



## Board of Directors Regular Meeting Agenda

Wednesday, September 29, 2021

1:30 p.m.

### **MTA Board of Directors**

Saprina Rodriguez, Chair  
Jim Tarbell, Vice Chair  
Bruce Richard  
Tess Albin-Smith  
Eric Dahlhoff  
Maureen Mulheren  
Josefina Dueñas

*Pursuant to Governor Newsom's Executive Orders N-29-20 revised on June 11, 2021 and Executive Order N-08-21 revised on June 11, 2021, members of the MTA Board of Directors will participate in this meeting via teleconference or videoconference.*

*Executive Order N-08-21 further provides that a legislative body that holds a meeting via teleconference and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with notice and accessibility requirements as set forth in the Order, shall have satisfied any requirement that the body allow members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment.*

### **Members of the public may participate by phone or computer:**

***Mendocino Transit Authority is inviting you to a scheduled Zoom meeting.***

*Topic: MTA Board Meeting - September 29, 2021 at 1:30 p.m.  
Time: Sep 29, 2021 01:30 PM Pacific Time (US and Canada)*

*Join Zoom Meeting*

<https://us06web.zoom.us/j/82928692234>

*Meeting ID: 829 2869 2234*

*Passcode: 893240*

*One tap mobile*

*+16699006833,,82928692234# US (San Jose)*

*+12532158782,,82928692234# US (Tacoma)*

*Dial by your location*

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September 29, 2021 MTA Board of Directors Regular Meeting Agenda

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 829 2869 2234

Find your local number: <https://us06web.zoom.us/j/82928692234>

*Please press mute on your phone or computer until public comments are open. The Chair will call for public comments during the Public Comment section of the agenda as well as during each agenda item discussion. Members of the public may also submit questions via email by 5:00 p.m. on June 29, 2021. Email comments to [sara@mendocinotransit.org](mailto:sara@mendocinotransit.org) and these comments will be read aloud during the public comment section of the meeting and be made part of the official record of the meeting.*

*Please visit <https://mendocinotransit.org/board-of-directors/> to view available agenda background documents.*

## **AGENDA ITEMS**

### **A. CALL TO ORDER**

### **B. PUBLIC COMMENT**

*MTA Board of Directors welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the MTA Board of Directors on the same subject matter, the Chair may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the Mendocino Transit Authority which are not on the posted agenda. Public criticism of the MTA Board will not be prohibited. No action shall be taken.*

### **C. CONSENT CALENDAR**

1. Approval of Minutes of August 25, 2021 Regular Board Meeting
2. Acceptance of Service Performance Report
3. Acceptance of Financial Reports - July 2020 through June 2021
4. Acceptance of Financial Reports - July 2021
5. Approval of Board Meeting Calendar (Dates Only) October 2021 through June 2022

### **D. ACTION & DISCUSSION**

1. Unmet Needs: Solicit Public Input

2. Discussion and Possible Adoption of Resolution 2021-15 Approval of Updated Record Retention Schedule
3. Discussion and Possible Adoption of Resolution No 2021-\_\_ of MTA Drug and Alcohol Testing Policy
4. Discussion and Possible Adoption of Resolution No 2021-\_\_ Adopting and Approving an MTA Policy Manual
5. Discussion and Possible Adoption of Resolution No 2021-\_\_ Authorizing Remote Teleconference Meetings of the Board of Directors of Mendocino Transit Authority for the period of September 30, 2021 through October 30, 2021 Pursuant to Brown Act Provisions

**E. Presentation**

1. GenFare Presentation

**DIRECTOR AND MANAGEMENT REPORTS**

1. Matters from Management
2. Matters from Directors

**F. ADJOURN**

Anticipated adjournment is 3:30 p.m.

**Americans with Disabilities Act (ADA) Compliance**

*Mendocino Transit Authority complies with AMERICANS WITH DISABILITIES ACT (ADA). Upon request, MTA will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats pursuant to Government Code Section 54953.2 and Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Anyone requiring reasonable accommodation in order to participate in the meeting should contact Heather Lindsteadt at Mendocino Transit Authority by calling (707) 234-6447 or by email at [sara@mendocinotransit.org](mailto:sara@mendocinotransit.org) at least 72 hours prior to the meeting.*