



## Board of Directors Regular Meeting Minutes

Wednesday, April 27, 2022

1:30 p.m.

### **MTA Directors in Attendance**

Jim Tarbell  
Bruce Richard  
Eric Dahlhoff  
Maureen Mulheren  
Josefina Dueñas  
Saprina Rodriguez

### **MTA Directors Absent**

Tess Albin-Smith

### **Staff in Attendance**

Jacob King, Executive Director  
Mark Harvey, CFO  
Dawn White, Mobility Manager  
Bob Butler, Maintenance Manager  
Luis Martinez, Interim Operations Manager  
Rebekkah Mendez HR Assistant  
Sara Marquez, Assistant Clerk of the Board

### **Staff Absent**

Heather Lindsteadt, HR Director

*Due to the Shelter in Place Order issued by Mendocino County Public Health on March 17, 2020, and pursuant to Governor Newsom's Executive Orders N-33-20 and N-25-20, members of the MTA Board of Directors participated in this meeting via teleconference or videoconference.*

## **AGENDA ITEMS**

### **A. CALL TO ORDER**

Chair Rodriguez called the meeting to order at 1:32 p.m.

### **B. PUBLIC COMMENT**

No public comments.

## C. CONSENT CALENDAR

1. Approval of Minutes of March 30, 2022 Regular Board Meeting
2. Acceptance of Service Performance Report
3. Acceptance of Financial Reports – July through February 2022
4. Adoption of Resolution No. 2022-13 Authorizing Remote Teleconference Meetings of the Board of Directors of Mendocino Transit Authority for the period of April 27, 2022, through May 25, 2022, Pursuant to Brown Act Provisions.

Director Richard requested to pull out Item C.1 due to in the last meeting he made the motion to approved action to be review by council. (Item D.3 in the last meeting) Director Richard requested a correction in the language of the March 27, meeting minutes to reflect “pending legal review of the PG&E contract”

**Upon Motion** by Director **Richard** seconded by Director **Dahlhoff** the Board approved the PG&E and Mendocino Transit Authority’s Ten-Year Agreement for PG&E’s EV Fleet Program pending legal review by counsel by roll call vote. **AYES:** Tarbell, Richard, Dahlhoff, Mulheren, Dueñas, and Chairwoman Rodriguez **NOES:**0 **ABSTAIN:**0 **ABSENT:** Albin-Smith

**Upon Motion** by Director **Richard** seconded by Director **Dahlhoff** the Board approved Consent Calendar items C.1 through C.4 by roll call vote. **AYES:** Tarbell, Richard, Dahlhoff, Mulheren, Dueñas, and Chairwoman Rodriguez **NOES:**0 **ABSTAIN:**0 **ABSENT:** Albin-Smith

Directors would like to discuss hybrid and every other month’s meetings and to be put on the June agenda.

## D. ACTION & DISCUSSION

1. Unmet Needs: Solicit Public Input
2. Discussion and Possible Approval of Draft Operations Budget for Fiscal Year 2022-2023.

**Upon Motion** by Director **Richard** seconded by Director **Dahlhoff** the Board direct staff to continue modification on the operating budget by roll call vote. **AYES:** Tarbell, Richard, Dahlhoff, Mulheren, Dueñas, and Chairwoman Rodriguez **NOES:**0 **ABSTAIN:**0 **ABSENT:** Albin-Smith

3. Discussion and Possible Approval of Resolution 2022-14 for Validator Contactless Payment Between Cal-ITP and Mendocino Transit Authority. Presentation by Zachary Karson.

Zachary Karson from CAL-ITP presented to the Board the Validator Contactless Payment between CAL-ITP and Mendocino Transit Authority. Validator Contactless Payment is program which will provide transit customers in Northern California a new option for paying their fares through a contactless fare collection system.

This will be launching as soon as the testing and demonstrations is done.

**Upon Motion** by Director **Tarbell** seconded by Director **Dahlhoff** Direct staff to proceed with the procurement of the Payment Acceptance Devices and Transit Processor Services to implement the contactless fare collection system the by roll call vote. **AYES:** Tarbell, Richard, Dahlhoff, Mulheren, Dueñas, and Chairwoman Rodriguez **NOES:**0 **ABSTAIN:**0 **ABSENT:** Albin-Smith

4. MTA will be participating in the 2022 Far North Transit Symposium

Presentation by Executive Director King, inviting board members to the 2022 Far North Transit Symposium that highlights the Zero emission buses and contactless fare payment systems.

## E. DIRECTOR AND MANAGEMENT REPORTS

1. Matters from Management

**Bob Butler**, Maintenance Manager, reported that MTA had its environmental inspection and passed. He also Gave a report on the two new electric buses in Willits and the challenges he's experienced with the brand-new technology. He also reported that legal has reviewed the contract with PG&E and discussed the changes suggested by the attorney.

**Luis Martinez** Interim Operations Manager reported that the new bus stop for Route 60 at the Woods is now active and on the schedule. He also reported that Route 9 in Ukiah will be restored to pre pandemic service levels in the coming weeks. And the special event the Fringe Festival went smoothly.

**Mark Harvey** CFO reported that he will continue working with Executive Director Jacob King on the operating and capital budget for the May Board meeting.

**Dawn White**, Mobility Manager, reported that she will provide travel training to the Woods residents in the coming weeks.

**Rebekkah Mendez** HR Assistant reported that recruiting continues, and that there has been a decline in applications of late, Executive director King has brought back information on recruiting transit vehicle operators from the conference.

**Jacob King** Executive Director, reported on the conference that he attended and that the trend in transit is offering hiring bonuses to draw in potential hires.

## 2. Matters from Directors

**Director Richard**, requested maintenance manager Bob to send MTA's attorney's response about the PG&E contract.

### F. ADJOURN

Anticipated adjournment is 3:00 p.m.

DRAFT