



Meeting Date: June 26, 2019

Agenda Item: # 16

AGENDA SUMMARY REPORT

SUBJECT:

FY19/20 Overall Work Plan

SUMMARY:

In the absence of a current MTA Short-Range Plan, MTA administrative staff has compiled a FY19/20 Overall Work Plan to provide to the Board of Directors, staff's goals and objectives for the next fiscal year.

STAFF RECOMMENDATION:

Review, discussion and approval of MTA's FY 19/20 Overall Work Plan

ATTACHMENTS:

FY 19/20 Overall Work Plan



FY 2019-20

OVERALL WORK PLAN

Prepared By:

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INTRODUCTION

Mendocino Transit Authority has provided public transit services for Mendocino County since 1976. MTA's service area encompasses about 2,800 square miles (3,500 including out of county) and provides a diverse system of long distance, commute and local fixed routes, plus Dial-A-Ride services in the cities of Ukiah, Fort Bragg and Willits. MTA serves a population of nearly 90,000; our vehicles travel more than 805,000 miles per year. MTA operates 12 fixed bus routes connecting the Mendocino Coast, the Inland Valleys towns and communities to Ukiah, the county seat and largest of the four incorporated cities. Two routes connect most of Mendocino County with the City of Santa Rosa in Sonoma County. Passengers can then make easy daily connections for travel via Amtrak, Greyhound, SMART train and Golden Gate Transit to the Bay Area and beyond.

MTA Operated Public Services

Local Fixed Routes

Route 1 Willits: Local circulator route within Willits with both scheduled stops, Monday through Friday.

Route 5 BraggAbout: Local circulator within Ft. Bragg, Monday through Friday.

Route 7 Jitney: Peak period service for local trips with Ukiah, Monday-Friday.

Route 9 Local: Primary local circulator route in Ukiah with service weekdays until 11 PM and Saturdays.

Route 20: Service between Ukiah and Willits, Monday through Friday.

Route 60: Service between the Boatyard and Mendocino on four trips daily and the Narvarro River on two trips daily, Monday through Friday.

Long Distance Routes

Route 65 CC Rider: Service between Mendocino, Ft. Bragg, Willits, Ukiah and Santa Rosa, seven days a week.

Route 75 Gualala-Ukiah: Service between Gualala, Ft. Bragg, Anderson Valley and Ukiah, Monday through Saturday.

Route 95: Service between Point Arena, Gualala, Sea Ranch, Bodega Bay and Santa Rosa, seven days a week.

MTA Operated Dial-A-Ride

Ukiah Dial-A-Ride: Dial-A-Ride service in the Ukiah area, Monday through Saturday.

Fort Bragg Dial-A-Ride: Dial-A-Ride service in the Fort Bragg area, Monday through Saturday.

Redwood Coast Regional Center

MTA operates Route 97 exclusively for developmentally disabled individuals under contract with the Redwood Coast Regional Center.

Mendocino Agriculture Van Lease Program

Mendocino Transit makes available five vans for a farmworkers vanpool program. These vans are leased from MTA to transport agricultural workers to various work locations.

FY 2019/2020 OVERALL WORK PROGRAM – OVERVIEW

The MTA 2019/2020 Work Program includes a variety of projects. These projects would be normally listed in the MTA Short-Range Plan. However, as the current plan has been expired for several years, this FY 2019/2020 Overall Work Program will outline projects to be addressed in the next fiscal year above and beyond the normal day-to-day activities of MTA Administration, Operations and Maintenance Staff. Projects are listed with no priority level as follows:

Project	Description	Responsible For	Cost	Funding Source
1.	Development of Short-Range Plan	Admin. Staff	None	
2.	RFP – Transit Location/Design Study	GM	\$85,000	State of Good Repair
3.	5339 Federal Grant for Admin Bldg. and Transit Center Funding	GM	10-20% Match	STA Reserve Fund at MCOG
4.	Personnel Manual Revision	GM/HR	None	
5.	JPA Custodian of Funds Revision	GM	Savings of \$50,000+	LTF
6.	Mobile Ticketing	GM	TBD	Capital Reserve
7.	VW Mitigation Settlement Funds	GM	TBD	Provides \$160,000 matching funds for electric bus purchase
8.	Continuation of Operations Division Restructure	Admin/OPS	None	
9.	Route Committee Service Restructure	OPS	None	
10.	Non-Represented Staff Evaluations	GM/OPS	None	
11.	Transit Designs Guideline Manual	GM	\$35,000	Reserve
12.	All Grant Opportunities	GM	TBD	