



Meeting Date: September 30, 2020

Agenda Item: D.5

## AGENDA SUMMARY REPORT

### **SUBJECT:**

Discussion and Possible Adoption of Resolution No. 2020-14 Approving Jacob King as the Authorized Agent for the Low Carbon Transit Operations Program (LCTOP) Programs.

### **SUMMARY:**

With the appointment of Jacob King as Interim Executive Director the attached Authorized Agent form for the LCTOP program needs to be approved by resolution. This will allow Interim Executive Director the authority to submit the necessary reporting under the LCTOP programs.

### **STAFF RECOMMENDATION:**

Adopt Resolution No. 2020-14 Approving Jacob King as the Authorized Agent for the Low Carbon Transit Operations Program (LCTOP) Programs.

### **ATTACHMENTS:**

Resolution No. 2020-14  
LCTOP Authorized Agent Form

**LCTOP  
RESOLUTION #2020-14  
AUTHORIZATION FOR THE EXECUTION OF THE  
AUTHORIZED AGENT FORM  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

**WHEREAS**, Mendocino Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, Mendocino Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Jacob King, Interim Executive Director; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Mendocino Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Jacob King, Interim Executive Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

Resolution is hereby adopted this 30<sup>th</sup> day of September, 2020 upon motion by Director \_\_\_\_\_ seconded by Director \_\_\_\_\_ and passed by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Saprina Rodriguez, Chairwoman

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Heather Lindsteadt, Clerk of the Board



# LCTOP Authorized Agent

**AS THE** Chairwoman  
(Chief Executive Officer/Director/President/Secretary)

**OF THE** Mendocino Transit Authority  
(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Jacob King, Interim Executive Director OR  
(Name and Title of Authorized Agent)

Click here to enter text. OR  
(Name and Title of Authorized Agent)

Click here to enter text. OR  
(Name and Title of Authorized Agent)

Click here to enter text. OR  
(Name and Title of Authorized Agent)

Saprina Rodriguez Chairwoman, MTA Board of  
(Print Name) (Title)  
Directors

\_\_\_\_\_  
(Signature)

Approved this 30 day of September, 2020