



Board of Directors Regular Meeting Minutes

Wednesday, May 25, 2022

1:30 p.m.

MTA Directors in Attendance

Jim Tarbell
Bruce Richard
Eric Dahlhoff
Maureen Mulheren
Josefina Dueñas
Saprina Rodriguez

MTA Directors Absent

Tess Albin-Smith

Staff in Attendance

Jacob King, Executive Director
Mark Harvey, CFO
Dawn White, Mobility Manager
Bob Butler, Maintenance Manager
Luis Martinez, Interim Operations Manager
Rebekkah Mendez HR Assistant
Sara Marquez, Assistant Clerk of the Board

Staff Absent

Heather Lindsteadt, HR Director

Due to the Shelter in Place Order issued by Mendocino County Public Health on March 17, 2020, and pursuant to Governor Newsom's Executive Orders N-33-20 and N-25-20, members of the MTA Board of Directors participated in this meeting via teleconference or videoconference.

AGENDA ITEMS

A. CALL TO ORDER

Chair Rodriguez called the meeting to order at 1:30 p.m.

B. PUBLIC COMMENT

No public comments.

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C. CONSENT CALENDAR

1. Approval of Minutes of April 27, 2022 Regular Board Meeting
2. Acceptance of Service Performance Report
3. Acceptance of Financial Reports – July through March 2022
4. Adoption of Resolution No. 2022-15 Authorizing Remote Teleconference Meetings of the Board of Directors of Mendocino Transit Authority for the period of May 25, 2022, through June 25, 2022, Pursuant to Brown Act Provisions.

Upon Motion by Director **Mulheren** seconded by Director **Dahlhoff** the Board approved Consent Calendar items C.1 through C.4 by roll call vote. **AYES:** Tarbell, Richard, Dahlhoff, Mulheren, Dueñas, and Chairwoman Rodriguez **NOES:**0 **ABSTAIN:**0 **ABSENT:** Albin-Smith

D. ACTION & DISCUSSION

1. **Unmet Needs:** No unmet needs added to the unmet needs list
2. **Discussion and Possible Approval of Draft Operations Budget for Fiscal Year 2022-2023**

Staff received direction. No action taken .

3. **Discussion and Possible Approval of Draft Capital Budget for Fiscal Year 2022-2023.**

Staff received information. No action taken.

4. **Discussion and Possible Direction to Staff to Modify MTA's Existing Regular Board Meeting Schedule**

The Board directed staff to keep the current Board Meeting dates and instructed staff to cancel meetings if the Agenda warranted cancellation. No action taken.

E. CLOSED SESSION

1. Conference with Labor Negotiators Pursuant to Government Code §54957.6(a) Agency Designated Representatives: Executive Director Jacob King Employee Organization: Teamsters Union Local 665

F. ANNOUNCEMENT OUT OF CLOSED SESSION

Chair Rodriguez reported that there was no reportable action.

G. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management:

Bob Butler, Maintenance Manager, reported that he is focusing on construction in Ukiah and Fort Bragg. He also reported the new electric bus is expected to arrive in June 2023.

Dawn White, Mobility Manager, reported that she is working on ads promoting using the bus more since gas prices keep rising. She also reported that she is working on advertising the Summer Youth Pass 2023, for all passengers 18 and under. She also mentioned that she's taking to City of Ukiah regarding the Trolley for the upcoming holidays. She also reported that after 40 years working with the senior centers to update the funding formula.

Luis Martinez Operations Manager reported that MTA has new Supervisors in Ukiah and Fort Bragg. He reported the Fort Bragg Supervisor is now certified to train new drivers and he hopes that will help with recruitment because trainees will not have to travel from the coast to Ukiah for 8 weeks during training. It will cut their trips to Ukiah in half.

Mark Harvey CFO reported that he will continue working with Executive Director Jacob King and staff on finalizing the budgets for 22-23.

Jacob King Executive Director reported that he received word that MTA scored second highest in the state on its Caltrans 5310 grant. He also reported that Mobility Solutions for Rural Communities for Mendocino County (Inland only) are being studied right now. He said MTA is planning to recruit for a grant writing firm or individual. He said he is overseeing 16 grants and reported that he will be returning to the Board with information related to an RFQ.

2. Matters from Directors

Director Rodriguez, just wanted to mention about the community events the MTA sponsors and want to revise the ridership and make sure we are using the CARES funds property. Rodriguez requested to bring this back as a formal item next time they revisit the full list.

H. ADJOURN

Chair Rodriguez adjourned the meeting at 2:51 p.m.

DRAFT