



Meeting Date: September 30, 2020

Agenda Item: D.3

AGENDA SUMMARY REPORT

SUBJECT:

Discussion and Possible Adoption of Resolution No. 2020-12 Authorization for the Execution of the Certifications and Assurances and Authorized Agent Form for the California State of Good Repair Program for Fiscal Year 20-21.

SUMMARY:

Awards of FTA funding are subject to certain mandatory certifications on the part of the recipient. These certifications variously are required by statutes, regulations, or FTA or U.S. DOT policies. Each applicant must submit once annually in any fiscal year in which it will apply for a new award or an amendment to an existing award.

You will find attached MTA's Fiscal Year 20-21 Project Submittal for the State of Good Repair Program totaling \$139,962. These funds will be utilized for development and construction of a multi-modal transit center in Ukiah.

Due to the appointment of Jacob King to the position of Interim Executive Director the attached Authorized Agent form for State of Good Repair Transit Assistance also needs board consideration and approval.

STAFF RECOMMENDATION:

Adopt Resolution No. 2020-12 Authorizing the Execution of the Certifications and Assurances for the California State of Good Repair Program for Fiscal Year 20-21 and approve Jacob King as the Authorized Agent for State of Good Repair funding.

ATTACHMENTS:

Resolution No. 2020-12
SGR Project Detail FY 20-21
Authorized Agent Form
Certifications and Assurances State of Good Repair 2020

**Mendocino Transit Authority Resolution No. 2020-12
AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

WHEREAS, the Mendocino Transit Authority is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

WHEREAS, the Mendocino Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to the MTA Executive Director.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mendocino Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all FY 20-21 SGR funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director of Mendocino Transit Authority be authorized to execute all required documents of the FY 20-21 SGR program and any Amendments thereto with the California Department of Transportation.

Adoption of Resolution 2020-12 was MOVED by Director _____ and SECONDED by Director _____ at a regular meeting of the Board of Directors on September 30, 2020 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

AGENCY BOARD DESIGNEE:

Chairwoman, Saprina Rodriguez

Clerk of the Board, Heather Lindsteadt

Submittal Report

SGR-C10-FY20/21-6241-001

FY 20/21

Submittal Details

Program State of Good Repair Program	Agency Mendocino Transit Authority	Date Created 08/28/2020	Date Submitted 08/28/2020	Date Approved
Address 241 plant rd	City ukiah	State CA	Zip Code 95482	
Contact Jacob King		Contact Title Interim Executive Director		
Contact Phone (707) 234-6444		Contact Email Jacob@mendocinotransit.org		
Support Documentation Project List, Draft resolution		Additional Information		

Project Details

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Title	Description	Asset Type	Project Category	Est. Useful Life	Est. Project Start Date	Est. Project Completion Date	Est. 99313 Costs	Est. 99314 Costs
Ukiah Transit Center	Development and construction of a multi-modal transit center in the City	Passenger Facilities	Modernization	30	01/02/2019	06/30/2022	\$130,070	\$9,892

									Legislative Districts			Notes, Comments, Additional Information	
Project Location County	Existing State of Good Repair Project	SGR Costs				Non-SGR Costs			Total	Congressional	Senate		Assembly
		<u>2020-21</u> SGR Costs 99313	<u>2020-21</u> SGR Costs 99314	<u>Total</u> SGR Costs 99313	<u>Total</u> SGR Costs 99314	<u>Total</u> Other SB1 Costs <i>Please Identify Program in Notes</i>	<u>Total</u> STA Costs - <i>Not Including</i> SGR	<u>Total</u> All Other Funds					
Mendocino	No	\$130,070	\$9,892	\$369,196	\$30,648				\$ 539,806	2	2	2	Includes funds from Fys 18/19, 19/20, & 20/21
Mendocino	No	\$0	\$0	\$88,398	\$6,000				\$ 94,398	2	2	2	The 17-18 SGR project was originally for the Ukiah Transit Center. Due to time constraints related to the Ukiah Transit Center project, MTA would like to change the project as outlined and begin to expend the 17-18 funds.
Mendocino	No	\$0	\$0	\$30,000	\$4,597				\$ 34,597	2	2	2	The 17-18 SGR project was originally for the Ukiah Transit Center. Due to time constraints related to the Ukiah Transit Center project, MTA would like to change the project as outlined and begin to expend the 17-18 funds.

State of Good Repair Project Information

#	Recipient/Region <i>Auto-Populated</i>	Sub-Recipient/Operator <i>Dropdown Selection</i>	Project Title <i>Project Titles must match if appearing on a previous list. Max 75 Characters</i>	Project Description <i>Max 300 Characters If you need more space place additional information in Notes</i>	Asset Type <i>Dropdown Selection</i>	Project Category <i>Dropdown Selection</i>	Current Condition of Asset <i>Dropdown Selection</i>	Useful Life If applicable <i>In Years</i>	Project Dates		Project Location <i>City</i>
									Project Start Date <i>MM/DD/YYYY</i>	Project Completion Date <i>MM/DD/YYYY</i>	
	<i>Auto-Populated from Regional Entity Info Tab</i>										
1	Mendocino Council of Governments	Mendocino Transit Authority	Ukiah Transit Center	Development and construction of a multi-modal transit center in the City of Ukiah in Mendocino County. Transit Center will collaborate transportation services for Mendocino Transit, Lake Transit, Greyhound, Amtrak and Walk-Bike Mendocino.	Operations Facilities	Modernization			10/01/2020	12/31/2023	Ukiah
2	Mendocino Council of Governments	Mendocino Transit Authority	Rehabilitation Ukiah Transit Operations Facility	MTA's Ukiah Transit Operations Facility is in need of a new floor and plumbing. Rehabilitation of this space is necessary as it is the transit drivers main facility and safety has become an issue due to its delapetated condition as a result of the age of the facility.	Operations Facilities	Rehabilitation	Poor	20	10/01/2020	12/31/2020	Ukiah
3	Mendocino Council of Governments	Mendocino Transit Authority	Replacement of 4 roll up doors at Fort Bragg Maintenance Facility	The current condition of the 4 roll up doors located at the Fort Bragg Yard and Maintenance Facility is a safety hazard due to their deteriorating condition as a result of age and coastal salt air. These doors will be replaced with modern hurricane roll up doors.	Maintenance Facilities	Modernization	Poor	15	10/01/2020	12/31/2020	Fort Bragg



Authorized Agent

The following individual(s) are hereby authorized to execute for and on behalf of the named Regional Entity/Transit Operator, and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid at the beginning of Fiscal Year 2017-2018 until the end of the State of Good Repair Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

Jacob King, Interim Executive Director _____ *OR*
(Name and Title of Authorized Agent)

(Name and Title of Authorized Agent) _____ *OR*

(Name and Title of Authorized Agent)

AS THE Chairwoman _____
(Chief Executive Officer / Director / President / Secretary)

OF THE Mendocino Transit Authority _____
(Name of County/City Organization)

Saprina Rodriguez _____ Chairwoman, MTA Board of Directors _____
(Print Name) (Title)

(Signature)

Approved this 30th day of September, 2020.