



**Board of Directors  
Regular Meeting Agenda**

**March 29, 2017**

**1:30 pm**

**Ukiah**

**Ukiah Valley Conference Center  
200 South School Street  
Zinfandel Room**

*Video-Conferenced with:*

**Fort Bragg**

**Diana Stuart Fort Bragg Division  
190 East Spruce  
Conference Room**

**AGENDA ITEMS**

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1. Call to Order:

**Public Comment:** Anyone is welcome to attend MTA Board meetings to address items that are on the agenda, or to bring other transit related matters to the attention of the Board. The time limit is 3 minutes per speaker.

**CONSENT CALENDAR**

2. Minutes of January 25, 2017 Board Meeting  
Information
3. Service Performance Report: *New Route Data Formulas in Filemaker completed, data entry in process, to be presented April, 2017 Meeting.*  
Information
4. Financial Report: January, 2017  
Information
5. Board Meeting Dates and Locations  
Information
6. Capital Program: Update/Progress Report  
Information

## ACTION & DISCUSSION

7. Retirement of Finance/Personnel Manager Sally Webster

**Information**

8. Unmet Needs – Ukiah

**Action:** Solicit Public Input

9. RouteMatch Fixed Route Software-Push to Talk Communications Presentation

**Action:** Authorize General Manager to present project to the April Transit Productivity Committee and MCOG for funding from Surplus LTF Reserve funds.

10. Revision of MTA Joint Powers Agreement as pertains to Auditor/Controller

**Action:** Review and direct General Manager to authorize Renne, Sloan, Holtzman and Sakai, LLP, to amend MTA Joint Powers Agreement Section 6505.6 listing General Manager as the Auditor/Controller; with recommendation and resolution to be presented at April, 2017 meeting for bank accounts signatory limits and authorities.

11. Review and approve the MTA Passenger Code of Conduct – Exclusion Policy

**Action:** Approve Resolution: 2017-03

12. Review and approve General Manager application for FY 16-17 LCTOP Grant Funds

**Action:** Approve Resolution: 2017-04

13. Review and approve LCTOP Certifications and Assurances

**Action:** Approve Resolution: 2017-05

14. Review and approve FY 2017/2018 Draft Budget and Claim to MCOG for LTF and STA Funds

**Action:** Adopt Resolution: 2017-06

15. Review FY 2016/2017 Fiscal & Compliance Audit/Single Audit

**Action:** Review and accept Audit.

16. Review and approve the MTA Electronic Communications Policy

**Action:** Approve Resolution: 2017-02

17. General Manager Annual Evaluation (May 23, 2017)

**Action:** Process Direction

18. Management Reports

oral

19. Matters from Directors

oral

**ADJOURN** Anticipated adjournment is 3:30 pm

### **Americans With Disabilities Act (ADA) Compliance**

The Mendocino Transit Authority complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable Interpreter services are available for the meeting by calling 707-462-5765, with seven (7) day advance notice.