



Meeting Date: September 30, 2020

Agenda Item: D.9

AGENDA SUMMARY REPORT

SUBJECT:

Discussion and Possible Action Approving an Updated Wage Table for Non-Represented Positions.

SUMMARY:

Staff has reviewed the wage table the Board approved on June 24, 2020 and found that there was an incorrect calculation in the step progression of the Operations Supervisor salary. We have corrected the error in the Operations Supervisor line item. Because this is a reduction of wages for this position, the changes will not take effect until November 1, 2020. The effected employees have been alerted to this necessary change both orally and will be notified in writing if the Board approves the adjustment.

Additionally, if the Board approves agenda item D.8 – Job Description for the Operations Supervisor-Transit Vehicle Operator Instructor, the corresponding classification and stepped wage table will need to be added to the updated wage table. This change will be effective September 30, 2020.

ACTION: Approve Updated Wage Table

ALTERNATIVE: Do not approve policy and direct staff to make further changes.

ATTACHMENTS:

Updated Wage Table Effective November 1, 2020 for Operations Supervisor and September 30, 2020 for new Classification.

For Board consideration on September 30, 2020

APPENDIX A - NON-REPRESENTED								
Job Title	Step A	Step B	Step C	Step D	Step E	Step F		
ADMINISTRATION								
(1) Executive Director	104,954.14	-----by contract-----					133,952.72	
(1) Chief Fiscal Officer	34.62	36.36	38.18	40.09	42.08	45.67		
(1) Human Resources Director	34.62	36.36	38.18	40.09	42.08	45.67		
Finance Assistant	25.66	26.94	28.28	29.70	31.18	33.82		
Mobility Manager	25.66	26.94	28.28	29.70	31.18	33.82		
Bilingual Receptionist	15.81	16.60	17.42	18.30	19.21	20.86		
MAINTENANCE								
(1) Maintenance Manager	39.25	41.20	43.26	45.43	47.71	51.77		
Maintenance Specialist	23.78	24.98	26.21	27.54	28.91	31.35		
OPERATIONS								
(1) Operations Manager	39.25	41.20	43.26	45.43	47.71	51.77		
Operations Supervisor	25.72	28.17	30.85	33.78	36.99	40.51		
Operations Supervisor 11/01/20	25.02	27.02	29.18	31.52	34.04	36.76		
Operations Supervisor/Instructor	25.61	27.66	29.87	32.26	34.84	37.63		
(1) Exempt								
Red=Board approved update 06/24/20								
Black=Operations Supervisor Wage Update (effective 11/01/20) Blue=New Classification(effective 09/30/20 if approved)								