmet Needs-

Director Tarbell requested to have Dial A Ride service from Fort Bragg to Caspar. The Executive director mentions that services to the coast have been 100 % restored as pre pandemic. And, that there will be a bus shuttle once a day, in the future from Humboldt County to Mendocino -Lake County.

2. Discussion and Possible Approval of Draft Operations Budget for Fiscal Year 2023-2024

Mark Harvey, CFO, mentions that he has been working on the Operations Budget with staff which is going to be presented at the June Meeting. This item will be back on the next board meeting for approval.

3. Discussion and Possible Approval of Draft Capital Budget for Fiscal Year 2023-2024

After discussion there were no questions from directors or the public, this item will be on the next board meeting for approval.

4. CTSA Discussion

As requested by the board to bring this item on the agenda (Consolidated Transportation Services Agency) Loretta Ellard from MCOG, gave information to the board about the mobility solutions study for rural communities, for the inland part of the county. Which includes Covelo, Laytonville, Brooktrails, Potter Valley and Hopland. Ellard informed the board that MCOG hired a consultant to do the study for mobility solutions to get mainly to Ukiah for medical appointments, the consultant has been involved for a year, MCOG asked them to make a interim presentation on the April meeting and the final presentations will be in August, consultants are making recommendations and one of the main recommendations is to consider MCOG creating a separate Consolidated Transportation Service Agency, currently MTA is designated as a CTSA for Mendocino County. The downside if they did create a separate CTSA is they could direct some funding that's currently going to MTA. In past MCOG meetings no one from the MCOG board has said not to consider these

recommendations, but Ellard advised these recommendations are not finalized. The Final community meeting will be via zoom on June 27, 2023 at 6pm.

Chair Rodriguez suggested the executive director to investigate potential reductions at MTA.

E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

Dawn White, Mobility Manager, reported that she will be working with Senior Center contracts this month. She doesn't expect any significant changes.

Bret Byrd, Maintenance Manager reported that they are in the process of working on the Willits office replacing new windows and siding and that is going very well. Bret mentions that he and Bob Butler will be attending Gillig on June 13th for the new electric 35" Gillig.

Mark Harvey, MTA CFO, reported that he is continuing to work with Executive Director King and staff to finalize capital budgets for 23-24.

Luis Martinez, Operations Manager reported hiring still happening for Ukiah and as the moment there is one trainee still hiring for North Coast. He also announced that MTA will be participating on the 4 of July with a shuttle in Point Arena.

Becky Oseguera HR Director was absent at the meeting, but Executive Director King provided an update on current hires. And, that there will be an interview for finance assistant on June 2nd all open positions are posted on MTA's website or indeed.com.

Jacob King, Executive Director reported that he went to Oklahoma City to represent California and MTA's all electric bus project.

2 Matters From MCOG

Loretta Ellard from MCOG,

MCOG is doing a feasibility study to try to figure out the best location for the new MTA Transit Center here in town, and they are working with location analysis for the 5 or 6 locations, and it looks like one of the locations is falling out and that is the one at the Pear Tree Center/ JC Penney parking lot, there's still 5 locations that are being analyzed.

3 Matters from Directors
No matters from Director this month.

The meeting adjourned at 3:34 p.m.

Americans with Disabilities Act (ADA) Compliance

Mendocino Transit Authority complies with AMERICANS WITH DISABILITIES ACT (ADA). Upon request, MTA will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats pursuant to Government Code Section 54953.2 and Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Anyone requiring reasonable accommodation to participate in the meeting should contact Sara Marquez at Mendocino Transit Authority by calling (707) 234-6456 or by email at sara@mendocinotransit.org at least 72 hours prior to the meeting.

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